

# CITY OF WEATHERFORD, TEXAS

**FY22 Proposed Budget**

# FY22 Proposed Budget

## City Manager's Message

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**As presented on August 10, 2021**

**To: Honorable Mayor and Weatherford City Council Members**

In accordance with Chapter 102 of the Local Government Code and the City of Weatherford Code of Ordinances, Title 1, Chapter 8, Section 1-8-5 (g), the FY22 proposed budget is hereby submitted for review and consideration. The budget that follows will provide for operations and maintenance of the City of Weatherford from October 1, 2021, through September 30, 2022. It has been developed under the principles and guidance of sound budgeting practices. Said practices assure that revenues are realistically estimated to cover the cost of essential services while leaving a prudent amount of fund balance for emergency or unforeseen circumstances.

### **Purpose of the Budget**

This proposed budget serves as the Annual Operating Plan of the City of Weatherford. It establishes levels of service, determines the allocation of municipal resources, and acts as an operational tool and planning guide. Most importantly, it is a statement about the values and goals of our community. The budget process is the primary time during which staff, citizens, and the City Council engage in a conversation about how to allocate our limited resources towards the objectives that have been laid out.

As laid out in the City's annual budget ordinance, Council's budgetary control is at the department level and fund level, as neither departments nor funds are authorized to exceed their overall budget without approval and adjustment by City Council. For the next month, Council and staff will have the opportunity to deliberate on annual appropriations and funding priorities for FY22. All decisions made during this time will be included in the final adopted budget, set to be accepted by Council on September 14, 2021. Weatherford citizens will also be encouraged to voice their opinions at two separate public hearings, one held on August 24th on the City's proposed FY22 budget and one held on September for the FY22 property tax rate.

For several years, Weatherford has made structural improvements and revenue enhancements to adequately plan for all foreseeable future costs. The major results of these actions have been employee raises and market adjustments, strategic improvements to parks and street maintenance, dedicated storm water funding, the creation of two Tax Increment Reinvestment Zone, creating a fleet rotation schedule, planning for major compensated absences costs, and creating a capital reserve to help cash fund major projects. On a staff-level, succession planning has also been a focus, as a high number of employee retirements took place in FY21 and will continue over the next five years. These actions are emblematic of staff's and Council's passion to see Weatherford continue to grow and prosper in a financially sound manner. This FY22 budget proposal aims to continue the spirit of those actions, honoring the progress that has been made up to this year, while setting the stage for large-scale capital improvement needs looming on the horizon.



# City Manager's Transmittal Letter

## Weatherford's Mission: Building a Strong Community

The City of Weatherford provides a multitude of services for its citizens, spanning from public safety and emergency management to ensuring everyone has equal access to the utilities necessary to thrive in this community. With such a wide range of responsibilities, it can be difficult to identify a singular purpose and mission for the staff that helps deliver those services. Our mission: Building a Strong Community, holds that, in every task, objective, and service our staff performs, we will strive to enrich the lives of the citizens we serve. Through the values of trust, unity, engagement, impact, pride, and purpose, the City's vision is to inspire every person, family, and organization to achieve their highest potential. This budget hold strong to our mission, vision, and values, and ensures that every dollar spent will be in pursuit of building a strong community.

## Budget Overview

For FY22, the City's budget provides for continued programs and services, while decreasing the property tax rate to \$.4581 per \$100 valuation. Budgeted expenditures for all funds of the City of Weatherford for FY22 total \$59,381,981, and are allocated as follows:

Group	Proposed Budget	% of Total
<b>General Fund</b>	\$42,817,519	72%
<b>Debt Service Fund</b>	\$7,802,000	13%
<b>Capital Projects Funds</b>	\$892,480	2%
<b>Stormwater Utility Fund</b>	\$1,839,080	3%
<b>Solid Waste Fund</b>	\$3,221,518	5%
<b>Special Revenue Funds</b>	\$2,809,384	5%
	<b>\$59,381,981</b>	<b>100%</b>

The General Fund, accounting for 72% of the total budget, funds the primary operating departments of the City, including police, fire, street maintenance, parks and recreation, libraries, and various other community services and administrative offices. The Capital Projects funds, accounting for approximately 2%, appropriates funding for the continued investment into public safety building future costs. Funds budgeted for capital projects do not re-appropriate funds already obligated for particular projects by City Council. Funds presented in this budget for appropriation are unobligated funds that are not already appropriated and under construction. The annual debt service requirements on the City's general obligation debt make up 13% of proposed expenditures. Operation of solid waste collections, stormwater utility, Chandor Gardens, Fleet Rotation Fund, and various other funds make up the remaining 13% of the budget.

## Budget Process Methodology

The FY22 budget process remains largely unchanged from last year. Departments were directed to submit a line-item budget that held their costs at the same operational level that was adopted in the current budget and submit any requests above that amount individually, with justification, and ranked according to their priorities. The Finance department has developed a zero-based budget process that includes 2-3 departments a year. We collaboratively build the department's budget from scratch and align their

# City Manager's Transmittal Letter

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spending with their overall goals and objectives. Additionally, the Finance Department reviewed line-item budgets and supplemental requests individually with delegates of each department prior to submitting them to the City Manager for consideration.

## Major Revenue Projections

### ***Property Tax Projections***

As calculated and published by the Parker County Appraisal District, the City's no-new revenue and voter-approved tax rates are \$0.4581 and \$0.5276, respectively. The proposed budget is built on a tax rate of \$0.4581, a decrease of 5% from FY21's property tax rate. This budget does include an increase of \$884K to the General Fund (O&M and I&S) over FY21 Budget as a result on the increased property values, 7% increase over the prior year values.

Approved several years ago, one additional penny, equivalent to \$250,000, was added to the proposed tax rate in order to help fund the City's highest capital project priority, a new public safety building. The revenue earned on this penny, along with accumulated cash reserves in the General and Capital Projects funds, will be dedicated to funding the debt service associated with this project, with total construction costs is estimated at \$24 million. The proposed budget continues the funding of the \$250,000 investment to the Capital Projects fund.

Due to the recent changes to the property tax rate calculation, stemming from SB 2, if the City adopts the proposed tax rate as presented in this budget, the City will "bank" the difference between the No-New Revenue Tax Rate and the Voter-Approved tax rate for a rolling 3-year period. In this instance, the City would "bank" the unused increment of \$0.0695, which will be added to the voter approved rate in next year's calculation.

### ***Sales Tax Projections***

There is perhaps no other barometer that can exemplify Weatherford's economic growth better than sales tax. The gains made in such a short period of time are nothing short of incredible and are a testament to our Council's good judgement and growth strategy. During the COVID-19 pandemic, Weatherford saw a 5% increase in sales tax over prior year, which is a great representation of the strong economic growth and stability within the City of Weatherford.

Since FY13, the City's sales tax revenue has gained over \$6.4 million according to FY21 ending projections. During that time period, Weatherford staff and Council has ensured that a substantial portion of that growth will not be considered available for ongoing operations. This decision was made so that the City could build up a substantial buffer between Weatherford's full sales tax receipts and the amount that is relied upon for ongoing operations (which we call the sales tax baseline). In this way, the City builds a much-needed layer of protection against periods of economic decline. Having built in a conservative buffer of 10%, it is in the City's best interest to increase this baseline to one that is more appropriate for our level of revenue. Therefore, the FY22 budget proposes to set the sales tax baseline at \$14.4 million. Because full sales tax receipts are expected to come in at \$16.0 million next year, this action would still leave a \$1.6 million



## City Manager's Transmittal Letter

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difference between Weatherford's total sales tax revenue and the amount that is relied upon for ongoing operations. The FY22 budgeted projection of \$16.0M represents a 2.5% increase over FY20 actual receipts and 4.2% increase over FY21 adopted budget. This is a more conservative increase than the years past due to the volatility of sales tax revenue given the recent pandemic.

### Looking Forward

Although a lot will be accomplished through this proposal, there is still much to be done. Weatherford's position of fast growth is a positive one but can still be difficult to manage. First and foremost, our priority as City officials is to ensure consistent levels of service, commensurate with the high-quality City that Weatherford has been for a long time. Staff has worked hard to provide successful government programs and services to the community in an effective and efficient manner. Our budget proposal does this through increasing budget to the levels necessary to continue all departmental operations at their current state and adding funding for long-awaited facility needs. Additionally, this proposal maintains our strategic advantage of maintaining a low tax rate, conservative sales tax projections, and overall fiscal discipline.

In conclusion, I wish to thank each department director and supervisor who spent many hours in the preparation of this budget. It is the caliber of those staff members that make the difference we see every day. I especially want to thank Assistant City Manager Brad Burnett who provided invaluable assistance during this process. The City of Weatherford has achieved great things during the current fiscal year. With the leadership of the City Council, we will continue taking steps in the right direction toward providing outstanding services at the best possible cost. We respectfully submit this budget for consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'James Hotopp', with a stylized, flowing script.

James Hotopp, City Manager

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# City Manager's Proposed General City Budget FY22

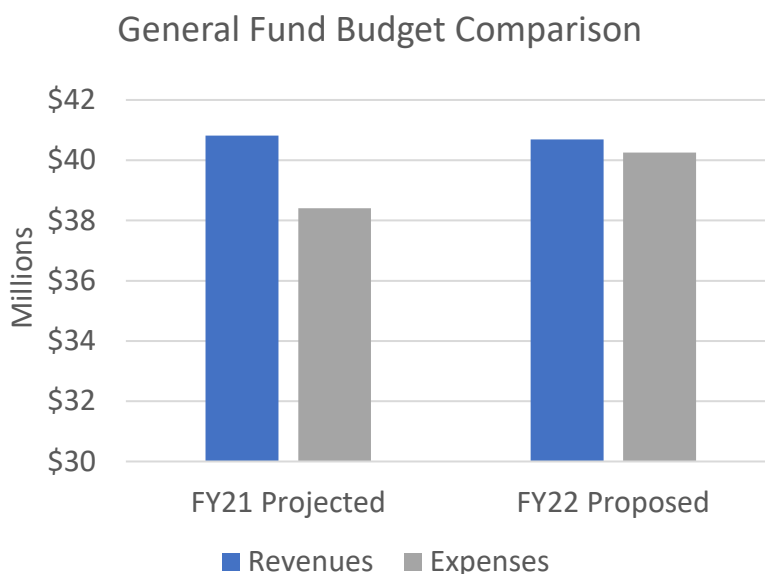
## How to Read this Document

This document is designed to take the reader through the City's complete FY22 proposed budget. Because Weatherford's General City Budget is large and somewhat intricate, staff has broken it up into sections. These sections are intended to take the reader from a broad overview of Weatherford to a more detailed look at the budget.

- Pages 6-37 include a basic overview of the City's primary operating fund, the General Fund, as well as major revenue projections, expenditure breakdown, and a summary of the fund's five-year forecast.
- Pages 38-117 include a breakdown of each department operating out of the General Fund, including budget information, a personnel breakdown, major initiatives, performance measures, and accomplishments.
- Pages 118-159 are summaries of all other funds included in this budget, as well as all departments associated with those funds.
- Pages 160-165 include all supplemental funding packages included with this budget as well as supplemental packages that were requested, but not funded at this time.
- Pages 166-297 are detailed requests from outside agencies for one-time funding from Weatherford's General and Hotel/Motel Funds.

## Budget-in-Brief

This section includes graphics that detail the major highlights included in this budget.

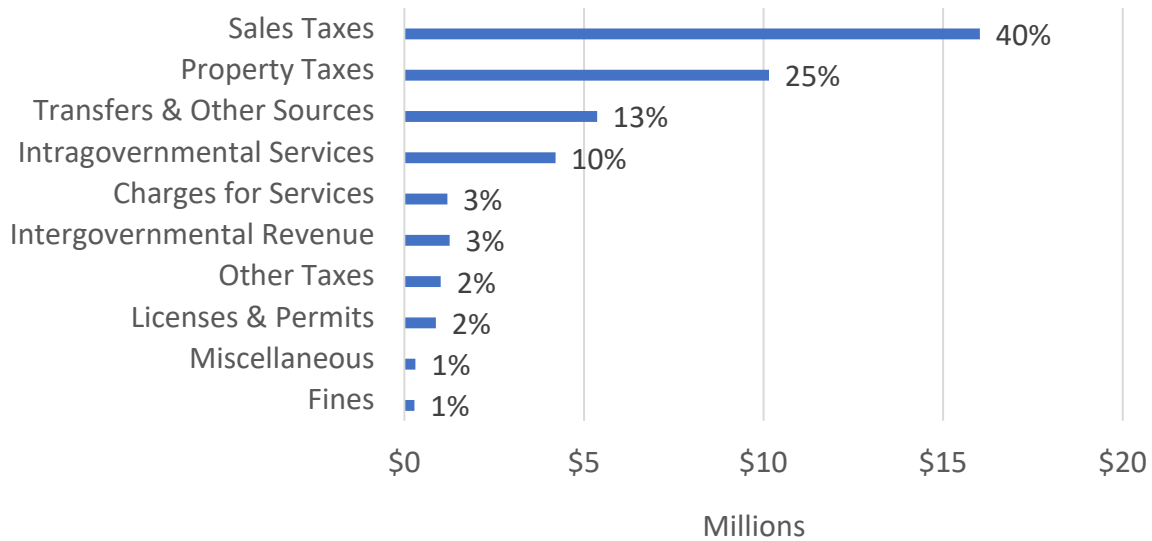


FY21 projected revenues are expected to come in at \$40.8 million, while FY22 is anticipated to bring \$40.7 million, a 0.3% decrease YOY. FY22's proposed expenditures are at \$42.8 million, an increase of 11.5% from FY21's projected \$38.4 million. In addition to, reserves of \$2.1 million will be utilized in FY22 for one-time requests.

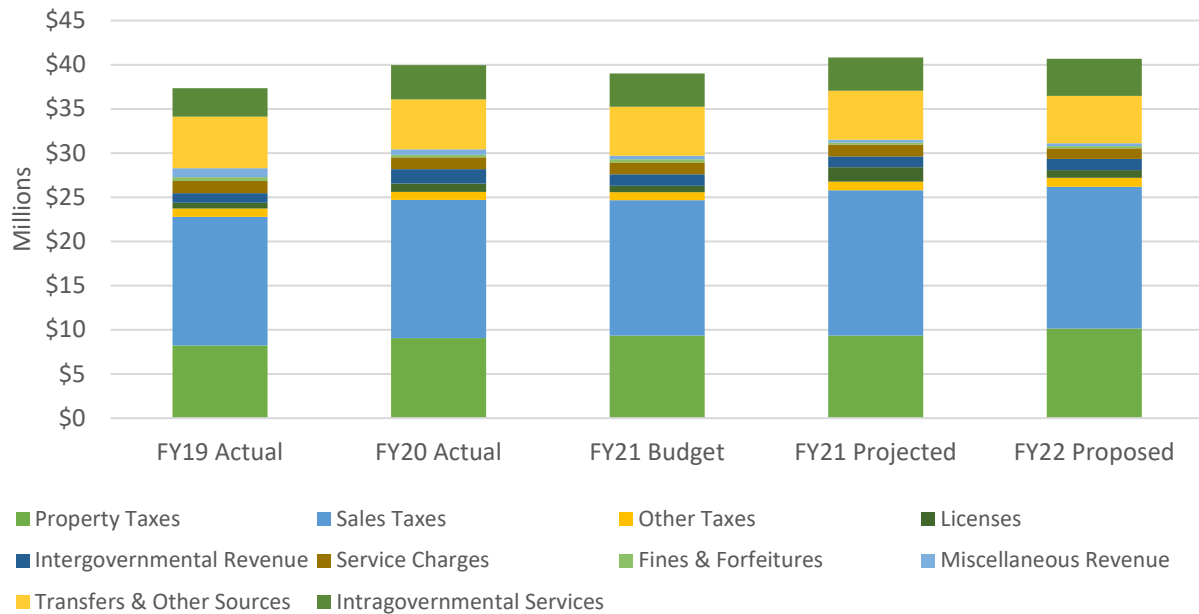


## Budget-in-Brief

The General Fund's three highest revenues are sales taxes (\$16.0m), property taxes (\$10.2m), and transfers from other funds (\$5.4m).

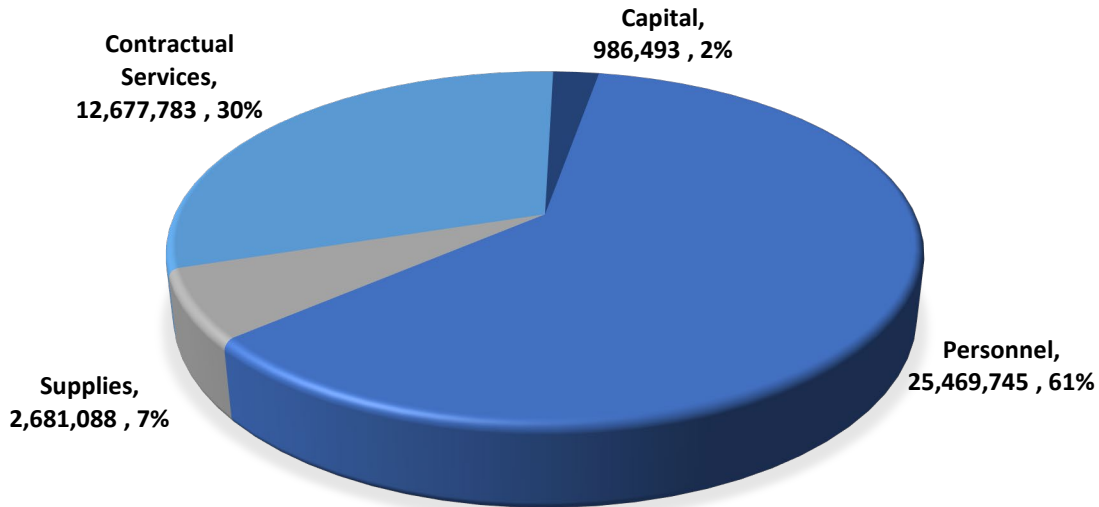


Operating Revenue Summary by Category

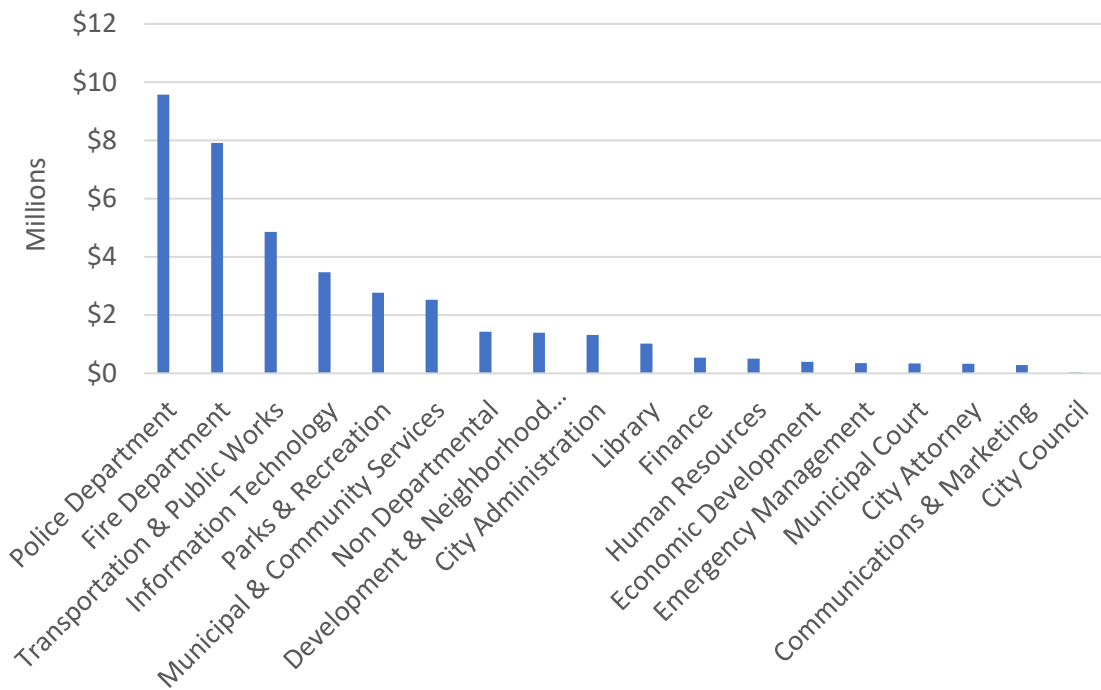


## Budget-in-Brief

The General Fund's highest expenditure category is personnel costs, at \$25.5m.



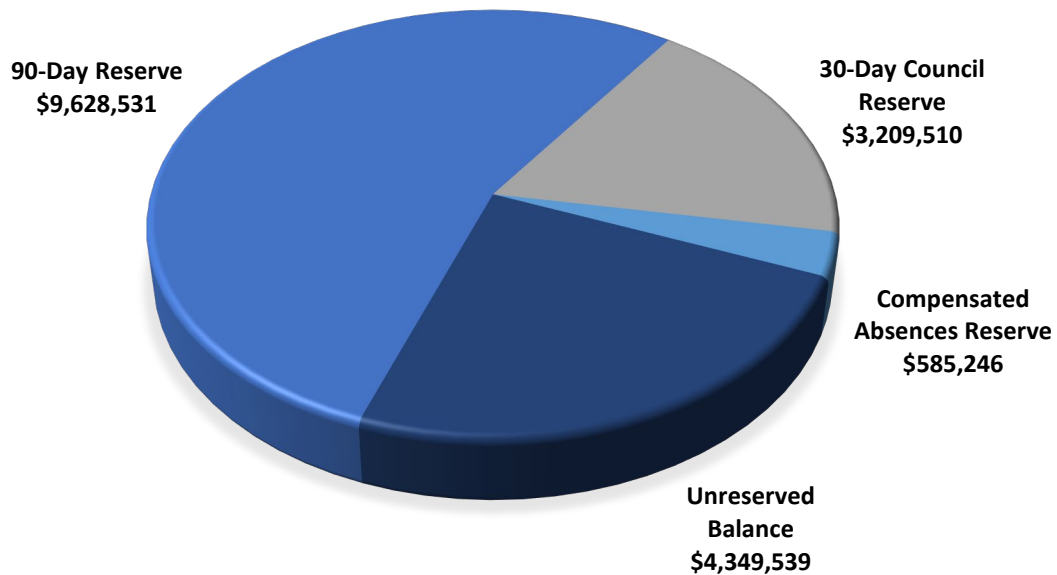
Police and fire make up a large share of the General Fund's budget at 25% and 20%, respectively. Below is a breakdown of this comparison by department:





## Budget-in-Brief

Finally, the City's policy of maintaining General Fund reserves of at least 90 days' worth of operational funding is maintained in this budget. The proposed budget reflects a daily cost of \$106,984, up \$4,537/day from the current fiscal year daily cost of \$102,447. The proposed ending days is 166.13, up 22.59 days from the current fiscal year adopted budget.



# General Fund Five-Year Forecast and New Major Initiatives

The Finance Department updates its General Fund five-year forecast annually in conjunction with the budget process. The initial year of the forecast is the budget year, which then extends four years out.

## Baseline Assumptions

The initial five-year forecast is built under a “baseline” assumption. It is not intended to be a forecast of future events, but a benchmark against which future budget decisions can be measured. It assumes that current programs are maintained at current service levels during the forecast window. This baseline assumption is primarily used to avoid assuming any specific policy decisions that the City Council may or may not enact during the forecast window.

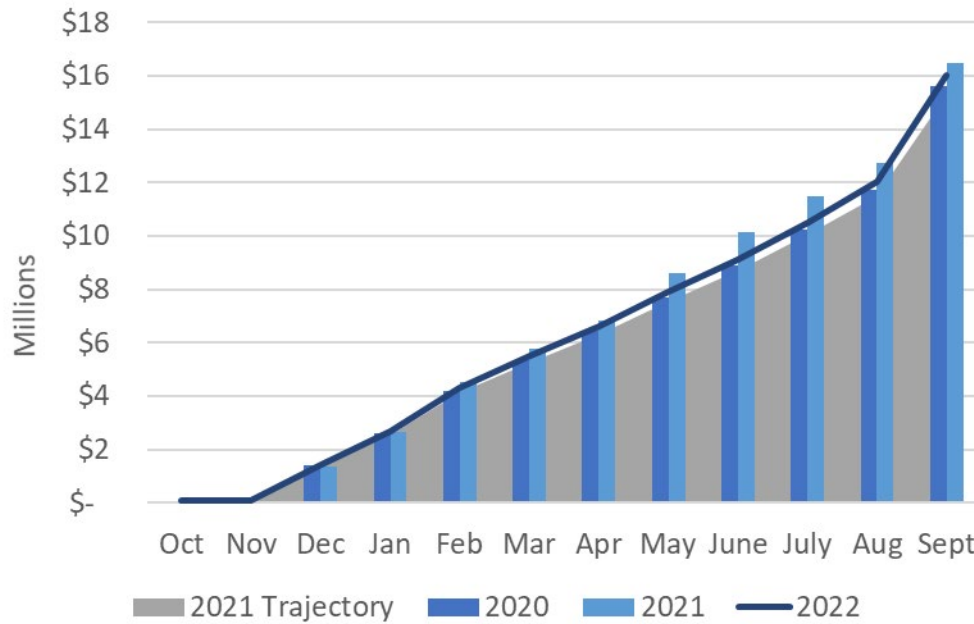
Major revenue items were projected in detail using trend analysis, including property and sales taxes, and transfers from other funds. Property taxes were projected by evaluating assessed value trends and taking into account any development projects underway or scheduled for completion during the forecast window, and any economic development agreements that may reduce the amount of revenue to be collected. Sales tax projections were developed using a similar method, accounting for possible economic development agreements and business turnover that may affect revenue.

For expenditure projections, the primary focus was placed on personnel costs, which represent the largest single cost incurred by the City. The baseline assumption required that no net new positions were added during the forecast window, while personnel costs increased at a modest rate due to expected increases in health insurance and other benefit costs. Salary increases were assumed, following the compensation plan completed in FY18. Additionally, fuel, electricity, and street repair costs were considered individually. Other expenditure items were projected based on historical growth trends relative to expected inflation rates.

## Revenue Considerations

### *Sales Tax—Short Trajectory*

The past several years have brought robust growth in sales tax receipts. Year-to-date collections (through May’s disbursement) are up 12% from last fiscal year, and 14% from the City’s initial budget trajectory. The graph below shows the FY21 trajectory (the area in gray) based on previous years’ collections, compared with the FY20 actuals (dark blue bar), FY21 projection (light blue bar) and the FY22 proposed sales tax revenue (solid blue line).



### *Sales Tax—Growth Considerations*

Weatherford’s sales tax is continuing strong through several years of prominent growth. This growth initially began back in FY14, led by the agricultural, manufacturing, utilities, and construction sectors. However, near the end of FY14 and continuing through FY15, the growth expanded to include all industries. Given the City’s efforts to expand its retail sector, much of the growth in the past few years has been in retail and food establishments. Projections for the remainder of this fiscal year are trending near \$16.4 million.

To help maintain our financially beneficial position, staff will continue to be conservative with sales tax revenue. In light of that strategy, the FY22 proposed budget assumes moderate sales tax growth of 2.5% over FY20. Continued development efforts inside the City are resulting in an increase in the number of sales tax vendors and overall tax receipts, so it is possible that actual growth could outpace this scenario. On the other side of the coin, with the ongoing pandemic and the unforeseen effect that it will have on our businesses, residents and economy, this budget includes a more conservative approach. We feel this is the best approach as the spike in unemployment, business closures, unusual inflation and the general uncertainty felt by the community is still present as we approach FY22. Average assumed growth through the five-year forecast is around 2.5%, although fluctuations from year-to-year are expected.

### *Sales Tax—Baseline vs. Full Projection*

Since 2015, the City has adhered to a baseline method of sales tax budgeting. Following this method, staff will budget for the full projection in sales tax collections--\$16.0m in the case of FY22. However, only a portion of the sales tax is relied upon for recurring expenditures--\$14.4m in this case. This is referred to as the sales tax baseline. The remainder is referred to as the sales tax increment.

Sales Tax Baseline: \$14,421,920 (this is the amount the City will use for recurring operations)

Sales Tax increment: \$1,602,436 (this is the amount the City will use for non-recurring items)

Full FY22 Sales Tax: \$16,024,356 (this is the full amount; the baseline plus the increment)

By following this method, the City lags its sales tax growth in order to mitigate sharp downturns and their effect on operations. While the proposed baseline does not represent a large increase over the previous baseline of \$13.7m, there are a number of reasons that staff feels this recommendation is optimal for the City:

- A baseline of \$14.4m with a buffer of \$1.6m still allows for the City to make necessary operational gains while still keeping a significant cushion for economic downturns.
- Staff utilizes two metrics to help guide baseline setting. The first is to ensure the baseline doesn't exceed a three-year historical average (including the current year projected). In this case, that average would be \$14.6m. The second is to make sure the buffer would be sufficient to mitigate against Weatherford's steepest historical one-year sales tax loss of approximately 6%. The buffer currently recommended is well above that. FY22's recommendation is well within those two metrics and will leave Weatherford with sufficient room to weather downturns. Staff believes the City's current structure here is both responsible and sufficient and will help to keep it financially sound.

### *Property Tax—Short Trajectory*

In June of 2019, the governor signed into law Senate Bill 2, which lowers all Texas cities' Voter-Approved Tax (or rollback) rates from 8% over the No-New Revenue Tax Rate (or effective rate) to 3.5%. Under previous law, cities had been able to raise a maximum of 8% more than the previous year on properties that existed for both years. The new law that went into effect January 1, 2020, affecting our FY22 potential property tax rate, will lower this to 3.5%. There are a few provisions that help ease the burden for cities, but this could certainly make balancing the budget more difficult in future years.

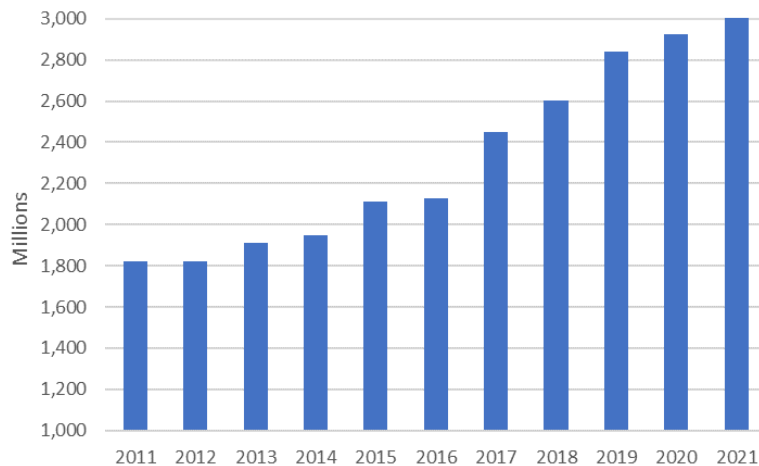
For FY22, the City has opted to base this budget on a rate of \$0.4581 per \$100 valuation, a decrease of 5.4% from the current rate. This rate will add \$836K of property tax revenue to the General Fund from new growth.

Another part of the Senate Bill 2 gives the taxing unit, the City, the ability to "bank" the difference between the adopted rate and the Voter-Approved rate. For example, since the City is proposing a tax rate of \$0.0695 lower than the Voter-approved rate, the City will be able to utilize the unused increment rate of \$0.0695 for a rolling three year period, if needed.

### *Property Tax—Growth Considerations*

Over the past ten years, the city has seen average assessed value growth of approximately 6.2%. The past three years have brought large increases, including new properties added to Weatherford's appraisal rolls. While we have had three years of extraordinarily strong value growth, staff is opting to keep growth between 2-2.5%, as this is a more realistic expectation for any given year. This is consistent

with general economic implications, as property tax revenue growth/decline tends to be a slow, yet steady earner, and lag at least one year behind the growth/decline in general economic conditions.



### *Financial Risk Factors – Setting the Stage for FY22*

As Citizens and Councilmembers know full-well, Weatherford experienced strong growth in the last 15 years. City operations increased to accommodate this growth, adding both personnel and vehicles/major equipment to keep services at their expected levels. Primary risk areas identified over the past several years are as follows:

1. Adequate funding for fleet replacements,
2. The inadequacy of aging facilities,
3. Considering the large number of compensated absences carried,
4. Controlled reliance on sales tax,
5. Significant capital improvement needs, and
6. Keeping pay consistent with the market for each position.

These areas created an environment whereby Weatherford's operations could take a substantial hit in any given year and put the City in a strategically deficient position. However, the City was able to make significant strides in these areas in the last several years and continues to do so with this proposed budget.

The property tax rate was increased in FY15 in order to help balance the General Fund's reliance on sales tax with a more controllable and reliable revenue stream. Additionally, the increase in revenue was partially dedicated to shoring up annual street maintenance to recommended levels, implementing market increases for targeted positions, and creating ongoing funding for two large Fire department apparatus.



During FY16 and FY17, the City implemented two rounds of funding for a fleet replacement schedule, completed market adjustments and allowed for a 2% cost-of-living increase, initiated ongoing funding for compensated absences costs, and made sure no ground is lost in annual street maintenance funding.

FY18 and FY19 brought another round of vehicles being placed on rotation, overdue facilities renovations, and a new pay plan to help keep compensation consistent across the City as well as marketable for cities of similar size/makeup.

For FY20 and FY21, we implemented a new financial software, began the process of building a new \$24m public safety, continued with the step pay plan and chipped away at the growing list of facility improvements and vehicle replacements.

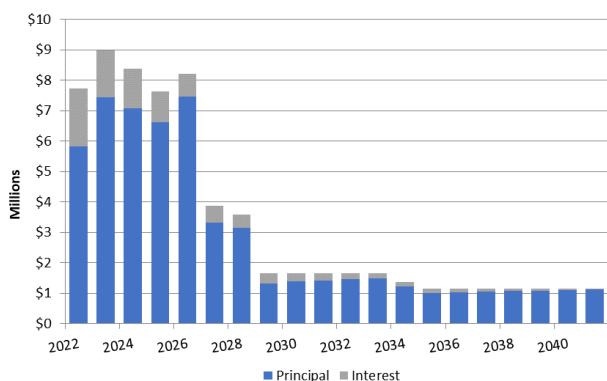
### *Major Initiatives*

With favorable sales tax figures and property values, staff has chosen to focus on long-term capital planning. Below is a list of major capital needs the City has begun to address or will need to address within the next five years:

1. Construction of a new public safety building,
2. Construction of a new fire station,
3. Major downtown renovations,
4. Corridor Cleanups,
5. Facility renovations and remodels

All together, these needs exceed \$30 million in estimated costs. In order to adequately address these key needs, staff will have to look at using a combination of debt funding and cash. In the last three fiscal years, staff and Council elected to begin cash-funding portions of these needs through both its sales tax increment as well as a dedicated portion of incoming revenue of \$750,000 annually for as long as the City is able. FY22 continues both of these initiatives. In FY21, Certificates of Obligations were issued in the amount of \$19 million to fund the public safety building, in which construction commences in April 2021.

The chart on the left plots Weatherford's debt service by year through 2041. Under the current tax rate, the City does not have the capacity to fund more debt until the payments decrease substantially in 2027. What this means is that staff would have to find enough cash resources to fund a new debt issuance until



2027, when the current tax rate can support it. Thankfully, the legacy of Weatherford's financial prudence has enabled the City to capitalize on significant cash reserves to float this debt payment until 2027.

First, staff plans to utilize a combination of General Fund and Capital Fund cash reserves of up to \$2.5 million. Second, staff will temporarily redirect up to \$750,000 each year through 2026,

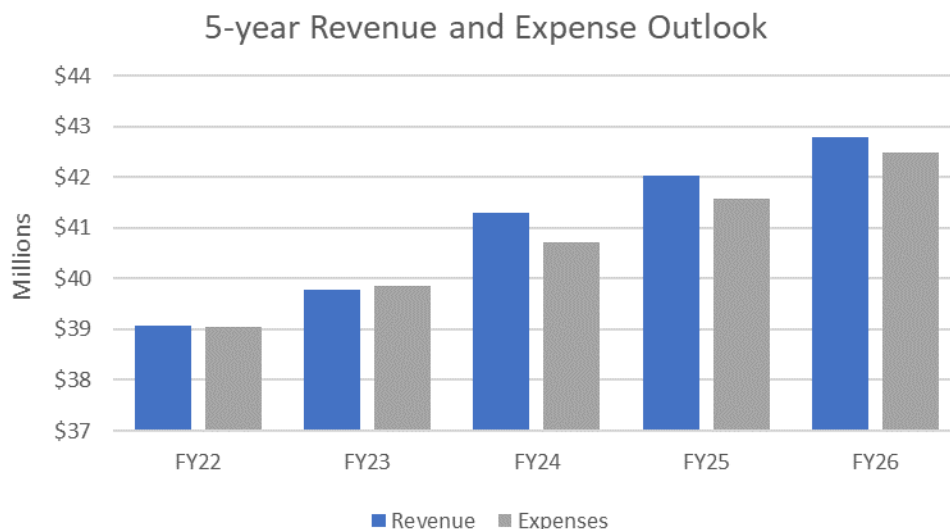
for a total of \$3.5 million. These sources will provide sufficient funding for debt service through 2026, allowing Weatherford to construct much needed police and fire station within the next 3 years.

The dedication for the revenue has been assumed in this forecast, meaning the \$250,000 in anticipated higher revenue remains unavailable for operational use.

## Multi-Year Forecast Snapshot

### *Capital and Operational Capacity*

Below is a graphical representation of Weatherford’s multi-year forecast. This assumes no major increases in spending, other than compensation increases for employees in every year in accordance with the City’s compensation plan and other cost-of-service increases for supplies and contractual services. Additionally, it treats a portion of our sales tax as unavailable (\$1,602,436 or 10%) for operations, per the City’s capital improvement plans.



	FY22	FY23	FY24	FY25	FY26
Operating Capacity	37,336	(64,261)	577,288	443,556	309,595

Operating Capacity is projected to remain stable and the fund balance maintains the 120-day council preference reserve and exceeds the 60 day reserve required by bond covenants. Non-operational sales and property tax funds will accumulate significant balances over time, although this forecast assumes those balances will be utilized on capital initiatives.

It is vital to keep in mind that managing the operational health of the City is always a balancing act. As is always the case with having limited funds, all priorities compete with one another. As our operational costs grow, so does the cost to fund one day’s worth of operations. The daily operating cost increases from \$106,984/day to \$116,387/day, a 11% increase over the 5 year span.

### *Other Major Funding Areas*

- **Fleet Funding:** There are two sides to our vehicle rotation. The first is immediate replacements, which require using cash to purchase the needed replacement. The approximate full value of the City's fleet assets hovers above \$20m, based on gathered estimates from department personnel. Staff would like to get all the fleet and equipment on an annual rotation schedule. The second side to our rotation is planning for the next replacement of that vehicle by setting aside funds for it each year. The proposed budget places four more vehicles on that rotation. These will be replaced in FY22 and ongoing rotation funding has been built in. In total, the City has allocated \$1.0 million to set-aside for future replacement of vehicles.
- **Compensated Absences Funding:** One of the largest liabilities Weatherford has been facing is in its exposure to compensated absences. On top of losing valuable institutional knowledge when an employee leaves, the City must also pay accrued sick and vacation hours to the retiring employee. Through FY24, staff estimates that the City could see over \$1 million in these costs hit the City, based on employee age and eligibility. While this is a relatively conservative number, the steps Weatherford has taken in the past several years to reserve funds for these costs should be able to handle the majority of these costs through this reserve funding.

### *Conclusions*

What this forecast shows is that Weatherford is amidst a period of rapid growth. We are well positioned to continue growing as an organization, to support the City's core services, invest in facilities and infrastructure, and maintain adequate reserves. Weatherford's staff is confident that this proposal represents the best balance of funding operational needs as well as paving the way for large capital plans.

## PROGRAM OF SERVICES

	Estimated Undesignated Fund Balance	Estimated Revenues	Transfers from Other Funds
<b>General Fund</b>	\$ 19,901,531	\$ 40,245,387	\$ 443,428
<b>Special Revenue Funds</b>			
State Forfeiture	6,371	1,500	-
Federal Forfeiture	32,470	5,030	-
PEG	57,311	51,600	-
Municipal Court Jury Duty	136	50	-
Municipal Court Technology	42,852	4,515	-
Municipal Court Building Security	25,571	5,025	-
Municipal Court Juvenile Case Mg	61,888	5,320	-
Hotel/Motel Tax	964,917	850,330	-
Special Events	(425,346)	-	328,681
Main Street	(34,489)	-	53,699
Chandor Gardens	54,588	45,150	253,935
Fleet Rotation Fund	1,416,859	1,850	1,766,121
Heritage Park Events Fund	61,293	176,020	130,952
Library Special Revenue	96,306	22,640	35
Animal Shelter Special Revenue	222,344	61,100	-
<b>General Debt Service Fund</b>	7,909,458	9,413,930	750,000
<b>Capital Projects Funds</b>			
Park Development	518,991	150,550	-
TIRZ	(215,416)	643,884	-
Capital Projects Funds	3,316,599	75,080	1,050,000
<b>Solid Waste Enterprise Fund</b>	1,533,719	2,969,000	-
<b>Stormwater Utility Fund</b>	3,504,743	1,436,000	-
<b>Doss Permanent Library Fund</b>	50,000	35	-
	\$ 39,102,696	\$ 56,163,996	\$ 4,776,851



<b>Available Resources</b>		<b>Estimated Expenditures</b>		<b>Transfers to Other Funds</b>		<b>Estimated Undesignated Ending Fund Balance</b>
\$	60,590,346	\$	39,920,446	\$	2,897,073	\$ 17,772,827
	7,871		-		-	7,871
	37,500		24,000		-	13,500
	108,911		50,686		-	58,225
	186		-		-	186
	47,367		980		-	46,387
	30,596		-		-	30,596
	67,208		-		-	67,208
	1,815,247		226,000		636,315	952,932
	(96,665)		328,681		-	(425,346)
	19,210		19,210		-	-
	353,673		299,085		-	54,588
	3,184,830		741,871		-	2,442,959
	368,265		308,572		-	59,693
	118,981		22,549		-	96,432
	283,444		151,400		-	132,044
	18,073,388		7,802,000		-	10,271,388
	669,541		185,000		-	484,541
	428,468		150,000		-	278,468
	4,441,679		557,480		500,000	3,384,199
	4,502,719		2,478,090		743,428	1,281,201
	4,940,743		1,839,080		-	3,101,663
	50,035		-		35	50,000
\$	100,043,543	\$	55,105,130	\$	4,776,851	\$ 40,161,562

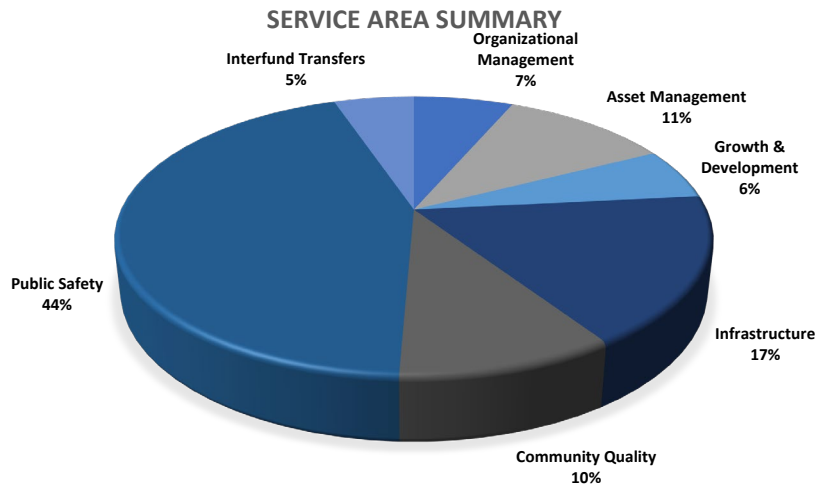


## SERVICE AREA SUMMARY

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Internal Services</b>					
<b>Organizational Management</b>					
City Administration	\$ 1,263,034	\$ 1,072,702	\$ 1,560,853	\$ 1,002,680	\$ 1,651,469
City Attorney	295,500	327,948	410,315	311,506	325,850
City Council	54,868	45,999	56,178	33,620	31,943
Finance	625,148	623,714	646,121	568,680	550,456
Benevolent Fund	-	9,459	-	-	-
Human Resources	500,467	474,169	524,728	507,298	508,470
Non Departmental	1,271,736	1,163,478	257,296	354,490	301,057
<b>Total Organizational Management</b>	<b>4,010,753</b>	<b>3,717,470</b>	<b>3,455,491</b>	<b>2,778,274</b>	<b>3,369,245</b>
<b>Asset Management</b>					
Information Technology	3,273,545	3,071,312	3,822,225	3,582,940	3,522,617
Facilities Maintenance	932,673	973,602	1,558,401	1,306,651	1,280,485
Vehicle Replacement Fund	299,200	1,442,994	1,416,656	1,230,255	741,871
Fleet Maintenance	77,594	122,983	181,840	169,133	189,625
<b>Total Asset Management</b>	<b>4,583,011</b>	<b>5,610,891</b>	<b>6,979,121</b>	<b>6,288,979</b>	<b>5,734,598</b>
<b>Total Internal Services</b>	<b>8,593,765</b>	<b>9,328,361</b>	<b>10,434,612</b>	<b>9,067,253</b>	<b>9,103,843</b>
<b>External Services</b>					
<b>Growth &amp; Development</b>					
Communications & Marketing	245,227	225,697	288,654	252,022	289,678
PEG Funds	-	22,806	69,230	23,970	50,686
Economic Development	186,877	186,124	1,203,151	835,693	1,173,051
Development & Neighborhood Services	1,368,986	1,371,869	1,269,010	1,260,942	1,541,982
Main Street Program	72,218	103,927	19,608	34,464	19,210
<b>Total Growth &amp; Development</b>	<b>1,873,308</b>	<b>1,910,423</b>	<b>2,849,654</b>	<b>2,407,091</b>	<b>3,074,607</b>
<b>Infrastructure</b>					
Administration	444,698	473,042	359,070	356,606	558,484
Field Services	132,289	190,978	286,964	309,441	94,823
Traffic	298,331	267,981	334,993	343,711	387,371
Capital Projects Admin	314,071	350,955	602,430	497,698	564,500
Streets	3,643,564	3,303,700	3,971,629	3,238,426	4,351,615
Stormwater Utility	4,792,592	1,042,411	4,057,220	1,023,328	1,839,080
Capital Projects	6,022,316	2,643,861	22,411,748	6,266,759	1,057,480
TIRZ	2,316,698	1,817,140	3,400,821	57,250	150,000
<b>Total Infrastructure</b>	<b>17,964,559</b>	<b>10,090,068</b>	<b>35,424,876</b>	<b>12,093,219</b>	<b>9,003,353</b>
<b>Public Safety</b>					
Municipal Court	376,826	330,001	364,719	298,283	335,330
Municipal Court Tech Fund	1,731	36,806	30,300	41,263	980
Municipal Court Jury Fund	-	-	50	-	-
Municipal Court Juvenile Fund	-	-	52,441	-	-
Municipal Court Security Fund	-	20,397	18,896	-	-
Fire Admin	6,336,063	6,824,045	7,159,153	7,033,060	7,913,382
Fire Prevention	268,352	246,131	237,509	273,594	281,965
Emergency Management	257,518	248,914	242,318	203,244	456,172
Animal Shelter	1,377,390	1,426,704	1,688,279	1,423,017	1,742,022
Animal Shelter Special Revenue Fund	2,206,150	1,149,898	385,844	319,333	151,400
Solid Waste Fund	2,036,319	2,231,696	2,368,231	2,009,256	2,273,896
Police Admin	8,442,810	9,290,038	9,426,630	5,340,041	2,605,543
Police Community Services	-	478	-	-	-
Police Investigations	-	84,743	-	1,006,017	1,562,400
Police Patrol	-	122,270	1,703	2,226,704	3,605,200
Police Support Services	-	31,318	-	1,002,215	2,032,700
State Forfeiture Fund	36,025	-	10,000	7,254	-
Federal Forfeiture Fund	238,319	6,870	37,000	31,255	24,000
<b>Total Public Safety</b>	<b>21,577,504</b>	<b>22,050,309</b>	<b>22,023,073</b>	<b>21,214,536</b>	<b>22,984,990</b>

## SERVICE AREA SUMMARY

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Community Quality</b>					
Library	1,073,692	1,092,976	1,025,443	981,278	1,036,993
Library Special Revenue	46,603	21,288	219,865	149,894	22,549
Doss Permanent Fund	649	1,777	500	36	35
Parks & Properties	1,450,441	1,791,335	1,799,211	1,746,475	2,004,972
Recreation	817,748	741,227	797,899	792,024	786,414
Special Events Fund	76,655	226,201	240,849	439,995	328,681
Heritage Park Fund	306,969	348,388	326,136	276,427	308,572
Hotel Tax Fund	141,434	173,751	473,700	310,630	226,000
Chandor Gardens	429,924	443,899	446,808	409,252	299,085
Parks Development	224,166	2,476,042	921,982	729,023	185,000
<b>Total Community Quality</b>	<b>4,568,282</b>	<b>7,316,885</b>	<b>6,252,393</b>	<b>5,835,034</b>	<b>5,198,300</b>
<b>Total External Services</b>	<b>45,983,653</b>	<b>41,367,685</b>	<b>66,549,996</b>	<b>41,549,880</b>	<b>40,261,250</b>
<b>Other Administrative Funds</b>					
SFX Grant Fund	22,368	18,640	-	11,183	-
Debt Service	12,700,895	39,130,161	7,384,119	7,390,374	7,802,000
<b>Total Other Administrative Funds</b>	<b>12,723,263</b>	<b>39,148,801</b>	<b>7,384,119</b>	<b>7,401,557</b>	<b>7,802,000</b>
<b>Total Expenditures</b>	<b>67,300,681</b>	<b>89,844,847</b>	<b>84,368,726</b>	<b>58,018,690</b>	<b>57,167,092</b>
<b>Interfund Transfers</b>					
General Fund					
Contribution to Comp Abs Reserve	150,000	-	-	-	-
Transfer to Other Funds	1,427,796	1,446,284	1,152,796	902,796	880,952
Transfer to Debt Service	152,000	250,000	149,450	250,000	250,000
Solid Waste					
Transfer to General Fund	246,519	200,000	200,000	200,000	-
Utilities/GF Admin Charges	368,495	284,374	602,201	602,201	647,622
Transfer to Capital Fund	500,000	500,000	300,000	300,000	300,000
Hotel Fund					
Transfer to Special Events	76,655	-	240,850	240,850	328,681
Transfer to Main Street	72,218	-	85,896	83,936	53,699
Transfer to Chandor	361,221	297,241	189,442	285,700	253,935
<b>Total Interfund Transfers</b>	<b>3,354,904</b>	<b>2,977,899</b>	<b>2,920,635</b>	<b>2,865,483</b>	<b>2,714,889</b>
<b>Total Budget</b>	<b>70,655,584</b>	<b>92,822,745</b>	<b>87,289,361</b>	<b>60,884,173</b>	<b>59,881,981</b>









## GENERAL FUND

The General Fund is the primary operating fund for the City of Weatherford. It is used to account for all financial resources except those required to be accounted for in another fund. This fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Revenues are comprised of general taxes (ad valorem, sales, and franchise) , service charges, intergovernmental transfers and grants, fines, and transfers from other city funds.

These revenues finance general municipal operations, including law enforcement, fire protection, street maintenance, recreational activities, library services, animal services, plan review and permitting, human resources, financial services, and others.



## GENERAL FUND OPERATING SUMMARY

	Actual FY19		Actual FY20		Adopted FY21		Projected FY21		Proposed FY22	
<b>Beginning Fund Balance</b>	\$	15,431,249	\$	15,729,115	\$	17,492,860	\$	17,492,860	\$	19,901,531
<b>Revenues</b>										
Property Taxes		8,220,122		9,056,797		9,350,284		9,350,284		10,155,443
Sales Taxes		14,571,947		15,633,518		15,330,352		16,452,959		16,024,356
Other Taxes		940,665		908,572		895,000		948,538		1,015,000
Licenses		651,198		944,242		728,125		1,661,363		876,325
Intergovernmental Revenue		1,068,824		1,621,416		1,302,091		1,210,793		1,260,365
Service Charges		1,398,922		1,365,566		1,329,131		1,341,523		1,193,600
Fines & Forfeitures		417,471		292,938		355,200		220,843		280,800
Miscellaneous Revenue		1,030,287		610,578		399,865		325,358		307,000
Transfers & Other Sources		5,814,475		5,632,630		5,555,947		5,548,290		5,367,670
Intragovernmental Services		3,243,200		3,870,208		3,759,004		3,759,004		4,208,256
<b>Total Revenues</b>		<b>37,357,111</b>		<b>39,936,464</b>		<b>39,004,999</b>		<b>40,818,956</b>		<b>40,688,815</b>
<b>Expenditures</b>										
City Administration		1,263,034		1,072,702		1,560,853		1,002,680		1,651,469
City Attorney		295,500		327,948		410,315		311,506		325,850
City Council		54,868		45,999		56,178		33,620		31,943
Communications & Marketing		245,227		225,697		288,654		252,022		289,678
Economic Development		186,877		186,124		1,203,151		835,693		1,173,051
Finance		625,148		623,714		646,121		568,680		550,456
Municipal Court		376,826		330,001		364,719		298,283		335,330
Fire Department										
Fire Admin		6,336,063		6,824,045		7,159,153		7,033,060		7,913,382
Fire Prevention		268,352		246,131		237,509		273,594		281,965
Emergency Management		257,518		248,914		242,318		203,244		456,172
Human Resources		500,467		474,169		524,728		507,298		508,470
Information Technology		3,273,545		3,071,312		3,822,225		3,582,940		3,522,617
Library		1,073,692		1,092,976		1,025,443		981,278		1,036,993
Municipal & Community Services										
Facilities Maintenance		932,673		973,602		1,558,401		1,306,651		1,280,485
Animal Shelter		1,377,390		1,426,704		1,688,279		1,423,017		1,742,022
Fleet Maintenance		77,594		122,983		181,840		169,133		189,625
Non Departmental		3,001,532		2,859,762		1,559,542		1,507,286		1,432,009
Parks & Recreation										
Parks & Properties		1,450,441		1,791,335		1,799,211		1,746,475		2,004,972
Recreation		817,748		741,227		797,899		792,024		786,414
Development & Neighborhood Services		1,368,986		1,371,869		1,269,010		1,260,942		1,541,982
Consumer Health		-		-		-		-		-
Building Inspections		-		-		-		-		-
Code Compliance		-		-		-		-		-
Police Department		8,442,810		9,528,848		9,428,333		9,574,977		9,805,843
Police Admin		8,442,810		9,290,038		9,426,630		5,340,041		2,605,543
Police Community Services		-		478		-		-		-
Police Investigations		-		84,743		-		1,006,017		1,562,400
Police Patrol		-		122,270		1,703		2,226,704		3,605,200
Police Support Services		-		31,318		-		1,002,215		2,032,700



## GENERAL FUND OPERATING SUMMARY

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
Transportation & Public Works					
Administration	444,698	473,042	359,070	356,606	558,484
Field Services	132,289	190,978	286,964	309,441	94,823
Traffic	298,331	267,981	334,993	343,711	387,371
Capital Projects Admin	314,071	350,955	602,430	497,698	564,500
Streets	3,643,564	3,303,700	3,971,629	3,238,426	4,351,615
<b>Total Expenditures</b>	<b>37,059,245</b>	<b>38,172,718</b>	<b>41,378,968</b>	<b>38,410,285</b>	<b>42,817,519</b>
<b>Over/(Under)</b>	<b>297,866</b>	<b>1,763,746</b>	<b>(2,373,969)</b>	<b>2,408,671</b>	<b>(2,128,704)</b>
<b>Ending Fund Balance</b>	<b>\$ 15,729,115</b>	<b>\$ 17,492,860</b>	<b>\$ 15,118,891</b>	<b>\$ 19,901,531</b>	<b>\$ 17,772,827</b>
<b>Ending Days</b>	<b>176.98</b>	<b>183.99</b>	<b>159.02</b>	<b>192.21</b>	<b>166.13</b>

One-Time Revenue	-
Sales Tax Freeze	1,602,436
One-Time Expenses	3,768,476

Ongoing Revenues	39,086,380
Ongoing Expenses	39,049,043
Operating Surplus	37,336

Daily Cost **\$106,984**

<b>Balance</b>	<b>\$17,772,827</b>
<b>Ending Days</b>	<b>166.13</b>
<b>Comp Absences Reserve</b>	<b>\$585,246</b>
<b>30 Day Council Preference</b>	<b>\$3,209,510</b>
<b>90 day Reserve</b>	<b>\$9,628,531</b>
<b>Available</b>	<b>\$4,349,539</b>

## GENERAL FUND REVENUE SUMMARY

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Property Taxes</b>					
Taxes - Current Property	\$ 8,147,649	\$ 8,947,795	\$ 9,214,834	\$ 9,214,834	\$ 10,055,443
Taxes - Delinquent Property	17,877	38,877	69,300	69,300	40,000
Taxes - Penalty & Interest	54,596	70,125	66,150	66,150	60,000
<b>Total Property Taxes</b>	<b>8,220,122</b>	<b>9,056,797</b>	<b>9,350,284</b>	<b>9,350,284</b>	<b>10,155,443</b>
<b>Sales Taxes</b>					
Taxes - Retail Sales	14,571,947	15,633,518	15,330,352	16,523,134	16,024,356
<b>Total Sales Taxes</b>	<b>14,571,947</b>	<b>15,633,518</b>	<b>15,330,352</b>	<b>16,523,134</b>	<b>16,024,356</b>
<b>Other Taxes</b>					
Taxes - Mixed Beverage	141,548	125,851	145,000	145,000	165,000
Taxes - Gross Receipts	799,116	782,721	750,000	803,538	850,000
<b>Total Other Taxes</b>	<b>940,665</b>	<b>908,572</b>	<b>895,000</b>	<b>948,538</b>	<b>1,015,000</b>
<b>Licenses &amp; Permits</b>					
Permit - Solicitors	400	310	400	400	400
Permit - Miscellaneous	2,140	1,697	2,500	2,500	2,500
Permit - Health/Food Srvc Op.	79,550	68,850	65,000	40,200	42,000
Permit - Alcoholic Beverage	15,245	19,295	15,000	12,435	-
Permit - Bldg, Structure, Equi	388,858	677,402	475,300	1,425,865	650,000
Permit - Contractor Registrati	38,375	39,070	42,000	53,513	55,000
Rental - Public Market	119,925	129,918	119,925	119,925	119,925
Permit - Fire	6,705	7,700	8,000	6,525	6,500
<b>Total Licenses &amp; Permits</b>	<b>651,198</b>	<b>944,242</b>	<b>728,125</b>	<b>1,661,363</b>	<b>876,325</b>
<b>Intergovernmental Revenue</b>					
Interlocal - County User Acces	45,100	51,865	45,100	51,865	50,365
Interlocal - Fire Services	774,187	848,244	975,491	915,000	915,000
Reimbursement - Sexual Assault	6,393	-	-	-	-
Grants - Federal	16,960	437,345	1,500	6,163	10,000
Grants - State	17,609	13,178	5,000	77,765	10,000
Reimbursement - WISD - SRO	208,575	270,784	275,000	160,000	275,000
<b>Total Intergovernmental Revenue</b>	<b>1,068,824</b>	<b>1,621,416</b>	<b>1,302,091</b>	<b>1,210,793</b>	<b>1,260,365</b>
<b>Fines</b>					
Fee - Fines	395,119	286,143	350,000	215,280	275,000
Fee - Library Fines	16,250	1,723	-	710	700
Fee - Library Title Replacemen	5,922	5,012	5,000	4,853	5,000
Fee - Returned Check	180	60	200	-	100
<b>Total Fines</b>	<b>417,471</b>	<b>292,938</b>	<b>355,200</b>	<b>220,843</b>	<b>280,800</b>

## GENERAL FUND REVENUE SUMMARY

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Miscellaneous</b>					
Reimbursement - Miscellaneous	19,707	35,716	-	-	7,500
Reimbursement - Peach Festival	19,252	-	25,000	25,000	25,000
Donations	20,266	34,837	12,100	59,832	13,000
Miscellaneous	640,108	66,730	50,965	15,551	31,500
Event Sponsorship	6,250	3,175	-	6,250	10,000
Rebates	-	56,262	55,000	66,281	65,000
Sale - Maps and Publications	1,306	-	1,500	-	-
Sale - Salvage	33,363	16,806	-	426	-
Sale - Concessions	1,690	13,074	-	-	-
Sale - Fixed Asset	19,537	58,289	-	5,770	-
Shortages & Overages	-	4	-	-	-
Interest Income	263,337	319,986	250,300	141,740	150,000
Directional Signage Program	5,470	5,700	5,000	4,508	5,000
<b>Total Miscellaneous</b>	<b>1,030,287</b>	<b>610,578</b>	<b>399,865</b>	<b>325,358</b>	<b>307,000</b>
<b>Charges for Services</b>					
Interlocal - County/City Anml	578,175	623,464	673,281	660,826	700,000
Reimbursement - Tifmas	46,401	17,790	-	232,042	20,000
Fee - Animal Adoption	61,925	52,714	60,000	66,377	65,000
Fee - Animal Owner Surrender	2,830	7,591	2,800	6,780	7,000
Fee - Animal Return To Owner	61,384	40,330	60,000	46,395	45,000
Fee - Animal Testing/Service	164	3,032	300	5,871	6,000
Fee - Facility Rental	74,730	15,305	70,000	75,390	45,000
Fee - Ball Field User	31,042	10,303	25,000	11,210	20,000
Fee - Recreation Program	63,137	39,379	55,000	53,550	75,000
Fee - Swimming Pool	113,270	58,297	100,000	76,020	100,000
Fee - Tournaments	6,065	15,414	9,000	15,602	20,000
Fee - Finger Printing	1,620	810	500	339	500
Fee - Copies, Cert, Photo	7,156	4,189	6,500	5,119	3,000
Fee - Street Services	61,735	119,583	50,000	10,839	10,000
Fee - Late Payment	2,713	650	2,000	-	-
Fee - Interlibrary Loan	310	23	500	-	-
Fee - Inspection Service	145,864	138,280	50,000	6,008	10,000
Fee - Health Plan Review	1,425	1,500	1,000	1,350	1,500
Fee - Zoning & Subdivision	55,099	40,468	42,000	50,382	50,000
Fee - Plan Review	83,228	171,545	120,000	16,822	15,000
Fee - Re-Inspection	150	1,588	650	-	-
Rental - Loading Zone	500	600	600	600	600
<b>Total Charges for Services</b>	<b>1,398,922</b>	<b>1,362,853</b>	<b>1,329,131</b>	<b>1,341,523</b>	<b>1,193,600</b>
<b>Intragovernmental Services</b>					
Admin Service Charges	3,243,200	3,870,208	3,759,004	3,759,004	4,208,256
<b>Total Intragovernmental Services</b>	<b>3,243,200</b>	<b>3,870,208</b>	<b>3,759,004</b>	<b>3,759,004</b>	<b>4,208,256</b>

## GENERAL FUND REVENUE SUMMARY

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Transfers &amp; Other Sources</b>					
Transfer - From Offsite Water	15,218	15,529	12,000	9,343	9,500
Transfer - ROI/GRT	246,519	200,000	5,513,947	5,513,947	5,333,170
Net Chg In Fair Value - Invest	131,397	14,622	-	-	-
Proceeds from Insurance	38,140	20,092	30,000	25,000	25,000
<b>Total Transfers &amp; Other Sources</b>	<b>5,814,475</b>	<b>5,499,649</b>	<b>5,555,947</b>	<b>5,548,290</b>	<b>5,367,670</b>
<b>Total General Fund Revenue</b>	<b>37,357,111</b>	<b>39,800,771</b>	<b>39,004,999</b>	<b>40,889,130</b>	<b>40,688,816</b>



## PROPERTY TAX REVENUE SUMMARY

### Full Ad Valorem Value Summary

---

2021 Taxable Value	3,429,131,674
Less Value of Over 65/Disabled Homestead Exemptions	(509,878,535)
<b>Net Taxable Value</b>	<b>2,919,253,139</b>
Tax Rate per \$100	0.4581
Total Tax Levy	13,373,099
Estimated Collection Rate	99.0%

### Tax Increment Reinvestment Zone #1 Summary

---

Base Value - 2016 TIRZ Properties	50,194,482
2020 Taxable Value	160,211,459
<b>Cumulative Value of Improvements</b>	<b>110,016,977</b>
Percent of Improvements Captured	75%
<b>Amount of Improvements Captured</b>	<b>82,512,733</b>
Tax Rate \$100	0.4581
Estimated Collection Rate	99.00%
<b>Total TIRZ Revenue</b>	<b>\$ 374,211</b>

### Tax Increment Reinvestment Zone #2 Summary

---

Base Value - 2018 TIRZ Properties	316,851,341
2020 Taxable Value	415,953,166
<b>Cumulative Value of Improvements</b>	<b>99,101,825</b>
Percent of Improvements Captured	50%
<b>Amount of Improvements Captured</b>	<b>49,550,913</b>
Tax Rate \$100	0.4581
Estimated Collection Rate	99.00%
<b>Total TIRZ Revenue</b>	<b>\$ 224,723</b>



## PROPERTY TAX REVENUE SUMMARY

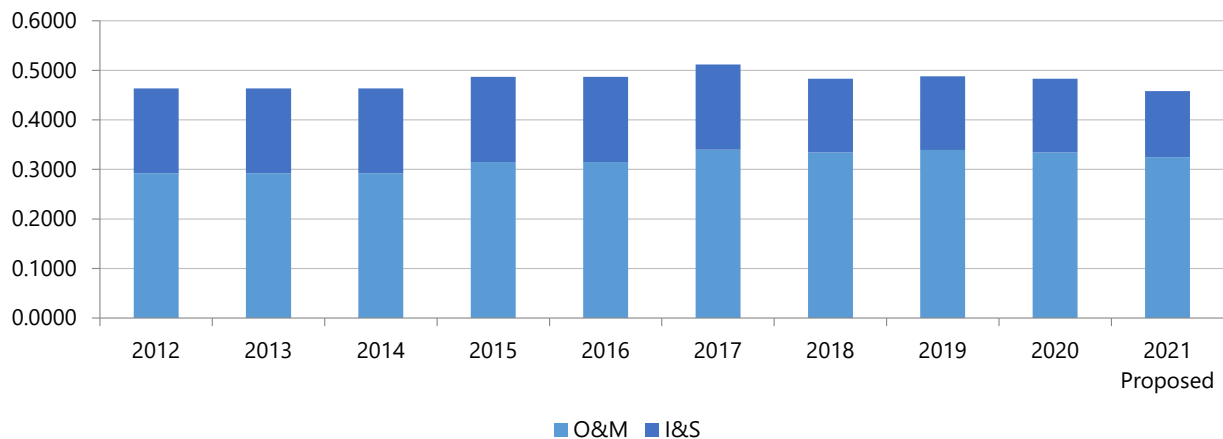
### FY21 Ad Valorem Revenue Calculations

O&M Taxable Value (discounted for TIRZ and frozen properties)	2,787,189,494
O&M Tax Rate \$100	0.3245
Estimated Collection Rate	99.0%
<b>Total O&amp;M Revenue from Non-Frozen Properties</b>	<b>\$ 8,953,986</b>
I&S Taxable Value	2,787,189,494
I&S Tax Rate \$100	0.1336
Estimated Collection Rate	99.0%
<b>Total I&amp;S Revenue from Non-Frozen Properties</b>	<b>\$ 3,686,448</b>
Levy on Frozen Properties	1,570,645
Estimated Collection Rate	99.0%
<b>Total Revenue from Frozen Properties</b>	<b>\$ 1,554,939</b>

### Distribution of Ad Valorem Collections

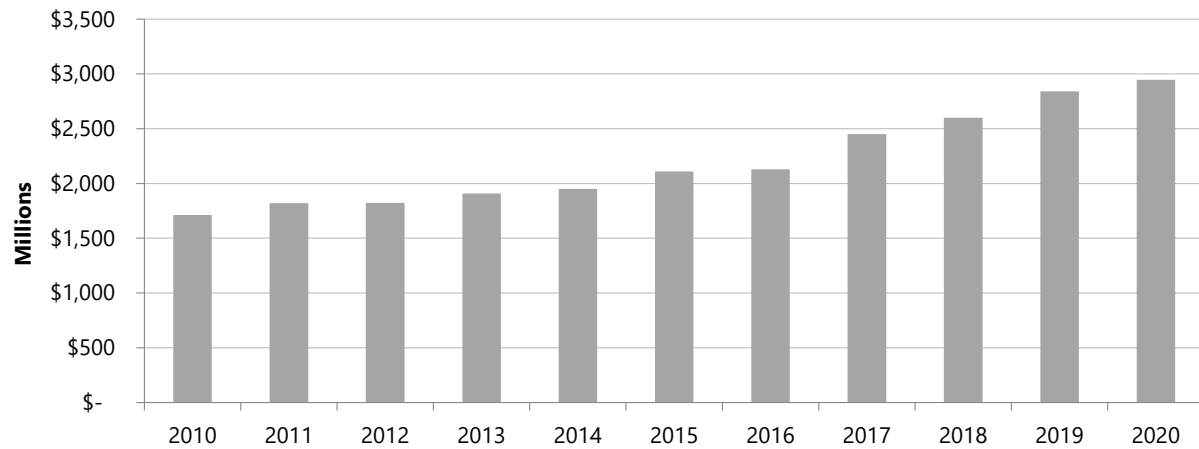
	Collections	Rate	Allocation %
General Fund (O&M)	\$ 10,055,443	0.3245	70.84%
Debt Services (I&S)	\$ 4,139,930	0.1336	29.16%
	<b>\$ 14,195,372</b>	<b>0.4581</b>	<b>100.00%</b>
Total TIRZ Taxes Captured	<b>\$ 598,934</b>		

### Historical Property Tax Rates (per \$100) by Fiscal Year



## PROPERTY TAX REVENUE SUMMARY

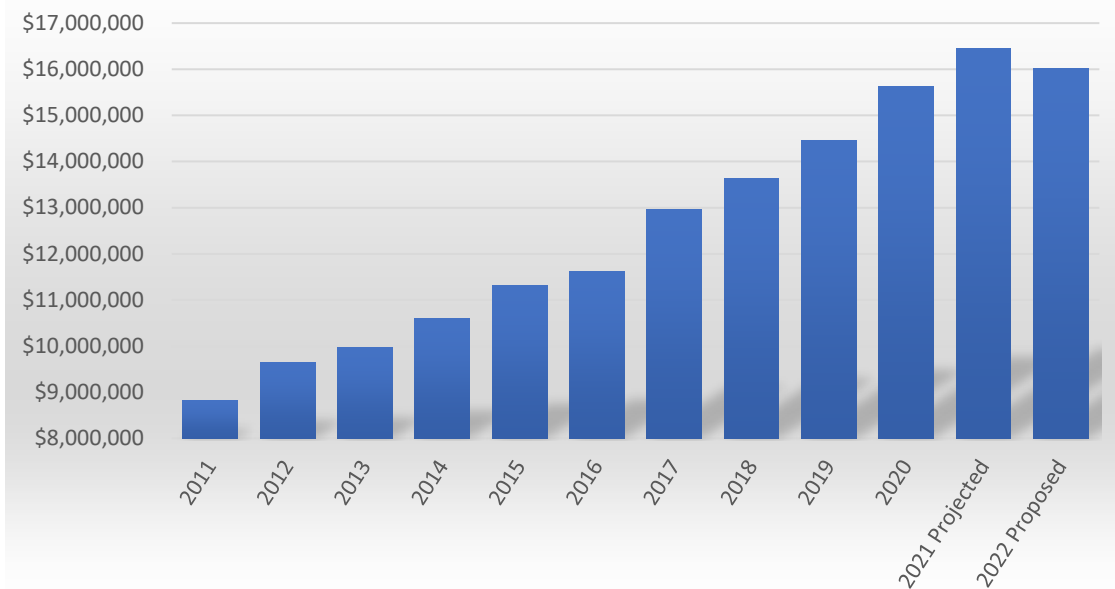
### Historical Assessed Property Values by Fiscal Year



## SALES TAX REVENUE SUMMARY

FY20 Actual	\$15,633,518
FY21 Budget	\$15,330,352
FY21 Projected	\$16,452,959
FY21 Projected Growth	5.24%
<b>FY22 Proposed</b>	<b>\$16,024,356</b>
YOY Growth Assumption	-2.61%
Sales Tax for Operations	\$14,421,921
Sales Tax Assumed Non-recurring	\$1,602,436

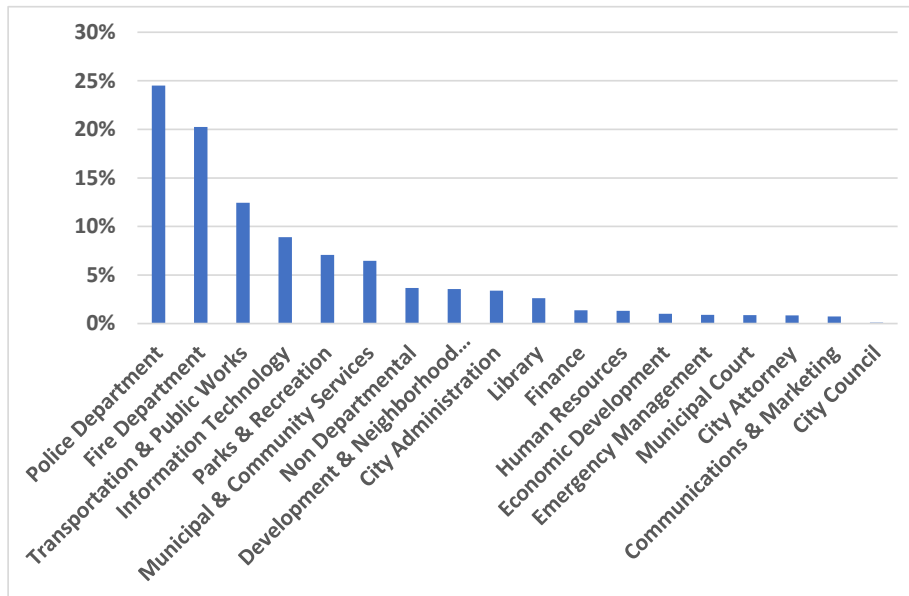
### Historical Sales Tax Collection



## GENERAL FUND EXPENDITURE SUMMARY

The below information shows the City's total ongoing budget, broken down by department. The column to the right breaks down the percentage of the total ongoing budget that each department is responsible for.

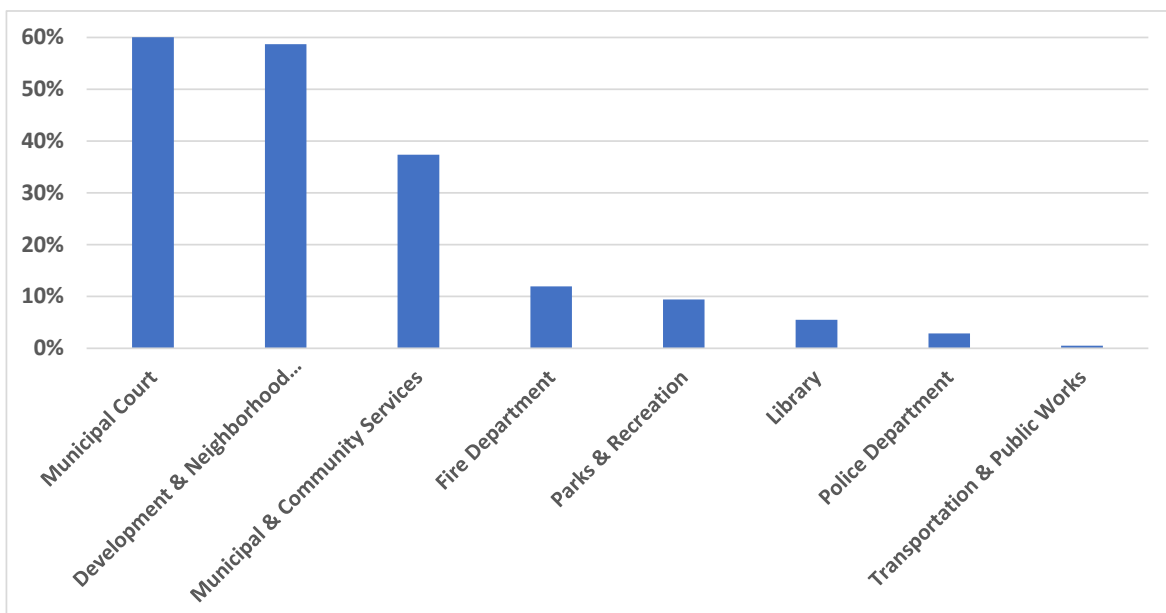
Department	Ongoing Budget	% of Total
Police Department	\$ 9,575,493	24.52%
Fire Department	7,909,179	20.25%
Transportation & Public Works	4,862,067	12.45%
Information Technology	3,472,517	8.89%
Parks & Recreation	2,764,619	7.08%
Municipal & Community Services	2,524,632	6.47%
Non Departmental	1,432,009	3.67%
Development & Neighborhood Services	1,390,482	3.56%
City Administration	1,321,469	3.38%
Library	1,024,993	2.62%
Finance	534,180	1.37%
Human Resources	508,470	1.30%
Economic Development	395,640	1.01%
Emergency Management	350,494	0.90%
Municipal Court	335,330	0.86%
City Attorney	325,850	0.83%
Communications & Marketing	289,678	0.74%
City Council	31,943	0.08%
<b>Total ongoing budget</b>	<b>\$ 39,049,043</b>	



## GENERAL FUND EXPENDITURE SUMMARY

The general fund revenue structure is such that the top three funding sources are Sales Tax, Property Tax and Return on Investment and Gross Receipt transfers from the Utility Fund. However, there are other revenue streams that are generated directly from a department, such as permit and zoning fees, inter-local agreements, and fines. The below information shows which departments generate revenue and the percentage of their budget that it covers.

Department	Revenue	Ongoing Budget	% of Total
Municipal Court	\$ 275,000	\$ 335,330	82.01%
Development & Neighborhood Services	816,400	1,390,482	58.71%
Municipal & Community Services	942,925	2,524,632	37.35%
Fire Department	945,000	7,909,179	11.95%
Parks & Recreation	260,000	2,764,619	9.40%
Library	56,165	1,024,993	5.48%
Police Department	275,000	9,575,493	2.87%
Transportation & Public Works	25,000	4,862,067	0.51%
Information Technology	-	3,472,517	0.00%
Non Departmental	-	1,432,009	0.00%
City Administration	-	1,321,469	0.00%
Finance	-	534,180	0.00%
Human Resources	-	508,470	0.00%
City Attorney	-	325,850	0.00%
Economic Development	-	395,640	0.00%
Communications & Marketing	-	289,678	0.00%
Emergency Management	-	350,494	0.00%
City Council	-	31,943	0.00%
<b>Total ongoing budget</b>	<b>\$ 3,595,490</b>	<b>\$ 39,049,043</b>	<b>9.21%</b>









# GENERAL FUND DEPARTMENT SUMMARIES

## DEPARTMENT SUMMARY

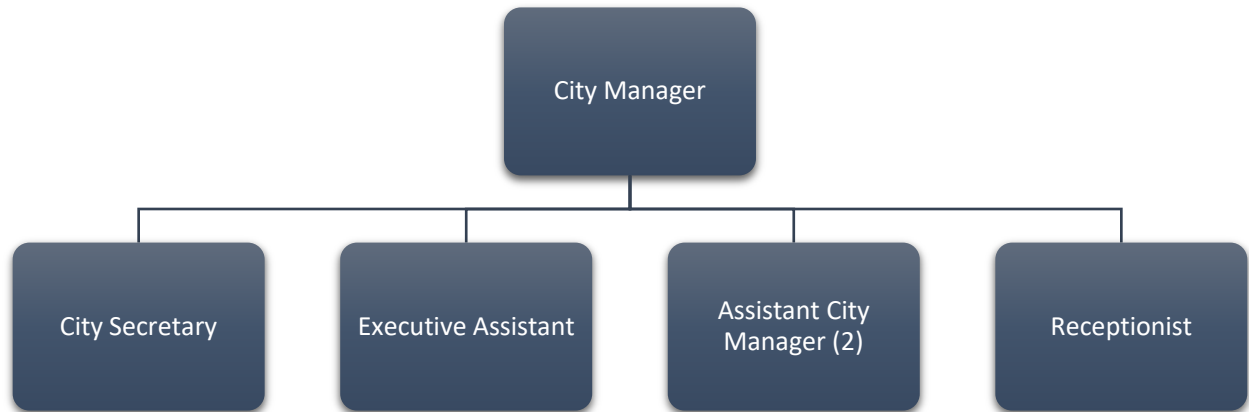
	FY22 Proposed Budget	FY22 Position Count
<b>Internal Services</b>		
<b>Organizational Management</b>		
City Administration	1,651,469	6
City Attorney	325,850	1
City Council	31,943	5
Finance	550,456	5
Human Resources	508,470	3
Non Departmental	1,432,009	0
<b>Total Organizational Management</b>	<b>4,500,197</b>	<b>20</b>
<b>Asset Management</b>		
Information Technology	3,522,617	8
Facilities Maintenance	1,280,485	4
Fleet Maintenance	189,625	2
<b>Total Asset Management</b>	<b>4,992,727</b>	<b>14</b>
<b>Total Internal Services</b>	<b>\$9,492,924</b>	<b>34</b>
<b>External Services</b>		
<b>Growth &amp; Development</b>		
Communications & Marketing	289,678	2
Economic Development	1,173,051	2
Development & Neighborhood Services	1,541,982	14
<b>Total Growth &amp; Development</b>	<b>3,004,711</b>	<b>18</b>
<b>Infrastructure</b>		
Administration	558,484	3
Field Services	94,823	1
Traffic	387,371	3
Capital Projects Admin	564,500	2
Streets	4,351,615	13
<b>Total Infrastructure</b>	<b>5,956,793</b>	<b>22</b>
<b>Community Quality</b>		
Library	1,036,993	15
Parks & Properties	2,004,972	14
Recreation	786,414	6
<b>Total Community Quality</b>	<b>3,828,378</b>	<b>35</b>



## DEPARTMENT SUMMARY

	FY22 Proposed Budget	FY22 Position Count
<b>Public Safety</b>		
Municipal Court	335,330	5
Fire Admin	7,913,382	57
Fire Prevention	281,965	2
Emergency Management	456,172	1
Animal Shelter	1,742,022	14
Police Department	9,805,843	91
<b>Total Public Safety</b>	<b>20,534,714</b>	<b>170</b>
<b>Total External Services</b>	<b>\$33,324,596</b>	<b>245</b>
<b>Grand Total</b>	<b>\$42,817,519</b>	<b>279</b>

## CITY ADMINISTRATION



### Position Summary

	FY19	FY20	FY21	FY22
City Manager	1	1	1	1
Assistant City Manager	1	2	2	2
Deputy City Manager	1	0	0	0
City Secretary	1	1	1	1
Executive Assistant	1	1	1	1
Receptionist	0	1	1	1
<b>Total</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>

### Department Description

The City Manager serves at the direction of the City Council and is responsible for the administration of City operations. Additionally, the City Manager serves as the Director of emergency services (Fire and Police). Consequently, this office is responsible for seeing that all Strategic Plan goals are achieved, policies are carried out, and the operations of the City are conducted in an efficient and effective manner. The City Manager accomplishes this through a leadership team consisting of two Assistant City Managers, one Executive Assistant, a City Secretary, a Receptionist, and the Office of Public Relations.

### Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 837,980	\$ 849,733	\$ 930,199	\$ 757,866	\$ 1,041,200
Supplies	22,505	14,111	30,620	25,095	18,020
Contractual	402,550	208,859	573,028	192,713	592,249
Capital	-	-	27,006	27,006	-
<b>Total</b>	<b>\$ 1,263,035</b>	<b>\$ 1,072,703</b>	<b>\$ 1,560,853</b>	<b>\$ 1,002,680</b>	<b>\$ 1,651,469</b>

**Budget Packages**

Description	Ongoing	One-Time	Total
COSI - Printing & Binding	\$ 25,000	\$ -	\$ 25,000
Kofile records preservation project	-	30,000	30,000
COSI - Dues & Administration	2,000	-	2,000
<b>Total</b>	<b>\$ 27,000</b>	<b>\$ 30,000</b>	<b>\$ 57,000</b>

## Position Summary

	FY19	FY20	FY21	FY22
City Attorney (contract)	1	1	1	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Department Description

The City Attorney provides legal services to the city as requested by staff and serves as chief legal advisor to the city. This position is appointed by the City Council and is responsible for attending City Council and Municipal Utility Board Meetings, evaluating responses to public information requests, and providing legal assistance to the City Manager, among other services.

## Department Goals

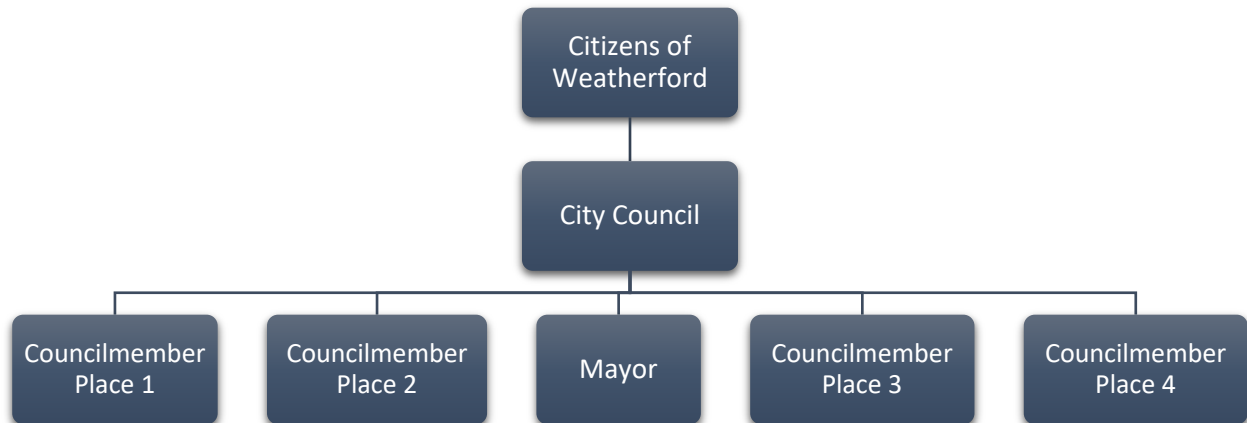
- ◆ Provide legal services to the City in a professional and responsive manner, consistent with all ethical obligations to the client.

## Accomplishments

- ◆ Provided legal counsel upon request.

## Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ -	\$ 13,917	\$ 9,467	\$ 2,030	\$ -
Supplies	-	-	-	-	-
Contractual	295,500	314,031	400,848	309,476	325,850
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 295,500</b>	<b>\$ 327,948</b>	<b>\$ 410,315</b>	<b>\$ 311,506</b>	<b>\$ 325,850</b>



## Position Summary

	FY19	FY20	FY21	FY22
Mayor	1	1	1	1
Council Member	4	4	4	4
<b>Total</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

## Department Description

The City Council is the governing body of the City of Weatherford. The City Council defines the direction of the City by establishing goals and enacting legislation that provides for City programs, services, and policies. The City Council provides direction and oversight to the City Manager. The City Council adopts the annual Program of Services in accordance with their strategic plan.

## Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 13,453	\$ 31,734	\$ 36,135	\$ 21,341	\$ 11,200
Supplies	12,513	12,379	12,700	10,701	12,700
Contractual	28,902	1,886	7,343	1,578	8,043
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 54,868</b>	<b>\$ 45,999</b>	<b>\$ 56,178</b>	<b>\$ 33,620</b>	<b>\$ 31,943</b>

## Budget Packages

Description	Ongoing	One-Time	Total
COSI - Seminars & Training	\$ 5,000	\$ -	\$ 5,000
COSI - Travel	1,000	-	1,000
<b>Total</b>	<b>\$ 6,000</b>	<b>\$ -</b>	<b>\$ 6,000</b>

## COMMUNICATIONS & MARKETING



### Position Summary

	FY19	FY20	FY21	FY22
Director of Communications & Marketing	1	1	1	1
Communications & Marketing Coordinator	1	1	1	1
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

### Department Description

Our purpose is to connect the public to information that inspires, educates, and enhances the quality of life while building a strong community.

We maintain the city social media accounts, websites, cable channels and oversee brand standards as well as create graphics and videos to share information in a multi-channel approach. We also work with all city departments to ensure information is shared in a timely and clear manner.

The Communications & Marketing Department members also serve as the city's PIOs (Public Information Officers). You can learn more about our Communication plans and goals in our Strategic Communications Plan.

This Department's responsibilities include managing City-wide community engagement, including Experience Weatherford tourism brand, Experience Weatherford Sponsor Program, social media, centralized internal communications, media relations and Public, Education and Government Fund (PEG).

## Department Goals

- ♦ To deliver accurate information that informs our public, citizens and employees. To have the public, businesses, elected officials and City staff adopt, support and live the Experience Weatherford tourism brand.
- ♦ Utilize and discover ways to better communicate within the scope of new technological advances that can improve overall City communication and create conversation with our public.
- ♦ Engage and maintain better relationships with news media, both locally and regionally.
- ♦ Ensure citizens, public, businesses, employees and elected officials are notified in the case of an emergency or crisis.

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Educate employees and elected officials on proper City communication.	Ongoing	Communicate
Expand to new, targeted social media and mobile technology that enhance citywide communication and marketing each year while increasing base followers.	Ongoing	Marketability
Utilize the External Affairs Annex (ESF #15) to help communicate to the public during an emergency or crisis event within the City of Weatherford.	Ongoing	Communicate
Utilize PEG Fund to enhance Council Chamber media infrastructure to enhance City cable channel content for citizens.	2020	Infrastructure

## Performance Measures

Measure	FY19	FY20	FY21	FY22
Number of communication channels managed/monitored (e.g. websites, social media, etc).			35	35
Social media engagement (City Facebook). Daily Impressions - <b>Impressions</b> are the number of times a post from your page is displayed.			1,716,225	1,302,266
Number of public service announcement videos produced.			95	103

## Accomplishments

- ◆ Reinstated PEG fund via City Council approval with Charter/Spectrum and started PEG fund with AT&T.
- ◆ Completed process with United States Patent and Trademark Office which resulted in the City logo being fully trademarked.
- ◆ Launched the Strong Community campaign.
- ◆ Started video campaign of employee highlights to support the strong community campaign.

## Budget Summary

	<b>FY19 Actual</b>	<b>FY20 Actual</b>	<b>FY21 Budget</b>	<b>FY21 Projection</b>	<b>FY22 Proposed</b>
Personnel	\$ 165,587	\$ 199,918	\$ 211,959	\$ 209,494	\$ 212,900
Supplies	16,376	5,606	29,172	18,593	19,560
Contractual	63,264	20,173	47,523	23,935	57,218
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 245,227</b>	<b>\$ 225,697</b>	<b>\$ 288,654</b>	<b>\$ 252,022</b>	<b>\$ 289,678</b>



## ECONOMIC DEVELOPMENT



### Position Summary

	FY19	FY20	FY21	FY22
Economic Development Director	0	1	1	1
Economic Development Coordinator	0	0	1	1
Administrative Assistant	1	1	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>

### Department Description

The Weatherford Economic Development Department aims to attract, retain, create, and reinvest wealth in the community. The department showcases the City's strengths through a series of strategic marketing initiatives and capitalizing on networking opportunities. It is the department's intent to facilitate a diverse economy, competitive workforce, and first-rate quality of life.

### Department Goals

- ◆ Promote collaboration among community economic development stakeholders.
- ◆ Encourage redevelopment and investment in targeted areas with existing amenities and adequate infrastructure.
- ◆ Identify and obtain funding to create economic development programs.
- ◆ Facilitate opportunities for private and public investment into our community.

## ECONOMIC DEVELOPMENT

### FY22 Objectives

Objective	Target Completion Date	City Focus Area
Quarterly visits with businesses and community leaders to provide support and promote collaboration.	Ongoing	Growth
Track private/public investment impacts using GIS.	Annual update	Marketability
Seek internal and external opportunities to establish funding for future programs.	Ongoing	Re-align Funding

### Performance Measures

Measure	FY19	FY20	FY21	FY22
Increase in commercial property tax value in each TIRZ	N/A	N/A	\$15,000 total	N/A
Engagement measures on website and social media	6.5% increase	5% increase	5% increase	5% increase
Additional funding dollars allocated for programs	N/A	N/A	\$5,000	N/A
Property/sales tax added through incentivized projects	N/A	N/A	\$20,000	N/A

### Accomplishments

- ◆ Began actively pursuing a large hotel/convention center development.
- ◆ Passed an ordinance to rescind Freeport and Goods-in-transit tax.
- ◆ Began a social media page for business engagement.
- ◆ Facilitated a multi-organizational site visit with a Fortune 500 company.
- ◆ Began strategic planning process with economic development board.

### Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 69,679	\$ 66,383	\$ 229,086	\$ 72,987	\$ 246,000
Supplies	845	649	2,600	1,759	2,600
Contractual	116,353	119,092	971,465	760,947	924,451
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 186,877</b>	<b>\$ 186,124</b>	<b>\$ 1,203,151</b>	<b>\$ 835,693</b>	<b>\$ 1,173,051</b>

## EMERGENCY MANAGEMENT



### Position Summary

	FY19	FY20	FY21	FY22
Emergency Management Coordinator	0	0	1	1
Emergency Management Specialist	1	0	0	0
Total	1	0	1	1

### Department Description

Emergency Management is charged with coordinating the City of Weatherford's emergency management program and managing Weatherford's public safety communication infrastructure. This is accomplished by developing emergency plans, offering disaster preparedness and safety training, conducting drills and exercises, participating in public education programs, preserving and improving public safety communication infrastructure and mass notification systems. The program operates through the four phases of emergency management in an all-hazards approach to properly prepare for disasters, coordinate response efforts, provide timely recovery assistance, and implement projects to try to prevent and/or lessen the impacts of disasters.

### Department Goals

- ◆ Identify gaps to improve operational readiness and reduce disaster impacts by identifying and reducing or eliminating shortfalls that exist between estimated requirements, standards, and performance measures and the actual response and short-term recovery capabilities.

## EMERGENCY MANAGEMENT

- ◆ Strive to creatively implement solutions that bring benefit to as many city departments and citizens possible will reducing redundancies and maximizing efficiency.
- ◆ Build partnerships with other jurisdictions and businesses.
- ◆ Collaborate with others to provide emergency preparedness education to city staff and Weatherford citizens.
- ◆ Maintain and constantly improve the City's alert and early notifications systems, and public safety communication infrastructure.

### FY22 Objectives

Objective	Target Completion Date	City Focus Area
Secure funding opportunities to mitigate hazards and improve response.	Ongoing	Sustain
Collaborate with departments and governmental agencies to help communicate to the public during an emergency or crisis event within the City of Weatherford.	Ongoing	Communicate
Coordinate and oversee the installation of additional outdoor warning sirens.	September 2022	Sustain
Coordinate and oversee the implementation of a replacement outdoor warning siren activation system.	February 2022	Sustain
Provide Stop the Bleed training to Weatherford Citizens in collaboration with Weatherford Public Safety and the hospital district.	Ongoing	Communicate

### Accomplishments

- ◆ Established a maintenance program for Outdoor Warning System (OWS).
- ◆ Collaborated with city departments and other local government agencies in response to COVID-19 pandemic, historic winter weather and flooding events.

### Budget Summary

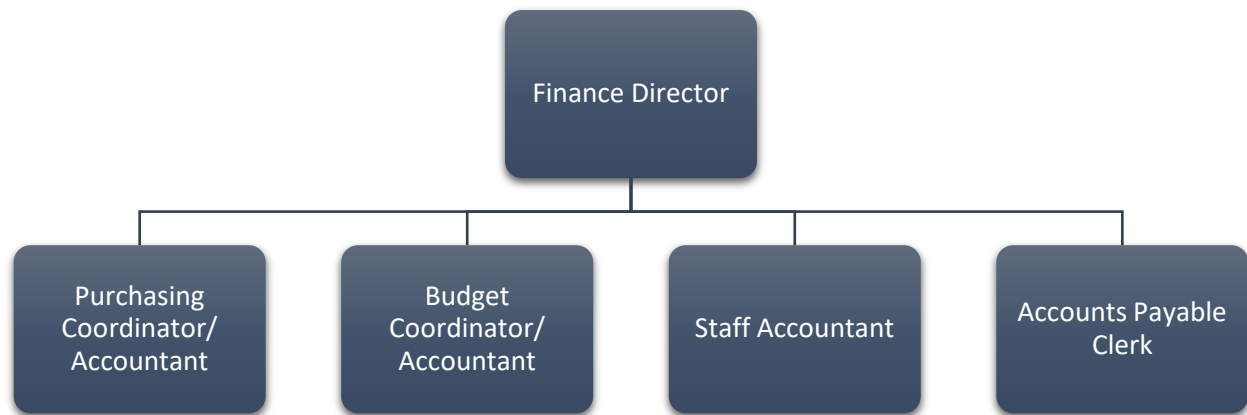
	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 143,902	\$ 11,908	\$ 70,000	\$ 110,979	\$ 119,300
Supplies	10,800	198,068	12,805	60,988	50,528
Contractual	26,096	38,938	159,513	31,277	224,944
Capital	76,720	-	-	-	61,400
<b>Total</b>	<b>\$ 257,518</b>	<b>\$ 248,914</b>	<b>\$ 242,318</b>	<b>\$ 203,244</b>	<b>\$ 456,172</b>

## EMERGENCY MANAGEMENT

### Budget Packages

Description	Ongoing	One-Time	Total
COSI - Radio system maintenance	\$ 57,604	\$ -	\$ 57,604
RapidWarn OWS Activation	2,920	23,680	26,600
Earth Networks weather/lightning alerting	7,518	4,150	11,668
EOC in a box	3,360	48,680	52,040
City Hall EOC furniture and equipment	-	29,168	29,168
<b>Total</b>	<b>\$ 71,402</b>	<b>\$ 105,678</b>	<b>\$ 177,080</b>

## FINANCE



### Position Summary

	FY19	FY20	FY21	FY22
Finance Director	1	1	1	1
Assistant Finance Director	1	1	1	0
Accounting Manager	1	1	0	0
Accountant II	0	0	1	0
Staff Accountant	1	1	1	1
Accounts Payable Clerk	1	1	1	1
Budget Coordinator	0	0	0	1
Purchasing Coordinator	1	1	1	1
<b>Total</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>5</b>

### Department Description

The Finance Department strives to provide timely and accurate financial information to the citizens, Council, and the employees of the City of Weatherford. The department is responsible for processing and recording City financial transactions. Finance serves as the primary custodian of the City's financial resources and assets. We ensure all legal and ethical requirements are followed. Other responsibilities include payroll, cash and debt management, long range financial planning, development of and adherence to financial policies, procedures, and laws, various internal and external financial reports, miscellaneous accounts receivable processing for all departments, and advising management on the city's financial matters.

### Department Goals

- ◆ Prepare and manage the annual budget, including quarterly budget variance analyses.
- ◆ Timely issue accounts payable checks.
- ◆ Ensure all employees are paid accurately and timely.
- ◆ Prepare accurate annual financial reports and quarterly reports that conform with established applicable standards.

# FINANCE

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Expand fleet replacement reserve fund to include all city vehicles	September 2021	Sustain
Restructure Finance department and continue cross-training	September 2021	Sustain
Complete FY20 CAFR with minimal audit assistance	March 2021	Sustain
Implement Project and Grant Accounting	June 2021	Sustain

## Performance Measures

Measure	FY19	FY20	FY21	FY22
GFOA Distinguished Budget Presentation Award received	1	1	1	1
Number of Purchase Orders issued	651	1,500	1,800	1900

## Accomplishments

- ◆ Implemented the Financial segment of the Tyler Tech. Munis ERP system
- ◆ Completed monthly bank reconciliations in-house, eliminating contract services
- ◆ Received GFOA Certificate of Achievement for Excellence in Financial Reporting for the FYE 09/30/19 (32nd consecutive award).

## Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 547,119	\$ 560,522	\$ 575,794	\$ 514,502	\$ 479,876
Supplies	7,960	5,748	8,475	3,660	8,475
Contractual	70,069	57,444	61,852	50,518	62,105
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 625,148</b>	<b>\$ 623,714</b>	<b>\$ 646,121</b>	<b>\$ 568,680</b>	<b>\$ 550,456</b>

## Budget Packages

Description	Ongoing	One-Time	Total
Education reimbursements	\$ -	\$ 16,276	\$ 16,276
<b>Total</b>	<b>\$ -</b>	<b>\$ 16,276</b>	<b>\$ 16,276</b>

## FINANCE – NON-DEPARTMENTAL

### Department Description

Non-Departmental is a non-operational department that houses costs not directly borne by a specific department.

### Budget Summary

	<b>FY19 Actual</b>	<b>FY20 Actual</b>	<b>FY21 Budget</b>	<b>FY21 Projection</b>	<b>FY22 Proposed</b>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	-	-	-	-	-
Contractual	3,001,532	2,859,762	1,559,542	1,507,286	1,432,009
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 3,001,532</b>	<b>\$ 2,859,762</b>	<b>\$ 1,559,542</b>	<b>\$ 1,507,286</b>	<b>\$ 1,432,009</b>



# MUNICIPAL COURT



## Position Summary

	FY19	FY20	FY21	FY22
Court Administrator/ Clerk of Court	1	1	1	1
Sr Deputy Clerk	1	1	1	1
Asst Court Administrator	0	1	1	1
Juvenile Case Mgr	1	1	0	0
Court Clerk	1	0	0	0
Municipal Judge (contract)	2	2	2	2
<b>Total</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>5</b>

## Department Description

Weatherford Municipal Court is a statutory court created by the Texas Legislature. WMC has exclusive jurisdiction over city ordinance violations and concurrent jurisdiction (with justice courts) over Class-C misdemeanors occurring within the City's territorial limits. The following violations are examples of offenses filed in municipal court: traffic (speeding, no driver's license); penal code (assault, disorderly conduct); health and safety code (minor in possession of tobacco, possession of drug paraphernalia); and alcohol and beverage code (minor in consumption of alcohol, minor DUI). Court staff assist defendants with case disposition, collection of fines and fees, hearing and trial scheduling, and issuance of arrest and administrative search warrants.

## Department Goals

- ◆ Provide exceptional customer service to all WMC stakeholders.
- ◆ Increase staff knowledge and skills through external continuing education seminars.
- ◆ Ensure compliance with state statutes through internal staff training and meetings.

# MUNICIPAL COURT

## FY21 Objectives

Objective	Target Completion Date	City Focus Area
Implement participation in the Scofflaw program to increase payment on warrants by denial of auto registration.	12/31/2021	Communicate
Create a WMC orientation for newly sworn PD officers to educate them on court citation requirements and court trial proceedings.	12/31/2021	Communicate
Collect information for transitioning to either a paper-lite court with current version of Incode or upgrading to Incode version 10 and paperless.	09/30/2022	Growth

## Performance Measures

Measure	FY19	FY20	FY21	FY22
Citations filed	3,133	2,003	760	
Completed cases	3,182	2,339	837	
Warrants issued	969	552	142	
Cleared warrants	606	791	146	

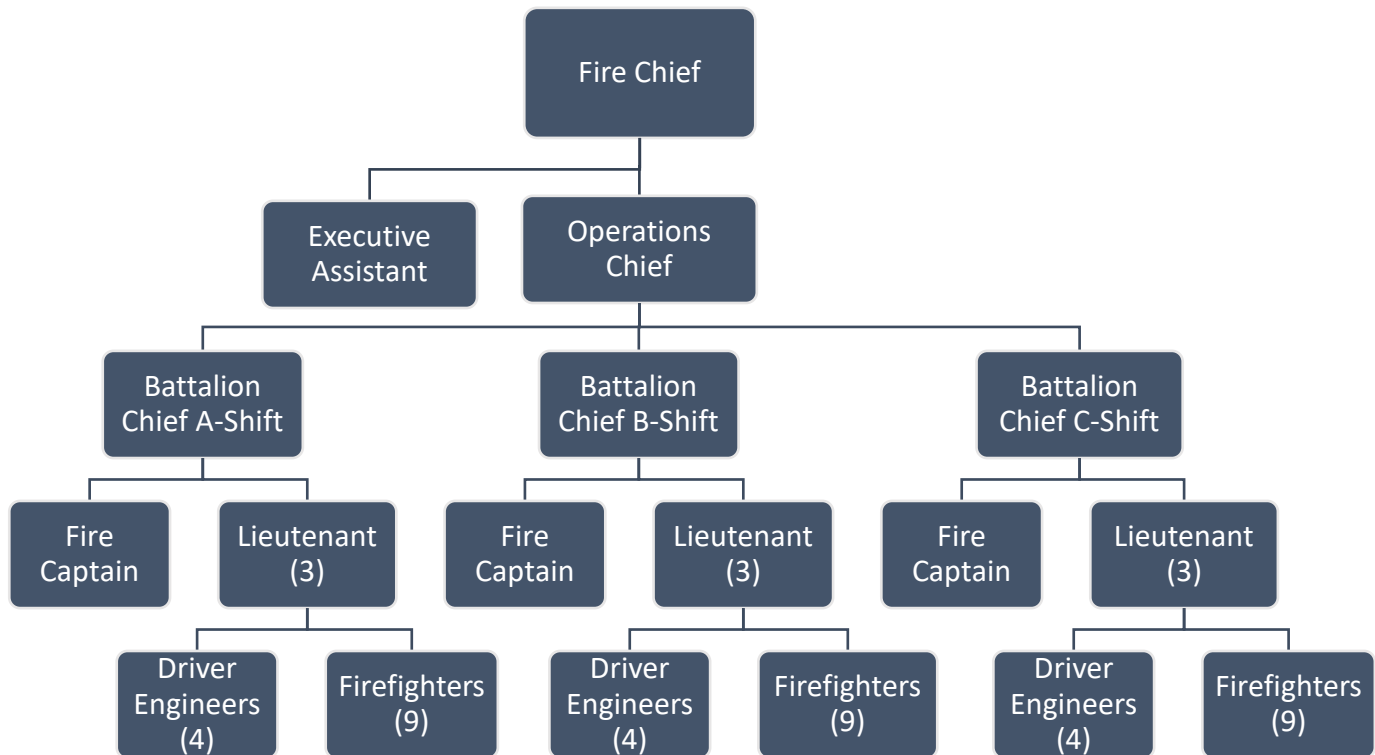
## Accomplishments

- ◆ Performed internal audit of all cases in warrant and all cases with Omni hold.
- ◆ Successful warrant resolution campaign – collected \$31,526 in cash payments.
- ◆ Implemented online payment extension request.
- ◆ Updated fines/fees/costs to align with passage of SB 346.

## Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 244,715	\$ 243,040	\$ 269,054	\$ 229,534	\$ 239,500
Supplies	2,765	4,475	6,300	1,683	6,300
Contractual	129,346	82,486	89,365	67,066	89,530
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 376,826</b>	<b>\$ 330,001</b>	<b>\$ 364,719</b>	<b>\$ 298,283</b>	<b>\$ 335,330</b>

# FIRE DEPARTMENT



## Position Summary

	FY19	FY20	FY21	FY22
Fire Chief	1	1	1	1
Assistant Fire Chief	1	1	0	0
Operations Chief	0	0	1	1
Battalion Chief	3	3	3	3
Fire Captain	3	3	3	3
Fire Lieutenant	9	9	9	9
Driver/Engineer	12	12	12	12
Firefighter-EMT	27	27	27	27
Executive Assistant	1	1	1	1
Fire Apparatus Mechanic (PT)	1	1	0	0
<b>Total</b>	<b>58</b>	<b>58</b>	<b>57</b>	<b>57</b>

## Department Description

The Fire Department's primary mission is to protect the lives and property of the citizens of Weatherford and Emergency Services District 3. This is accomplished through the delivery of emergency medical services, fire suppression operations, and fire prevention through inspections and public education. The Department covers 98 square miles with a dedicated workforce of 59 employees. The Department is comprised of the following divisions: Fire Administration: 3 personnel, Operations Division: 54 personnel, and Prevention Division: 2 personnel.

## Department Goals

- ♦ **Firefighter Safety:** Our number one goal will always be firefighter safety. We will develop strategies and implement training programs to enhance firefighter health, safety, and survival. Safety is both an individual and team responsibility. Supervisors and employees shall take an active role in their personal safety and the safety of their crews.
- ♦ **Emergency Operations:** Focus on building sound firefighting tactics through intensive hands-on training as well as building strong individual companies that understand their unique mission on the fire ground.
- ♦ **Community Outreach:** Re-engage with the Weatherford community and build a strong presence in outreach programs after being unable to perform these programs due to COVID-19.

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Improve firefighter safety by seeking skill-based training for department members targeted in technical rescue and firefighting operations.	Ongoing	Sustain
Develop strong mission-oriented engine companies and an operationally sound truck company.	Ongoing	Sustain
Initiate all outreach activities to regain our presence in the community. Introduce more media campaigns to educate the public.	Ongoing	Communicate
Initiate a Station 1 improvement plan to renovate or rebuild the station based off of findings from the feasibility study. Station 1 was constructed in 1984.	Based on acceptance of project.	Growth

## Performance Measures

Measure	FY19	FY20	FY21	FY22
Total number of incidents	4546	4,551	2,884	
Total number of training classes	343	357	227	
Overall average response time	5:39	5:26	5:23	
Dollar value saved from fire loss	\$1,255,093	\$1,047,520	\$1,036,557	

## Accomplishments

- ◆ Community Relations: Donated retired Engine 2 to the Weatherford High School Fire Program.
- ◆ Prevention Division Improvement Program: Moved all department peace officer licenses under the Weatherford Police Department's Texas Commission on Law Enforcement agency identification number. This has allowed for better training and safety for the fire department peace officers. This has also raised the standard of professionalism for the Prevention Division.
- ◆ Joint Operations:
  - Four members of the department now serve on the Parker County Regional SWAT Team as tactical medics.
  - Three members of the department now serve on Texas Task Force 2 Urban Search and Rescue.
  - We have improved working relationships with Parker County fire departments. We are currently working on a joint project to create one county wide policy for incident command and may day procedures.
  - We have improved working relationships with Lifecare Ambulance Service. The department now receives medical continuing education classes from Lifecare. The classes are delivered at no cost to the City. Prior to this agreement, the department contracted with Weatherford College to deliver medical continuing education classes.

## Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 5,776,159	\$ 6,114,690	\$ 6,330,903	\$ 6,213,233	\$ 6,633,100
Supplies	279,050	325,913	363,173	359,694	413,862
Contractual	280,854	329,381	364,527	359,286	661,252
Capital	-	54,061	100,550	100,847	205,168
<b>Total</b>	<b>\$ 6,336,063</b>	<b>\$ 6,824,045</b>	<b>\$ 7,159,153</b>	<b>\$ 7,033,060</b>	<b>\$ 7,913,382</b>

## Budget Packages

Description	Ongoing	One-Time	Total
COSI - Medical & Laboratory Supplies	\$ 8,500	\$ -	\$ 8,500
COSI - Uniforms	12,500	-	12,500
COSI - Training Supplies	2,050	-	2,050
Replace hoses & nozzles		45,000	45,000
COSI - Safety/Protective Equipment	3,400	-	3,400
New hire psychological evaluations and polygraph	1,450	-	1,450
COSI - Training	1,050	-	1,050
Cardiac Monitors (2)		36,000	36,000
F350 4x4 Crew Rescue Squad		69,538	69,538
F250 4x4 Command Vehicle		67,815	67,815
F250 4x4 Command Vehicle 2		67,815	67,815
<b>Total</b>	<b>\$ 28,950</b>	<b>\$ 286,168</b>	<b>\$ 315,118</b>

## FIRE DEPARTMENT – FIRE PREVENTION



### Position Summary

	FY19	FY20	FY21	FY22
Fire Marshal	1	1	1	1
Deputy Fire Marshal	1	1	1	1
Total	2	2	2	2

### Department Description

The Fire Prevention Division encompasses the Fire Marshal's Office which oversees all Community Risk Reduction activities. These efforts are undertaken through the Fire Marshal /Deputy Fire Marshal and include the following areas: Public Education, Fire Inspections, Fire/Arson Investigations, Commercial and Residential Plan Review, and participation on the Development Review Committee. The Prevention Division is responsible for developing, maintaining, and enforcing all related fire codes and ordinances.

### Department Goals

- ♦ Community Outreach: Re-engage with the Weatherford Community and build a strong presence in outreach programs after being unable to perform these programs due to COVID-19.
- ♦ Continue forward progression of the Fire Prevention Modernization Program to include the addition of the Civilian Fire Inspector Position.
- ♦ Maintain strong working relationship with the Police Department and continue Law Enforcement Training.
- ♦ Streamline permitting process to improve transparency and consistency to citizens and contractors working to obtain fire permits.



## FIRE DEPARTMENT – FIRE PREVENTION

### FY22 Objectives

Objective	Target Completion Date	City Focus Area
Improve management, data tracking, workflow, and overall efficiency of the Fire Prevention Division.	On Going	Sustain
Adopt a proper Fire Permit Fee Schedule with the adoption of the 2018 International Fire Code.	January 2022	Sustain
Update website to offer up to date accurate information.	On Going	Sustain
Establish base budget for the Fire Prevention Division.	April 2022	Re-align Funding
Begin Community Outreach and Public Education Training. Including Stop the Bleed, CRASE, and Fire Extinguisher Training.	On Going	Communicate

### Performance Measures

Measure	FY19	FY20	FY21	FY22
Public Education Contacts	5321	132	10	
Annual Fire Inspections (FMO and Company Level)	805	42	300	
Commercial Plan Reviews / Inspections	N/A	N/A	12	
Fire Sprinkler Plan Reviews / Inspections	N/A	N/A	15	
Commercial Plan Reviews / Inspections	N/A	N/A	12	
Fire Alarm Plan Reviews / Inspections	N/A	N/A	9	
Tenant Improvement Plan Reviews / Inspections	N/A	N/A	38	
Revised Occupancy Request Inspections	N/A	N/A	81	

### Accomplishments

- ♦ FY21: Worked 3 Arson cases in the 1<sup>st</sup> quarter of 2021. Obtained warrants and arrested multiple suspects.
- ♦ FY21: Assisted the Police Department with Firearms Training.
- ♦ FY21: Worked with the Mayor as well as the Communications and Marketing department to make a kitchen fire safety video. Although the clown program was suspended due to COVID-19 concerns. The video was viewed over 2400 times.

## FIRE DEPARTMENT – FIRE PREVENTION

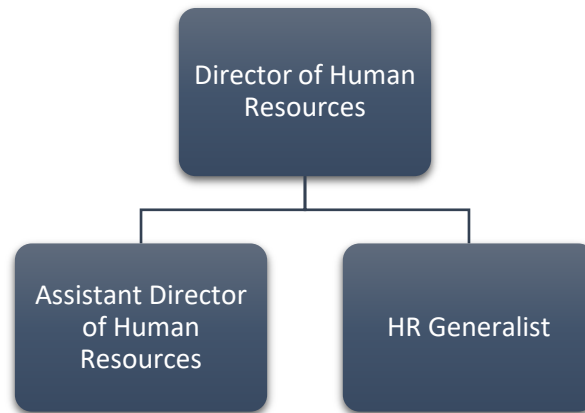
### Budget Summary

	<b>FY19 Actual</b>	<b>FY20 Actual</b>	<b>FY21 Budget</b>	<b>FY21 Projection</b>	<b>FY22 Proposed</b>
Personnel	\$ 261,577	\$ 236,379	\$ 229,927	\$ 270,161	\$ 268,300
Supplies	5,783	7,722	2,725	522	5,725
Contractual	992	2,030	4,857	2,911	7,940
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 268,352</b>	<b>\$ 246,131</b>	<b>\$ 237,509</b>	<b>\$ 273,594</b>	<b>\$ 281,965</b>

### Budget Packages

<b>Description</b>	<b>Ongoing</b>	<b>One-Time</b>	<b>Total</b>
NEP - establish funding for division	\$ 6,000	\$ -	\$ 6,000
<b>Total</b>	<b>\$ 6,000</b>	<b>\$ -</b>	<b>\$ 6,000</b>

# HUMAN RESOURCES



## Position Summary

	FY19	FY20	FY21	FY22
Director of HR	1	1	1	1
Assistant Director of HR	0	1	1	1
HR Generalist	0	1	1	1
HR Specialist	1	1	0	0
<b>Total</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>3</b>

## Department Description

The Human Resources Department provides overall policy direction on human resource management, issues and administrative support functions related the management of employees for all City departments. The mission of the department is to be a strategic partner by providing programs that attract, develop, retain, and engage a skilled and diverse workforce. The vision is to be recognized for Human Resources excellence and as a premier employer.

## Department Goals

- ♦ Communicate honestly and constructively with others, work with each other to resolve issues in a prompt, fair manner.
- ♦ Maintain an open, inclusive, and non-threatening environment.
- ♦ Treat everyone with respect, courtesy, dignity, integrity, and confidentiality.
- ♦ Recognize, reward, and celebrate success.

# HUMAN RESOURCES

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Completion of the Munis project.	01/01/2021	Sustain
New Onboarding process for better retention and engagement.	On-going	Communicate
Ensure the best benefits are offered to employees.	On going	Sustain

## Performance Measures

Measure	FY19	FY20	FY21	FY22
Employee turnover	21%	22%	20%	20%
Insurance increases	0%	0%	5%	3%

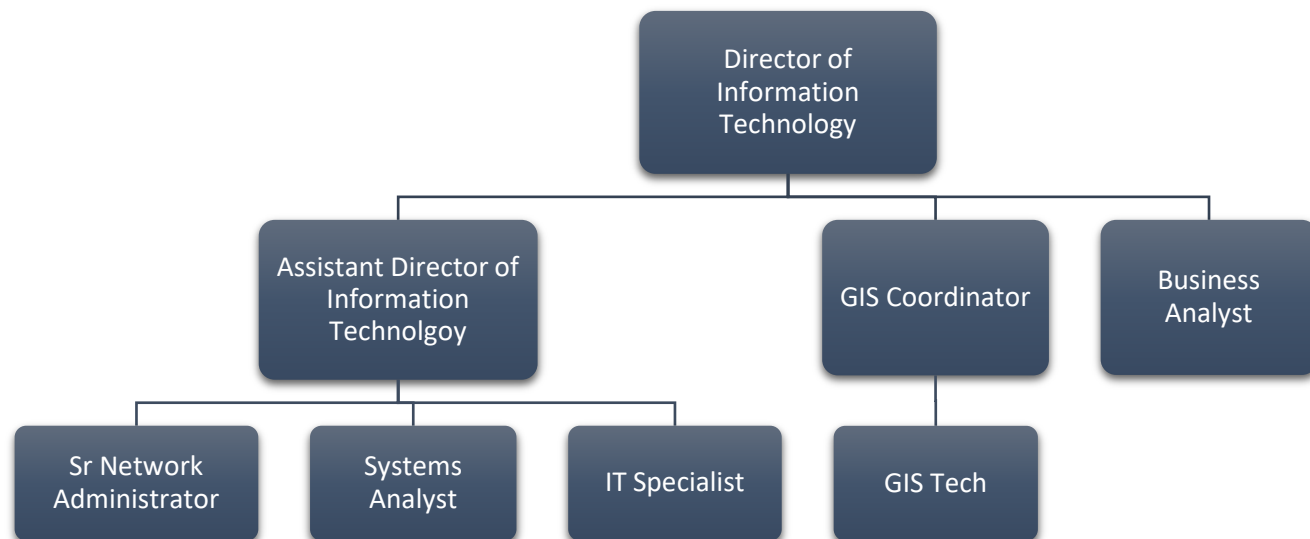
## Accomplishments

- ♦ Started new wellness program to encourage healthier more active lifestyles.
- ♦ Continued quarterly Financial Wellness education session for all city employees to improve financial wellness.
- ♦ Upgraded job announcements to attract more diverse employees.
- ♦ Took back over the Risk Management department and safety training needs for all departments.

## Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 338,692	\$ 331,948	\$ 338,885	\$ 352,212	\$ 362,500
Supplies	5,189	4,887	5,250	2,461	5,250
Contractual	156,586	137,334	180,593	152,625	140,720
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 500,467</b>	<b>\$ 474,169</b>	<b>\$ 524,728</b>	<b>\$ 507,298</b>	<b>\$ 508,470</b>

# INFORMATION TECHNOLOGY



## Position Summary

	FY19	FY20	FY21	FY22
Director of IT	1	1	1	1
Assistant Director of IT	1	1	1	1
GIS Coordinator	1	1	1	1
GIS Tech	1	1	1	1
Sr Network Administrator	1	1	1	1
Network Administrator	0	1	1	0
Systems Analyst	1	1	1	1
Business Analyst	1	1	1	1
IT Specialist	1	1	1	1
<b>Total</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>8</b>

## Department Description

The core purpose of the Information Technology (IT) department is connecting people with technology. Functioning as an enabler of City departments to help build a strong community, IT facilitates cost-effective business solutions, accurate decisions, and timely citizen response. The department is comprised of GIS Services, Business Technology Services, Infrastructure Services, and Support Services.

## Department Goals

- ◆ Connect People with Technology through Innovative Solutions, Responsive Communications, and Accessible Information.
- ◆ Facilitate innovative solutions by focusing on the end-user experience through reliable infrastructure and effective applications to meet the changing needs of clients and consumers.
- ◆ Emphasize accountability, commitment, and innovation through employee development, collaboration, and continual feedback to ensure team success.

# INFORMATION TECHNOLOGY

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Complete the Tyler Tech. Munis ERP system implementation (Human Capital / Utility Billing).	October 2021	Sustain
Enhance cybersecurity network related to operational technologies for critical infrastructure.	March 2022	Infrastructure
Implement upgrades and support business process improvements for the TRAKiT system used primarily by the Planning & Permitting Dept.	July 2022	Growth

## Performance Measures

Measure	FY19	FY20	FY21	FY22
Infrastructure Uptime	99.95%	99.99%	99.99%	~99.99%
Client Satisfaction	89%	90%	~86%	~90%
GIS Web Mapping Requests	5115	5626	6800	~7100
Service Requests Resolved	3609	3452	3640	~3875

## Accomplishments

- ◆ Implemented the Financial segment of the Tyler Tech. Munis ERP system.
- ◆ Upgraded the security camera and access control systems that cover key City facilities.
- ◆ Adapted to and supported the shifting technical needs of all key business personnel/functions during the unprecedented circumstances of the COVID-19 pandemic.
- ◆ Completion of Computer Aided-Dispatch and Records Management System (CAD/RMS) replacement is scheduled for September 2020.

## Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 806,682	\$ 961,737	\$ 1,012,933	\$ 1,024,594	\$ 968,157
Supplies	874,781	20,832	25,728	16,979	24,768
Contractual	1,460,480	2,088,743	2,783,564	2,541,367	2,476,892
Capital	131,602	-	-	-	52,800
<b>Total</b>	<b>\$ 3,273,545</b>	<b>\$ 3,071,312</b>	<b>\$ 3,822,225</b>	<b>\$ 3,582,940</b>	<b>\$ 3,522,617</b>

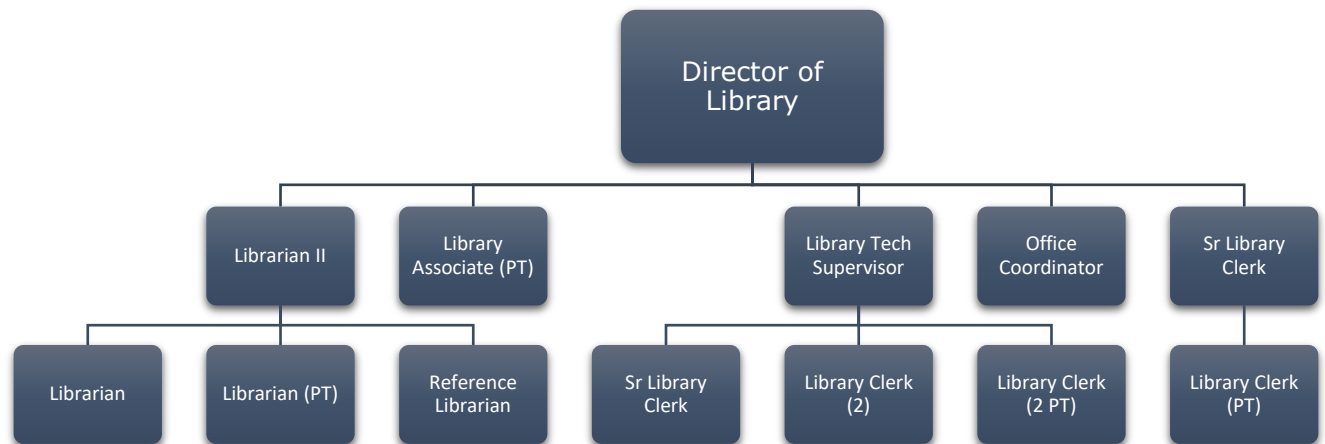
## INFORMATION TECHNOLOGY

### Budget Packages

Description	Ongoing	One-Time	Total
R & M Software	\$ 65,300	\$ -	\$ 65,300
Secure Email Gateway	39,600	5,100	44,700
Multifactor Password Security	4,300	-	4,300
WatchGuard Video Evidence Storage	-	40,000	40,000
Cellebrite Digital Storage	12,800	-	12,800
<b>Total</b>	<b>\$ 122,000</b>	<b>\$ 45,100</b>	<b>\$ 167,100</b>



# LIBRARY



## Position Summary

	FY19	FY20	FY21	FY22
Director of Library	1	1	1	1
Sr Library Clerk	2	2	2	2
Sr Library Clerk (PT)	1	0	0	0
Reference Librarian	3	3	1	1
Library Clerk	0	0	2	2
Librarian (PT)	1	2	1	1
Office Coordinator	1	1	1	1
Library Tech Supervisor	1	1	1	1
Library Clerk (PT)	5	5	3	3
Librarian II	0	0	1	1
Librarian I	1	1	1	1
Library Associate	0	0	0	0
Library Associate (PT)	2	2	1	1
Library Circulation Clerk	2	2	0	0
<b>Total</b>	<b>20</b>	<b>20</b>	<b>15</b>	<b>15</b>

## Department Description

The Weatherford Public Library provides services for the City of Weatherford and Parker County. The Library provides meeting space, book and media checkout, Internet, genealogical research, and other services. The department manages various grant and donation funds. The Library builds a strong community by assembling, preserving, organizing, and administering educational, recreational, and local history materials in various formats to provide exceptional opportunity, availability, and capacity of those resources to the public. A professional staff provides assistance in the use of diverse reference sources; organizes and offers events that advance the growth of the individual; preserves historical documents; and serves as a referral source for community services.

## Department Goals

- ◆ Provide staffing and hours of service that meet community needs.
- ◆ Deliver accurate and timely content and services that focus on satisfying the informational and recreational needs of the community.
- ◆ Increase community awareness of the library and the services offered.
- ◆ Review all aspects of the library's operation to improve current services and explore innovations.

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Renovate library entrance and add exterior seating.	05/31/2022	Sustain
Increase purchasing of eBooks and eAudio.	09/20/2022	Sustain
Pursue opportunities for increased funding from Parker County.	09/30/2022	Re-align Funding

## Performance Measures

Measure	FY19	FY20	FY21	FY22
Items circulated	355,393	305,260	365,000	385,000
Total event attendance	16,773	5,882	1,500	7,500
Internet sessions provided	--	18,058	11,500	13,500
Reference transactions	11,105	9,741	7,500	10,000

## Accomplishments

- ◆ Added shade pavilion on the library grounds.
- ◆ Digitized over 320 rolls of local newspapers on microfilm and made available in searchable online repository.
- ◆ Added Westlaw database access and completed cataloging of Parker County Law Library collection.

## Budget Summary

	<b>FY19 Actual</b>	<b>FY20 Actual</b>	<b>FY21 Budget</b>	<b>FY21 Projection</b>	<b>FY22 Proposed</b>
Personnel	\$ 835,994	\$ 844,501	\$ 769,458	\$ 766,662	\$ 771,400
Supplies	153,222	158,928	167,369	118,507	170,419
Contractual	84,476	89,547	88,616	96,109	95,174
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 1,073,692</b>	<b>\$ 1,092,976</b>	<b>\$ 1,025,443</b>	<b>\$ 981,278</b>	<b>\$ 1,036,993</b>

## Budget Packages

<b>Description</b>	<b>Ongoing</b>	<b>One-Time</b>	<b>Total</b>
Landscape Improvements	\$ -	\$ 12,000	\$ 12,000
High demand e-books and eAudio	5,000	-	5,000
<b>Total</b>	<b>\$ 5,000</b>	<b>\$ 12,000</b>	<b>\$ 17,000</b>



### Position Summary

	FY19	FY20	FY21	FY22
Senior Mechanic	1	0	0	0
Mechanic	1	0	0	0
Fleet Manager	0	1	1	1
Fire Apparatus Mechanic	0	0	0	1
<b>Total</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>2</b>

### Department Description

The goal of the Fleet Services Division is to provide support to the City's Departments by recording and maintaining accurate data and information on all aspects of the City's fleet. Fleet Services goal is to prolong the usable life of the City's rolling stock by: analyzing recorded data, giving recommendations on regular vehicle and equipment maintenance schedules, implementing a replacement schedule based on industry standards, and establishing other cost savings measures that will be beneficial to the City and its departments.

### Department Goals

- ◆ Continue to improve data in fleet program and ensure accuracy to provide departments with comprehensive fleet related reports
- ◆ Improve access to fleet related information for other departments and administration.
- ◆ Standardize City fleet/equipment
- ◆ Find most cost-effective way for future fleet replacements. Such as reviewing the option to lease vehicles, create a motor pool to reallocate current rolling stock, etc.

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Improve current workflow of fleet records from other departments to the Fleet Services Division.	4/30/2021	Sustain
Research and trial other fleet software solutions to see what could better meet the needs of the City's current Fleet Service Division	2/28/2021	Infrastructure
Centralize the ordering process for all vehicles approved in the FY21 (and future budgets).	10/31/2020	Infrastructure

## Performance Measures

Measure	FY19	FY20	FY21	FY22
PM Cost	\$93,909	\$96,726	\$99,628	\$98,893
Repair Cost	\$510,451	\$525,764	\$541,537	\$532,641

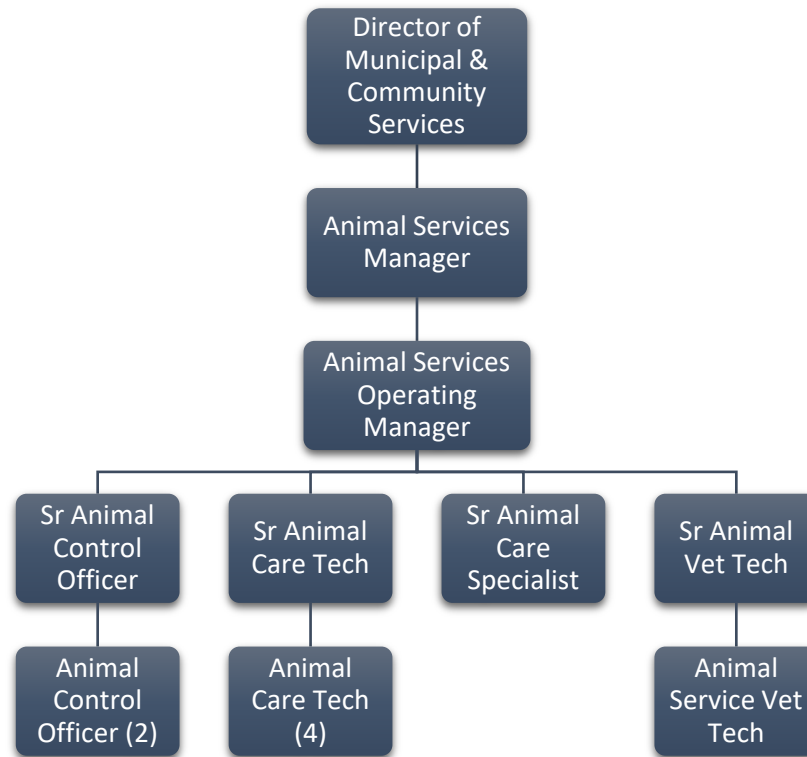
## Accomplishments

- ◆ We have made considerable progress with ensuring data accuracy and created a complete list of rolling stock and estimated replacement cost of entire fleet.
- ◆ Centralization of the auction/surplus process from departments, thus relieving other departments from this time-consuming task.
- ◆ Develop driver training program for employees wanting to get their CDL. Reduced failure by employees, thus reducing time and effort by departments.
- ◆ Establish Fleet Liaison team to regularly discuss needs and issues related to Fleet.

## Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 64,883	\$ 113,752	\$ 166,099	\$ 157,554	\$ 178,600
Supplies	1,056	5,078	-	30	-
Contractual	11,655	4,153	15,741	11,549	11,025
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 77,594</b>	<b>\$ 122,983</b>	<b>\$ 181,840</b>	<b>\$ 169,133</b>	<b>\$ 189,625</b>

## MACS - ANIMAL SERVICES



### Position Summary

	FY19	FY20	FY21	FY22
Director of Municipal & Community Services	0	1	1	1
Animal Services Manager	1	1	1	1
Sr Animal Control Officer	1	1	1	1
Sr Animal Care Tech	1	1	1	1
Sr Animal Vet Tech	1	1	1	1
Sr Animal Care Specialist	1	1	1	1
Animal Control Officer	2	2	2	2
Animal Care Specialist	1	1	0	0
Animal Service Vet Tech	1	1	1	1
Animal Care Tech	4	4	4	4
Animal Services Operating Manager	1	1	1	1
<b>Total</b>	<b>14</b>	<b>15</b>	<b>14</b>	<b>14</b>

## Department Description

The Animal Services division oversees the operations of the Weatherford Parker County Animal Shelter (WPCAS) as well as the Animal Control function for the City of Weatherford and other municipalities in Parker County through interlocal agreements. The WPCAS is dedicated to maintaining a sanitary and safe environment to ensure a comprehensive animal impound and adoption program, as well as controlling the animal population with spay and neuter programs. The shelter is also responsible for ensuring that all ordinances and laws regarding stray, abandoned, abused, vicious, and nuisance animals. Ultimately, the WPCAS wants to improve the bonds between humans and their animals through effective outreach and customer service.

## Department Goals

- ◆ Make Weatherford a pet friendly destination by promoting responsible pet ownership.
- ◆ Improve relationships with rescues and animal welfare organizations to try to be the information hub for them to work within the community.
- ◆ Increase public outreach and education opportunities.
- ◆ Improve Shelter operations by targeting inefficient practices/procedures, and outdated SOP's and updating them.

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Give out 500 microchips to the community to help reduce length of stay and increase field RTO's.	9/30/2022	Growth
Increase number of active volunteers by 50% by the end of the fiscal year	9/30/2022	Sustain
Facilitate a successful partnership with Weatherford College	9/30/2022	Sustain

## Performance Measures

Measure	FY19	FY20	FY21	FY22
Live Release Rate	96%	96%	96%	96%
Length of Stay	10 days	11 days	11 days	11 days
Total Intake	5,818	5,970	6,381	6,300
TNR	448	575	600	600
Total Volunteer Hours	10,252	12,000	14,000	14,000



## Accomplishments

- ◆ Groundbreaking on the Medical/Surgical facility!
- ◆ Maintained over a 95% live release rate for the year (projected).
- ◆ Hire a professional Animal Services Operations Manager
- ◆ Develop five-year strategic plan for the WPCAS

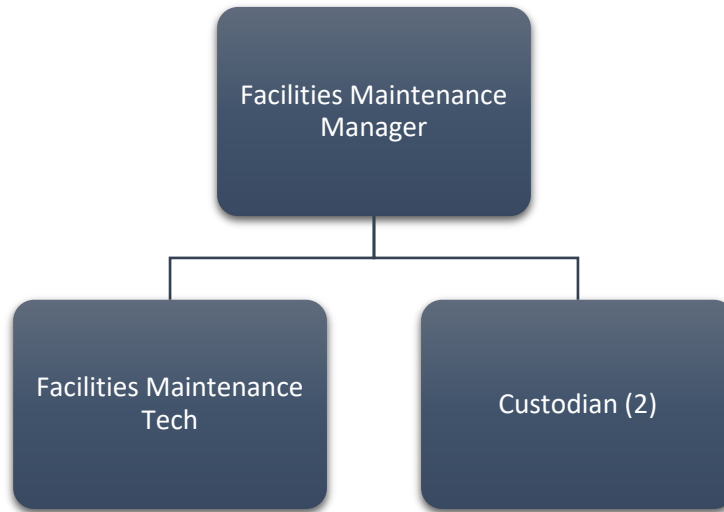
## Budget Summary

	<b>FY19 Actual</b>	<b>FY20 Actual</b>	<b>FY21 Budget</b>	<b>FY21 Projection</b>	<b>FY22 Proposed</b>
Personnel	\$ 927,223	\$ 948,279	\$ 992,670	\$ 976,923	\$ 1,025,900
Supplies	150,335	168,714	164,797	153,729	165,607
Contractual	264,409	215,659	248,512	230,738	252,015
Capital	35,423	94,052	282,300	61,627	298,500
<b>Total</b>	<b>\$ 1,377,390</b>	<b>\$ 1,426,704</b>	<b>\$ 1,688,279</b>	<b>\$ 1,423,017</b>	<b>\$ 1,742,022</b>

## Budget Packages

<b>Description</b>	<b>Ongoing</b>	<b>One-Time</b>	<b>Total</b>
F250 4x2 truck w/ animal control box	\$ -	\$ 55,000	\$ 55,000
Epoxy floors in kennels C,D&E	-	32,500	32,500
Epoxy walls in kennels C,D&E	-	11,000	11,000
Single food source	5,000	-	5,000
New adoption kennel	-	200,000	200,000
<b>Total</b>	<b>\$ 5,000</b>	<b>\$ 298,500</b>	<b>\$ 303,500</b>

## MACS – FACILITIES MAINTENANCE



### Position Summary

	FY19	FY20	FY21	FY22
Facilities Maintenance Manager	1	1	1	1
Facilities Maintenance Tech	1	1	1	1
Lead Custodian	1	1	1	0
Custodian	2	2	2	2
Custodian (PT)	3	3	1	0
<b>Total</b>	<b>8</b>	<b>8</b>	<b>6</b>	<b>4</b>

### Department Description

Facilities Maintenance responsibilities are to maintain the integrity and extend the lifespans of city owned facilities. They do this through the oversight of janitorial services, electrical, plumbing, painting, structural, mechanical, alterations, and/or remodels through in-house staff or contract services. Facilities Maintenance ultimately wants to build trust and unity with other departments by providing clean, comfortable, and well-maintained facilities in which the city can serve and interact with the community.

### Department Goals

- ◆ Maintain and sustain the integrity of all city-owned buildings and facilities
- ◆ Standardize building materials and equipment throughout city buildings
- ◆ Conduct a thorough assessment of city buildings and structures to identify and plan for future capital needs

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Conduct the facilities condition assessment with consultants to identify needs and be able to prioritize and plan for future needs.	12/31/2020	Infrastructure
Modernize how custodial services are provided by outsourcing most janitorial services.	11/15/2020	Sustain
Move forward with capital projects that have been suspended due to COVID-19.	Ongoing	Infrastructure

## Performance Measures

Measure	FY19	FY20	FY21	FY22
Work orders requested	713	750	790	750
Work orders completed	709	745	783	750

## Accomplishments

- ◆ Demolition of Power Plant, Garage, and Sign/Facilities Shop
- ◆ Updated Farmers Market appearance by replacing a wall, dressing up windows, and prepping/painting everything that could be painted.
- ◆ Provided safe work areas for staff due to COVID-19 by installing plexiglass barriers for public facing staff.
- ◆ Ramped up cleaning services by contract janitorial company to help combat the spread of COVID-19 in city facilities.

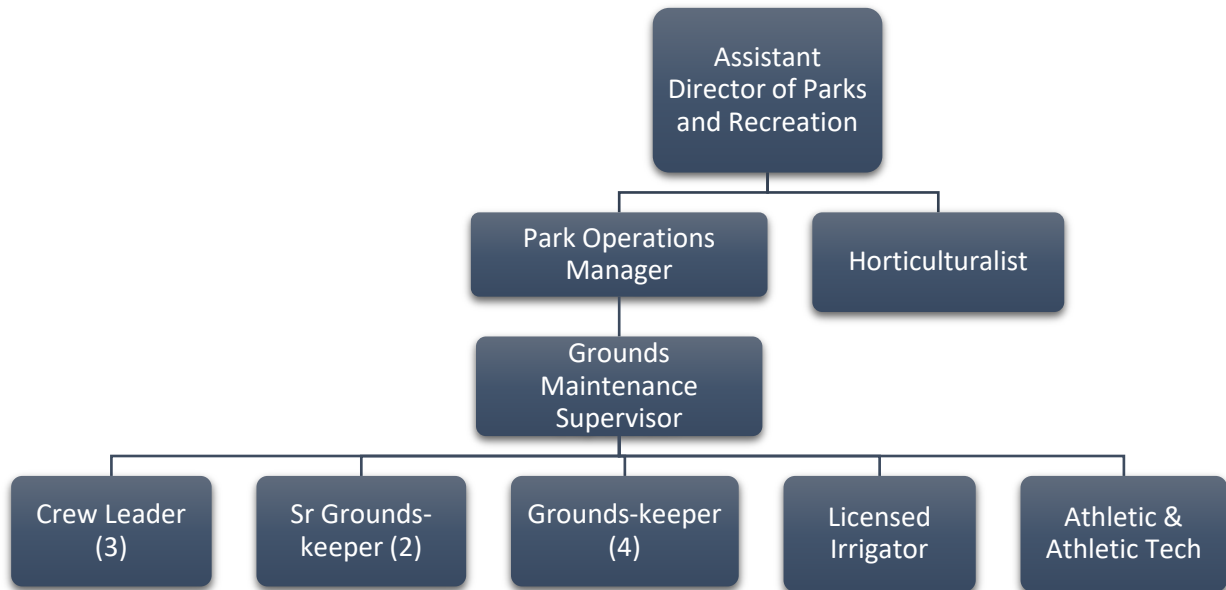
## Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 316,073	\$ 308,413	\$ 300,712	\$ 292,580	\$ 278,075
Supplies	63,307	57,860	55,692	63,772	59,192
Contractual	285,136	511,086	502,997	632,592	454,218
Capital	268,157	96,242	699,000	317,707	489,000
<b>Total</b>	<b>\$ 932,673</b>	<b>\$ 973,601</b>	<b>\$ 1,558,401</b>	<b>\$ 1,306,651</b>	<b>\$ 1,280,485</b>

## Budget Packages

Description	Ongoing	One-Time	Total
COSI - Community coffee	\$ 1,000	\$ -	\$ 1,000
COSI - Janitorial supplies	4,000	-	4,000
Construction and Facility Maintenance Manager upgrade	4,275	-	4,275
Library Roofing	-	59,000	59,000
Library entryway	-	10,000	10,000
Fire Station 4 foundation	-	10,000	10,000
Fire Station 3 interior renovations	-	55,000	55,000
Animal Services kennel D/E interior doors	-	13,000	13,000
Animal Services kennel B epoxy flooring	-	9,000	9,000
Mt. Pleasant flooring	-	8,000	8,000
Mt. Pleasant exterior painting	-	5,000	5,000
City Hall acoustic ceiling	-	15,000	15,000
City Hall wall finishes	-	10,000	10,000
Farmers Market plumbing	-	8,000	8,000
Farmers Market interior painting	-	8,000	8,000
Service center roofing	-	179,000	179,000
<b>Total</b>	<b>\$ 9,275</b>	<b>\$ 389,000</b>	<b>\$ 398,275</b>

## PARKS – PARKS & PROPERTIES



### Position Summary

	FY19	FY20	FY21	FY22
Park Operations Manager	1	1	1	1
Athletic & Aquatic Tech	1	1	1	1
Crew Leader	3	3	3	3
Sr Groundskeeper	1	2	2	2
Groundskeeper	6	4	4	4
Grounds Maintenance Supervisor	1	1	1	1
Horticulturalist	0	1	1	1
Licensed Irrigator	1	1	1	1
Summer Maintenance Worker (PT)	4	5	5	0
<b>Total</b>	<b>18</b>	<b>19</b>	<b>19</b>	<b>14</b>

### Department Description

Parks and properties are responsible for the maintenance and upkeep of all city parks, landscaping of city facilities and maintaining all ballfields. The Department maintains 835 acres consisting of 17 Parks, 9 Rental Facilities, 25 Sports Fields and numerous green spaces. Parks also maintains the City pool and splash pads and sets up for all special events.

### Department Goals

- ♦ To improve daily maintenance and cleanliness of City Parks.
- ♦ To increase the efficiency of daily inspections of Parks.
- ♦ Learn and understand how to retrieve data from the workorder system.
- ♦ Develop a more efficient maintenance plan for all ballfields.

## PARKS – PARKS & PROPERTIES

### FY22 Objectives

Objective	Target Completion Date	City Focus Area
Focus on maintenance of existing parks	All Year	Infrastructure
Construct restroom at Marshall Park	July 2020	Infrastructure
Improve aesthetics of all landscape beds	July 2020	Infrastructure
Develop a more efficient parks operation plan for City properties	October 2020	Infrastructure

### Accomplishments

- ♦ Redesigned and installed new landscape bed at City Hall
- ♦ Installed new irrigation on Williams and Carmichael field at Soldier Spring Park
- ♦ Installed new playground at Vine St Park
- ♦ Installed new playground at Soldier Springs Park

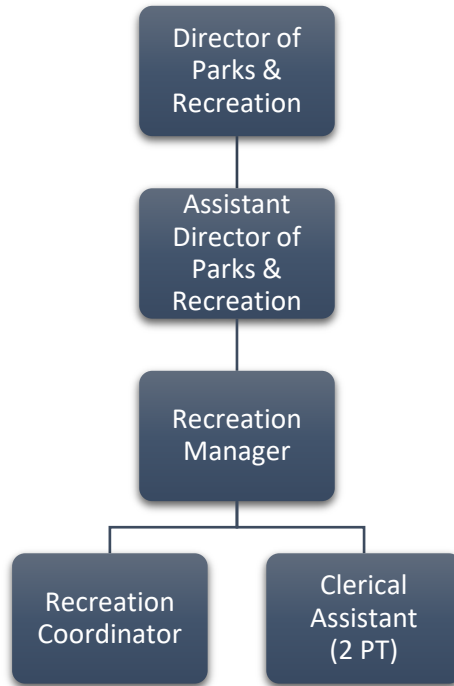
### Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 684,090	\$ 777,567	\$ 928,055	\$ 905,617	\$ 924,000
Supplies	247,497	207,166	200,135	188,372	196,182
Contractual	487,825	655,229	587,825	569,290	795,985
Capital	31,029	151,373	83,196	83,196	88,805
<b>Total</b>	<b>\$ 1,450,441</b>	<b>\$ 1,791,335</b>	<b>\$ 1,799,211</b>	<b>\$ 1,746,475</b>	<b>\$ 2,004,972</b>

### Budget Packages

Description	Ongoing	One-Time	Total
Mowing contract addition of mow sites	\$ 110,216	\$ -	\$ 110,216
Turf grass maintenance	38,846	-	38,846
96' Zurich Mower	-	26,767	26,767
<b>Total</b>	<b>\$ 149,062</b>	<b>\$ 26,767</b>	<b>\$ 175,829</b>

## PARKS – RECREATION



### Position Summary

	FY19	FY20	FY21	FY22
Director of Parks & Recreation	1	1	1	1
Assistant Director of Parks & Recreation	1	1	1	1
Recreation Manager	1	1	1	1
Recreation Coordinator	1	1	1	1
Special Events Coordinator	1	0	0	0
Clerical Assistant (PT)	2	2	2	2
<b>Total</b>	<b>7</b>	<b>6</b>	<b>6</b>	<b>6</b>

### Department Description

The Recreation Division offers a variety of programs and activities for all ages. As our community continues to grow our goals as a department is to add new activities and programming. The recreation division oversees all athletic fields, community buildings, pavilions, splash pads and operates the municipal pool.

### Department Goals

- ◆ Partner more with other City departments in regard to programming.
- ◆ Create and implement an adult horseshoe league.
- ◆ Implement a half day camp in conjunction with the Wrangler Summer Camp.
- ◆ Create a better and more efficient tournament management process.



## PARKS – RECREATION

### FY22 Objectives

Objective	Target Completion Date	City Focus Area
Barnyard Cook-Off: Continue to grow and establish the cook-off as the most attended in Texas.	March 2021	Growth
Develop new athletic leagues	2021	Growth
Implement a half day camp in conjunction with the Wrangler Summer Camp	Summer 2021	Growth
Develop new pool programs	Summer 2021	Growth

### Performance Measures

Measure	FY18	FY19	FY20	FY21
Facility Rentals	\$65,455	\$74,730	\$30,000	\$75,000
Rec Programs	\$37,677	\$63,137	\$31,000	\$68,000
Cherry Park Pool	\$88,461	\$113,177	\$75,000	\$115,000
Tournaments	\$8,915	\$6,065	\$6,000	\$14,000

### Accomplishments

- ◆ Doubled the number of cooks for The Barnyard Cook-Off and awarded the designation of State Championship.
- ◆ Cherry Park Pool – Grand Reopening with departmental records in all pool programming.
- ◆ Currently hosted / hosting 15 baseball and softball tournaments at Holland Lake Sports Complex and Soldier Springs Sports Complex.
- ◆ When the COVID 19 epidemic hit the Parks & Recreation Dept. was able to offer numerous online programs.
- ◆ Implemented a new Wood Bat league for softball.
- ◆ Our Recreation Manager received the TRAPS Recreational Professional of the year.

### Budget Summary

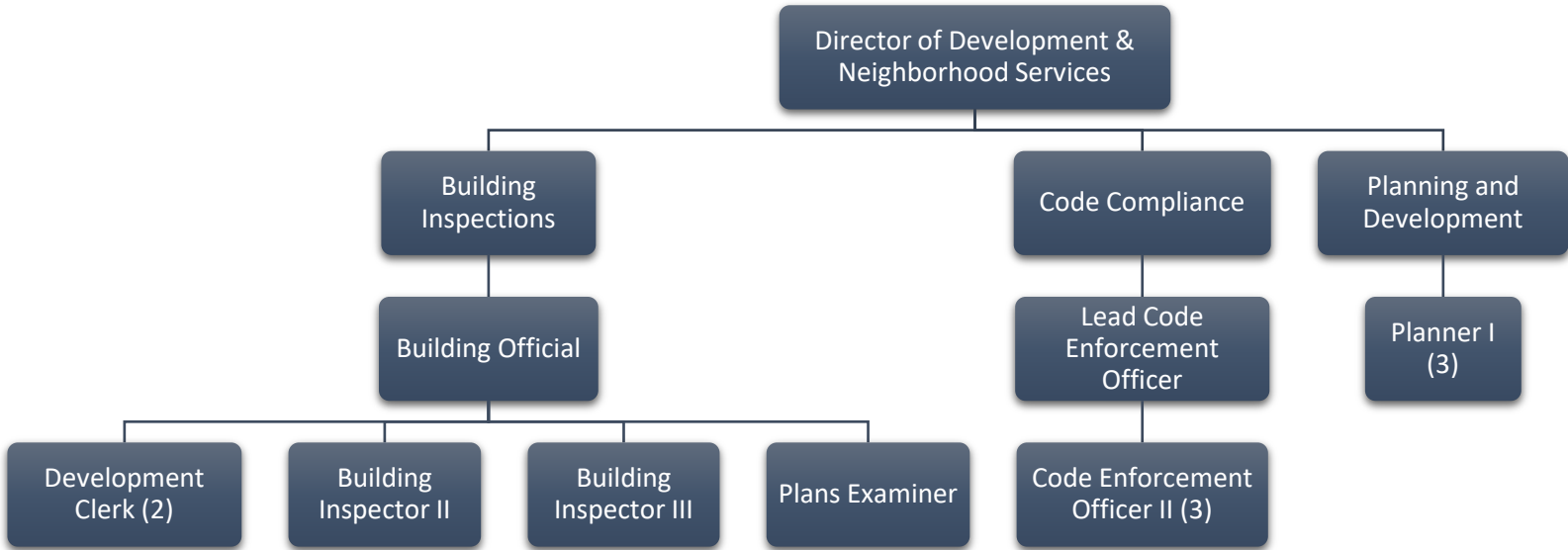
	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 655,609	\$ 582,785	\$ 647,383	\$ 635,125	\$ 630,700
Supplies	82,216	87,396	86,896	93,279	91,746
Contractual	79,923	71,046	63,620	63,620	63,968
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 817,748</b>	<b>\$ 741,227</b>	<b>\$ 797,899</b>	<b>\$ 792,024</b>	<b>\$ 786,414</b>

## PARKS – RECREATION

### Budget Packages

Description	Ongoing	One-Time	Total
COSI - Community Program Supplies	\$ 7,000	\$ -	\$ 7,000
<b>Total</b>	<b>\$ 7,000</b>	<b>\$ -</b>	<b>\$ 7,000</b>

## DEVELOPMENT & NEIGHBORHOOD SERVICES



### Position Summary

	FY19	FY20	FY21	FY22
Director of DNS	1	1	1	1
Development Coordinator	0	1	0	0
Administrative Assistant	1	1	0	0
Planner	2	2	1	3
Planning Tech	0	0	2	0
Permit Tech	2	2	0	0
Building Official	1	1	1	1
Building Inspector I	1	1	0	0
Building Inspector II	1	1	1	1
Building Inspector III	0	0	1	1
Development Clerk	2	2	2	2
Plans Examiner	1	1	1	1
Lead Code Enforcement Officer	1	1	1	1
Code Enforcement Officer I	0	0	2	3
Code Enforcement Officer II	1	1	0	0
<b>Total</b>	<b>14</b>	<b>15</b>	<b>13</b>	<b>14</b>

## DEVELOPMENT & NEIGHBORHOOD SERVICES

### Department Description

Development & Neighborhood Services oversees four major functions. The Planning Division is responsible for regulating land use development. Those duties include planning & zoning, implementation of the General Plan, assisting economic development and facilitating historic preservation. The Building Division enforces the adopted standards for commercial and residential structures, which includes plan review, permitting, and inspections. The Code Enforcement & Consumer Health Division enforces the adopted standards for nuisances, food establishments, and swimming pools & spas. The Main Street Division improves the Downtown, works to increase tourism and marketing to the downtown.

### Department Goals

- ◆ Increased efforts in code compliance will be a priority in protecting and preserving the character of our community, including the continued maintenance of primary corridors and neighborhoods.
- ◆ Maintain and provide a professionally trained staff that will provide consistent, excellent customer service.
- ◆ Provide streamlined and simplified policies and procedures to ensure efficient and sustainable services.
- ◆ Be proactive in providing high quality services.

### FY22 Objectives

Objective	Target Completion Date	City Focus Area
Implement new permitting software to manage permitting, code enforcement and land use management objectives.	May 2022	Sustain
Adopt updated building codes.	August 2022	Sustain
Update Zoning regulations with an emphasis on Commercial districts.	July 2022	Sustain
Be proactive in providing high quality services by evaluating the department organization policies and procedures to ensure efficient and sustainable services.	Ongoing	Sustain

## DEVELOPMENT & NEIGHBORHOOD SERVICES

### Performance Measures

Measure	FY19	FY20	FY21	FY22
Total Code Compliance Cases	1100	1860	1478	
Substandard Building: Cases opened/cases heard at B&SC	15/6	27/11	16/3	
New Single-Family Homes	172	281	248	
Planning & Zoning Cases	136	114	85	

### Accomplishments

- ◆ Improving the substandard building process by increasing case load and proactively gaining compliance for the removal and abatement of substandard structures. Ongoing
- ◆ Updated and adopted the zoning regulations in January of 2021 with a focus on residential zoning districts.
- ◆ Implemented digital permit application and plan review to allow for better customer service. Began production plan reviews to expedite plan reviews for production builders. April 2021
- ◆ Updated and streamlined the ETJ platting process. May 2021
- ◆ Updated the Historic Preservation Ordinance. March 2021

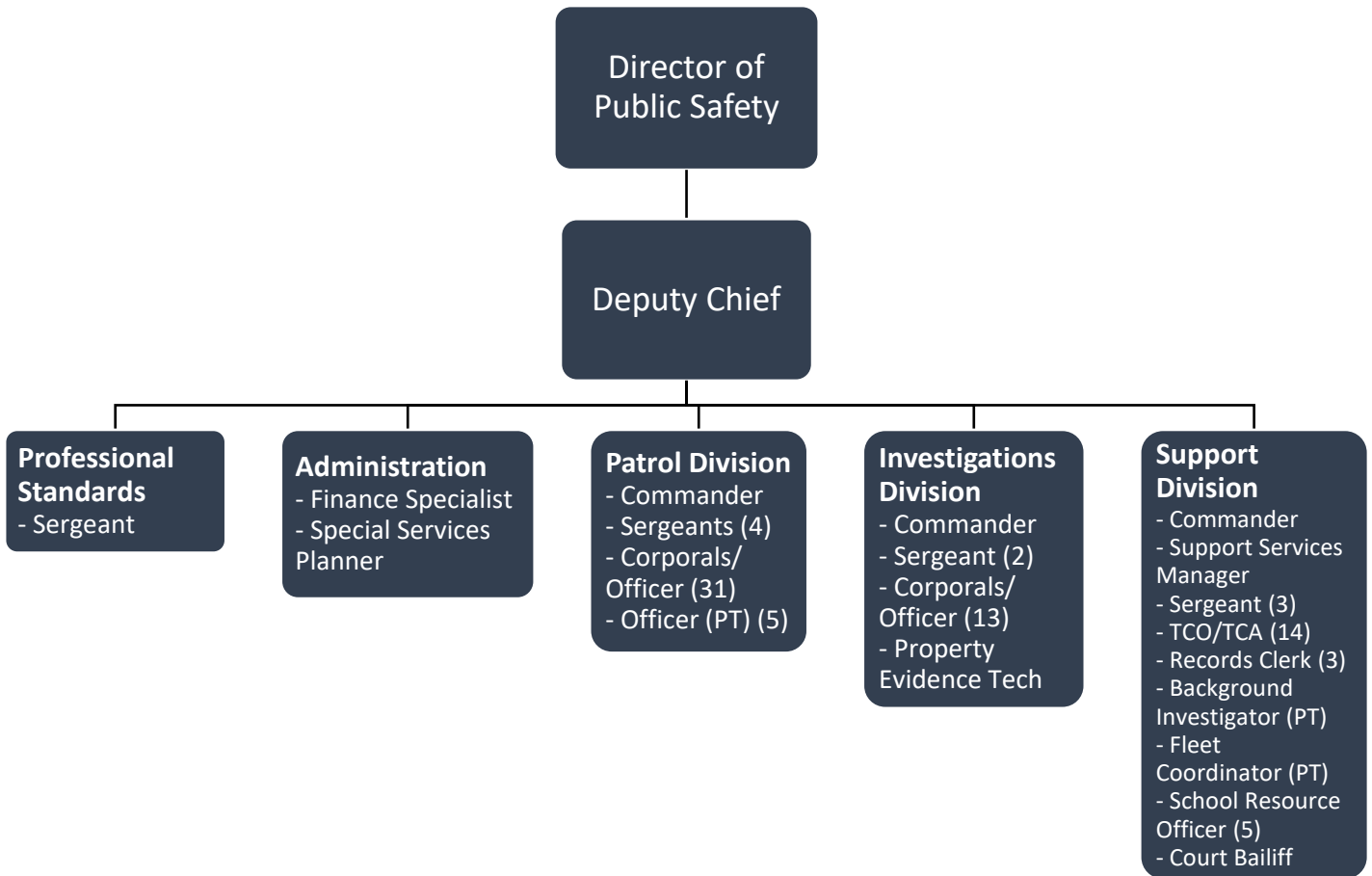
### Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 1,109,361	\$ 1,221,945	\$ 1,078,507	\$ 1,059,144	\$ 1,162,337
Supplies	98,609	18,499	34,365	17,115	35,565
Contractual	135,866	131,425	156,138	176,544	344,080
Capital	25,150	-	-	8,139	-
<b>Total</b>	<b>\$ 1,368,986</b>	<b>\$ 1,371,869</b>	<b>\$ 1,269,010</b>	<b>\$ 1,260,942</b>	<b>\$ 1,541,982</b>

### Budget Packages

Description	Ongoing	One-Time	Total
Code Compliance Officer I	\$ 67,937	\$ 1,500	\$ 69,437
Downtown Masterplan	-	150,000	150,000
<b>Total</b>	<b>\$ 67,937</b>	<b>\$ 151,500</b>	<b>\$ 219,437</b>

# POLICE DEPARTMENT



## Position Summary

	FY19	FY20	FY21	FY22
Director of Public Safety	0	0	0	1
Police Chief	1	1	1	0
Background Investigator (PT)	1	1	1	1
TCO (PT)	3	0	0	0
Commander	4	4	3	3
Sergeant	9	10	10	10
Corporal	12	13	13	13
Court Bailiff	1	1	1	1
Deputy Chief	1	1	1	1
Finance Specialist	1	1	1	1
Officer	35	32	33	34
Reserve Officer (PT)	2	5	5	5
Special Services Planner	1	1	1	1
Property & Evidence Tech	1	1	1	1
TCO	11	12	12	12
TCO/TAC	1	2	2	2
Records Clerk	3	3	3	3
Fleet Coordinator (PT)	0	1	1	1
Support Services Manager	0	1	1	1
<b>Total</b>	<b>87</b>	<b>90</b>	<b>90</b>	<b>91</b>

## Department Description

The Police Department provides professional public safety services to our community. The department is responsible for maintaining public order and safety, enforcing the law, and preventing, detecting, and investigating criminal activity. The department is organized into three divisions: Patrol, Investigations, and Support. Each division works together and with our community to achieve the department's mission of enriching our community through exceptional professionalism, collaboration, and commitment to proactive policing.

## Department Goals

- ◆ Hiring, investing in, and retaining quality members to provide exceptional police services.
- ◆ Invest in employee health, wellness and training.
- ◆ Leverage technology and continuous improvement to reduce crime and increase uncommitted patrol time.
- ◆ Improve processes to improve efficiency and effectiveness.

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Complete the construction of the new Weatherford Public Safety Building.	September 2022	Growth
Develop, retain, and attract members.	September 2022	Sustain
Utilize traffic engagement in targeted areas to reduce crime and traffic collisions.	September 2022	Growth
Deliver targeted programs aimed at improving overall quality of life in Weatherford.	September 2022	Growth

# POLICE DEPARTMENT

## Performance Measures

Measure	FY19	FY20	FY21	FY22
Police Calls for Service	39,817	38,461	32,000*	40,000*
Officer Initiated Activity %	58%	55%	30%*	40%*
NIBRS Group A Offenses	1,586	1,540	1,825*	1,800*
Motor Vehicle Accidents	2,005	1,871	1,900*	1,800*
Arrests	1,939	1,566	1,175*	1,600*
Traffic Stops	15,862	9,193	8,000*	10,000*
Response Time to Priority 1 Calls	5:43	5:30	5:03*	5:00*
Officer Complaints (external)	6	1	5*	5*
Citizen Satisfaction	82%	81%	80%	80%*

## Accomplishments

- ◆ Began construction on the Weatherford Public Safety Building.
- ◆ Completed quarterly decision-making simulator training.
- ◆ Implemented a comprehensive member wellness program.
- ◆ Maintained a consistent and professional presence during a pandemic, historic winter weather event, and social unrest.

## Budget Summary

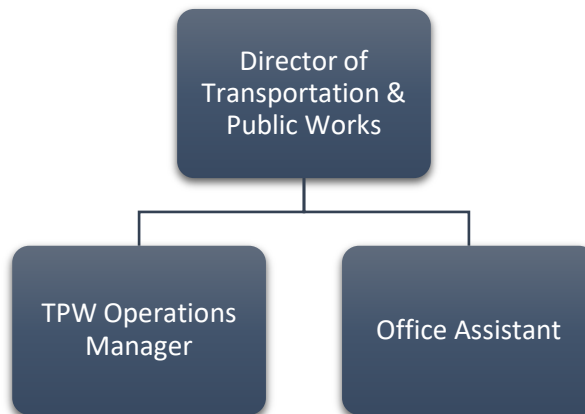
	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 7,461,901	\$ 8,215,456	\$ 8,243,816	\$ 8,418,536	\$ 8,320,401
Supplies	426,738	494,265	461,914	463,561	506,874
Contractual	505,614	616,000	722,603	692,821	803,218
Capital	48,557	203,127	-	59	175,350
<b>Total</b>	<b>\$ 8,442,810</b>	<b>\$ 9,528,848</b>	<b>\$ 9,428,333</b>	<b>\$ 9,574,977</b>	<b>\$ 9,805,843</b>

## Budget Packages

Description	Ongoing	One-Time	Total
Personnel - addition of two Police Officers	\$ 149,041	\$ -	\$ 149,041
Uplifting 4 new Patrol Tahoe's	-	175,350	175,350
Safety equipment - ballistic helmets, gas masks, batons	-	55,000	55,000
UAS Software and Data Package	11,000	-	11,000
<b>Total</b>	<b>\$ 160,041</b>	<b>\$ 230,350</b>	<b>\$ 390,391</b>



## TPW - ADMINISTRATION



### Position Summary

	FY19	FY20	FY21	FY22
Director of TPW	1	1	1	1
TPW Operations Manager	1	1	1	1
Office Assistant	1	1	1	1
TPW Coordinator	1	1	0	0
<b>Total</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>3</b>

### Department Description

TPW administration coordinates the efforts of all divisions into a useful tool that is designed to meet the community's need for a well-planned and maintained transportation system. TPW Administration handles and processes R.O.W. permits, citizen service requests, traffic calming requests, work orders, pavement management system, purchase orders, department budget tracking, etc. Department managers and directors handle transportation project planning and coordination as well contract procurement for infrastructure maintenance. TPW Directors and Managers coordinate with the Transportation Advisory Board and attend neighborhood meetings or other public meetings related to transportation.

### Department Goals

- ◆ Ensure transportation services meet the need for residents, customers, and stakeholders.
- ◆ Right-of-way permits are processed efficiently, accurate, and in a timely manner.
- ◆ Develop clear avenues of communication with citizens and respond to citizens inquiries, complaints and/or suggestions in a timely manner.
- ◆ Assure all transportation infrastructure projects are within the approved budget limit.

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
NE Downtown street reconstruction planning and coordination	12/1/2020	Infrastructure
Continue planning and coordinating street rehabilitation projects.	9/30/2021	Infrastructure
Work with the Transportation Advisory Board and neighborhoods on implementing traffic calming measures.	9/30/2021	Infrastructure

## Performance Measures

Measure	FY19	FY20	FY21	FY22
Citizen requests processed	720	730	740	
R.O.W. Construction Permits	458	400	400	
Work orders	1384	1400	1400	

## Accomplishments

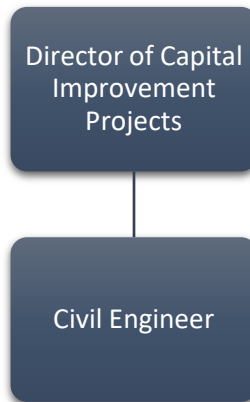
- ◆ Updated Neighborhood Traffic Calming Program
- ◆ Completed street pavement assessment
- ◆ Updated Transportation Thoroughfare Plan
- ◆ Completed Roundabout program study

## Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 373,800	\$ 345,509	\$ 291,953	\$ 291,176	\$ 297,500
Supplies	8,546	9,096	7,950	1,807	7,950
Contractual	62,352	118,437	59,167	63,623	238,534
Capital	-	-	-	-	14,500
<b>Total</b>	<b>\$ 444,698</b>	<b>\$ 473,042</b>	<b>\$ 359,070</b>	<b>\$ 356,606</b>	<b>\$ 558,484</b>

## Budget Packages

Description	Ongoing	One-Time	Total
Engineering services NW Downtown improvement	\$ -	\$ 191,410	\$ 191,410
Conference room touch screen	-	14,500	14,500
<b>Total</b>	<b>\$ -</b>	<b>\$ 205,910</b>	<b>\$ 205,910</b>



### Position Summary

	FY19	FY20	FY21	FY22
Director of Capital Improvement Projects	1	1	1	1
Civil Engineer	1	1	1	1
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

### Department Description

The Capital Projects department is responsible for the City's Capital Transportation programs. The department actively seeks funding for capital planning and improvements utilizing local, state and federal funding initiatives and provides capital project construction review, design, inspection and management services. Oversees master thoroughfare planning, design, and project funding/construction management. Facilitate public/private partnership funding and economic development through Tax Increment Reinvestment Zones (TIRZ). Oversee the implementation and update of City of Weatherford engineering design criteria and administer development requirements related to transportation impacts, infrastructure and Right-Of-Way dedications. Department staff serve as regional representatives to various committees at the North Central Texas Council of Governments and the Texas Department of Transportation.

### Department Goals

- ◆ Focus continued progress on Downtown Bypass Project
- ◆ Implement newly adopted Thoroughfare Plan and Projects
- ◆ Update Capital Improvement Plan and pursue outside funding opportunities
- ◆ Increase citizen engagement through operation of Transportation Advisory Board

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Receive funding and execute on design/environmental phase of Downtown Bypass Project	2021	Infrastructure
Update Capital Transportation Improvement plan with completed/future projects per updated T-Plan, identify funding opportunities	February 2021	Sustain
Develop Transportation Advisory Board engagement/additional committees and targeted planning discussions	December 2020	Communicate
Continue pursuit of Texas Department of Transportation Interstate Access Justification approval – I-20 & Bethel Rd Area	September 2021	Growth

## Accomplishments

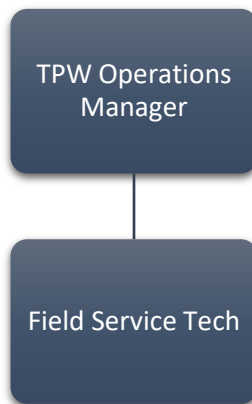
- ◆ Secured commitment of >\$16M in NCTCOG/TxDOT funds for Downtown Bypass Project
- ◆ Updated Thoroughfare Plan with extensive and productive citizen input/meetings
- ◆ Completed construction of TIRZ projects South Bowie Drive (QT) and BB Fielder Drive (Ranches West/Westover)
- ◆ Completed construction of Towncreek Trails Ph-3 trail extension and signal installation on Santa Fe Drive

## Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 237,689	\$ 291,518	\$ 299,911	\$ 301,998	\$ 303,600
Supplies	198	1,301	-	650	-
Contractual	76,184	58,136	302,519	195,050	260,900
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 314,071</b>	<b>\$ 350,955</b>	<b>\$ 602,430</b>	<b>\$ 497,698</b>	<b>\$ 564,500</b>

## Budget Packages

Description	Ongoing	One-Time	Total
LED Display Board	\$ -	\$ 57,480	\$ 57,480
<b>Total</b>	<b>\$ -</b>	<b>\$ 57,480</b>	<b>\$ 57,480</b>



## Position Summary

	FY19	FY20	FY21	FY22
Field Service Tech	1	1	1	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Department Description

Field services provides survey services for design of construction projects within City's right-of-way (ROW), as well as inspection and testing services on ROW excavation and capital road projects. Field services staff also coordinate and manage street rehabilitation projects and with other City department projects. Field services also has contract construction inspectors for private developments.

## Department Goals

- ◆ Perform accurately and timely inspections for new public infrastructure.
- ◆ Provide support to street and traffic division on design and layout of projects in a timely and accurate manner.
- ◆ Project coordination for Downtown street reconstruction projects.
- ◆ Promptly and effectively manage special projects as requested.

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Downtown street reconstruction project coordination	9/30/2021	Infrastructure
Street rehabilitation survey, planning, and coordination.	9/30/2021	Infrastructure
Inspections for all new residential developments.	9/30/2021	Infrastructure

## Performance Measures

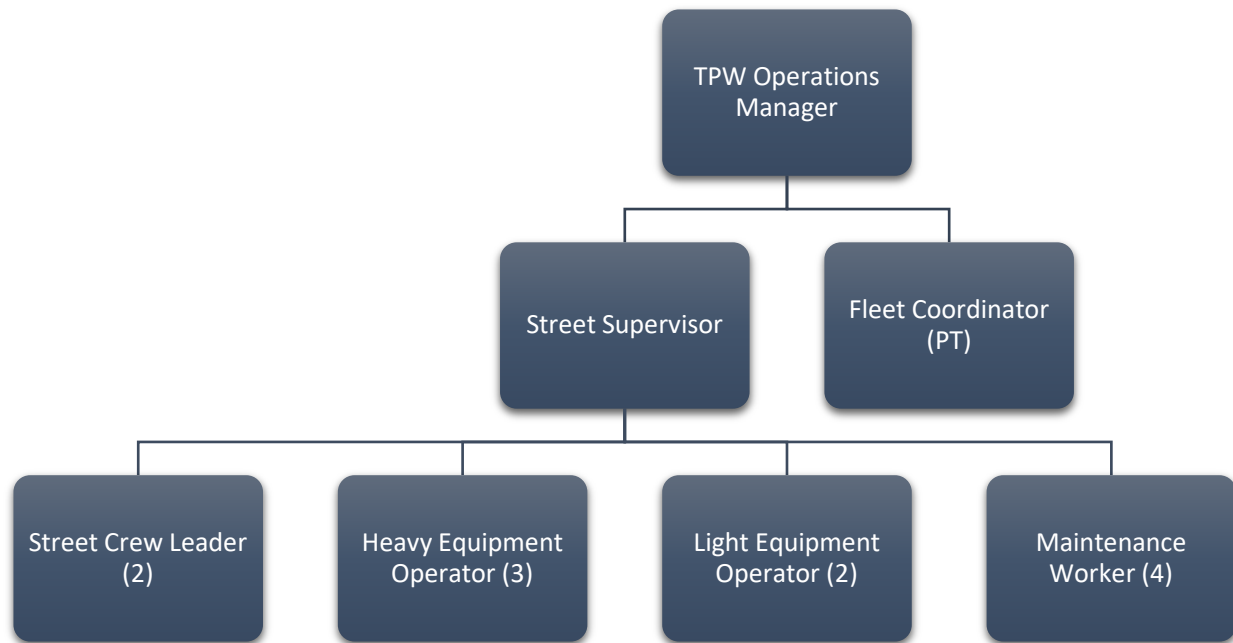
Measure	FY19	FY20	FY21	FY22
Private development inspections (HRS)	1550	1450	1500	
Surveys and CAD for street and special projects (HRS)	320	320	340	

## Accomplishments

- ◆ College Park and Martin Drive Roundabout
- ◆ Church and Elm street reconstruction
- ◆ Lee and Lamar street intersection reconstruction
- ◆ Project coordination for over 20 street rehabilitation projects for FY20

## Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 66,005	\$ 72,662	\$ 78,322	\$ 75,281	\$ 75,200
Supplies	5,437	8,134	7,250	8,543	5,550
Contractual	60,847	110,181	201,392	190,617	14,073
Capital	-	-	-	35,000	-
<b>Total</b>	<b>\$ 132,289</b>	<b>\$ 190,977</b>	<b>\$ 286,964</b>	<b>\$ 309,441</b>	<b>\$ 94,823</b>



## Position Summary

	FY19	FY20	FY21	FY22
Heavy Equipment Operator	3	3	3	3
Light Equipment Operator	1	2	2	2
Maintenance Worker	5	4	4	4
Street Crew Leader	2	2	2	2
Street Supervisor	1	1	1	1
Fleet Coordinator (PT)	0	1	1	1
Foreman	2	0	0	0
<b>Total</b>	<b>14</b>	<b>13</b>	<b>13</b>	<b>13</b>

## Department Description

The Street division is responsible for the maintenance of all City right-of-way including roads, alleyways, public parking lot, and storm drainage facilities. The Street division ensures quality service and provide safe travel throughout the City. Division duties include: Neighborhood rehabilitation program, preventative street maintenance program, in-house asphalt paving, street sweeping, crack sealing, street reconstruction, R.O.W. Mowing, tree trimming, potholing, street patching, bar ditch clearing and excavation, winter snow/ice operations, 24 hour right-of-way emergency services support, and street concrete improvements.

## Department Goals

- ◆ Maintain City streets and infrastructure to the highest level possible within budget provided.
- ◆ Ensure all work is always performed in a safe and efficient manner for the safety of residents, motorists, and employees.
- ◆ Assure all citizen service requests are taken care of and prioritized in a timely manner.
- ◆ Ensure compliance with City, State, and Federal specifications and guidelines for all construction work.

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
NE Downtown street reconstruction	9/30/2022	Infrastructure
Street Rehabilitation projects for FY22	9/30/2022	Infrastructure
Street preventative maintenance for FY22	9/30/2022	Infrastructure
Drainage improvements	9/30/2022	Infrastructure

## Performance Measures

Measure	FY19	FY20	FY21	FY22
Streets rehabilitated (SY)	96,500	96,500	96,500	
Preventative maintenance (SY)	40,000	40,000	42,000	
Street repairs including potholes	4,500	4,000	4,000	
Drainage improvements (LF)	1,200	1,200	1,300	

## Accomplishments

- ◆ College Park & Martin Drive Roundabout
- ◆ Downtown- Church & Elm St. reconstruction
- ◆ Street Rehabilitation Projects over 22 projects
- ◆ Street preventative maintenance projects
- ◆ Lee & Lamar intersection – Traffic calming project

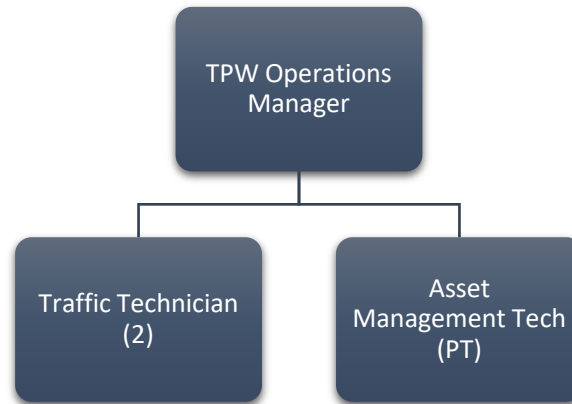


## Budget Summary

	<b>FY19 Actual</b>	<b>FY20 Actual</b>	<b>FY21 Budget</b>	<b>FY21 Projection</b>	<b>FY22 Proposed</b>
Personnel	\$ 623,909	\$ 657,592	\$ 816,530	\$ 746,891	\$ 783,200
Supplies	998,157	935,055	795,580	790,000	772,580
Contractual	1,329,859	1,654,252	2,157,519	1,546,286	2,691,365
Capital	691,639	56,801	202,000	155,249	104,470
<b>Total</b>	<b>\$ 3,643,564</b>	<b>\$ 3,303,700</b>	<b>\$ 3,971,629</b>	<b>\$ 3,238,426</b>	<b>\$ 4,351,615</b>

## Budget Packages

<b>Description</b>	<b>Ongoing</b>	<b>One-Time</b>	<b>Total</b>
Storm damaged street repairs	\$ -	\$ 456,125	\$ 456,125
NE Downtown street improvements	-	300,000	300,000
Vermeer Wood Chipper	-	39,505	39,505
F250 Utility Work Truck		49,137	49,137
Tack Tank Trailer purchase	-	15,828	15,828
Warehouse rental	24,000		24,000
<b>Total</b>	<b>\$ 24,000</b>	<b>\$ 860,595</b>	<b>\$ 884,595</b>



## Position Summary

	FY19	FY20	FY21	FY22
Traffic Technician	2	2	2	2
Traffic Maintenance Worker	0	1	0	0
Traffic Maintenance Worker (PT)	2	1	1	0
Asset Management Tech (PT)	0	0	0	1
<b>Total</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>3</b>

## Department Description

Traffic Division is responsible for assessing short and long-term traffic flow needs by constantly monitoring traffic volumes. Proper installation, repair, and maintenance of all traffic control devices (ie. Street signs, pavement markings, traffic signals, crosswalks, etc.) are also under the division's direction. The increased traffic volumes within the City make this division and its functions critical to the City's economic vitality and the quantity of life for citizens.

## Department Goals

- ◆ Update and maintain all traffic control signs to meet TXMUTCD guidelines.
- ◆ Continue assisting public and private special events with traffic control.
- ◆ Continue to improve and maintain street pavement markings.
- ◆ Monitor and manage contracts for traffic control maintenance.

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Replace or update traffic control signs across the City to meet TXMUTCD guidelines.	9/30/2021	Infrastructure
Rehab approximately 6,000 linear feet of pavement markings.	9/30/2021	Infrastructure

## Performance Measures

Measure	FY19	FY20	FY21	FY22
Number of traffic control signs replaced, repaired, and installed	1,800	1,850	1,850	
Linear feet of pavement markings installed	8,500	8,000	8,000	
Traffic control for special events, departments, and emergency	600	620	600	

## Accomplishments

- ◆ Replaced approximately 1,000 street signs including poles and bases.
- ◆ Rehab approximately 9,000 linear of pavement markings

## Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 191,669	\$ 127,329	\$ 148,364	\$ 167,651	\$ 136,800
Supplies	89,339	89,480	118,107	109,508	146,328
Contractual	17,323	51,172	68,522	66,552	104,243
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 298,331</b>	<b>\$ 267,981</b>	<b>\$ 334,993</b>	<b>\$ 343,711</b>	<b>\$ 387,371</b>

## Budget Packages

Description	Ongoing	One-Time	Total
COSI - Street sign maintenance services	\$ 25,000	\$ -	\$ 25,000
NEP - School time flashers	-	28,221	28,221
<b>Total</b>	<b>\$ 25,000</b>	<b>\$ 28,221</b>	<b>\$ 53,221</b>



# SOLID WASTE FUND

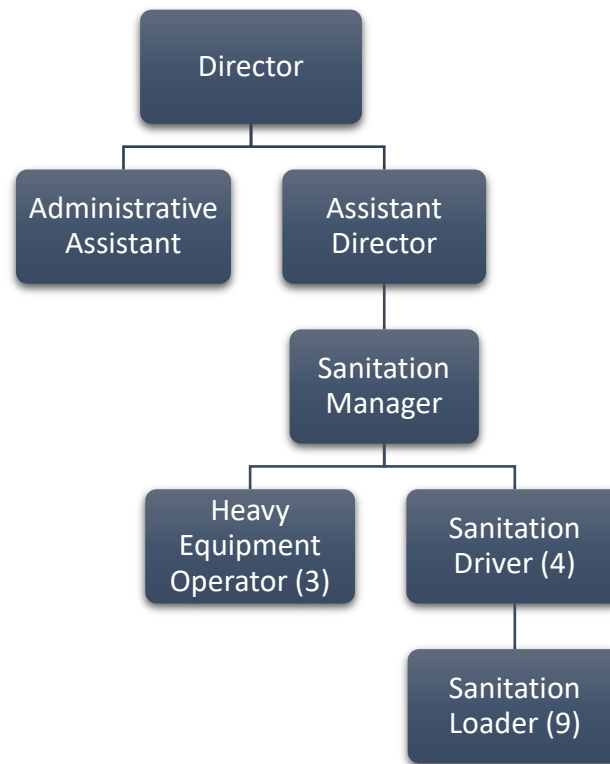




## SOLID WASTE OPERATING SUMMARY

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Beginning Fund Balance</b>	\$ 1,797,449	\$ 1,706,764	\$ 1,445,023	\$ 1,445,023	\$ 1,533,719
<b>Revenues</b>					
Sale - Sanitation	2,228,811	2,310,125	2,298,568	2,691,115	2,450,000
Sale - Recycling	51,819	57,098	51,663	73,569	72,000
Sale - Brush Pick-Up	56,197	100,388	50,000	43,013	35,000
Sale - Special Pick-Up	43,016	70,271	35,000	31,868	30,000
Sale - Fixed Asset	8,050	15,100	-	-	-
Sale - Goods	2,140	2,100	2,000	1,605	1,500
Sale - Sacks	8,615	8,237	15,000	14,216	15,000
Royalties	537,339	359,428	300,000	339,464	300,000
Permit - Commercial Hauler	2,125	1,541	1,500	1,500	1,500
Grants - State	65,000	-	-	-	60,000
Miscellaneous	961	932	1,000	955	1,000
Interest Income	44,630	16,937	35,000	2,848	3,000
Net Chg In Fair Value - Invest	11,946	4,206	-	-	-
Proceeds from Insurance	-	7,966	-	-	-
<b>Total Revenues</b>	<b>3,060,648</b>	<b>2,954,329</b>	<b>2,789,731</b>	<b>3,200,153</b>	<b>2,969,000</b>
<b>Expenditures</b>					
Personnel	1,150,479	1,163,069	1,296,077	1,167,843	1,290,996
Supplies	408,315	334,001	285,274	133,494	254,774
Contractual Services	1,592,539	1,719,000	1,480,882	1,401,921	1,495,748
Capital	-	-	408,199	408,199	180,000
<b>Total Expenditures</b>	<b>3,151,333</b>	<b>3,216,070</b>	<b>3,470,432</b>	<b>3,111,457</b>	<b>3,221,518</b>
<b>Over/(Under)</b>	<b>(90,685)</b>	<b>(261,741)</b>	<b>(680,701)</b>	<b>88,696</b>	<b>(252,518)</b>
<b>Ending Working Capital</b>	<b>\$ 1,706,764</b>	<b>\$ 1,445,023</b>	<b>\$ 764,322</b>	<b>\$ 1,533,719</b>	<b>\$ 1,281,201</b>
One-Time Expenses					300,000
One-Time Revenues					300,000
Ongoing Revenues					2,669,000
Ongoing Expenses					2,921,518
Operating Surplus					(252,518)
90 day fund balance					720,374
Reserved for OPEB					88,324
Available					472,503

## SOLID WASTE



### Position Summary

	FY19	FY20	FY21	FY22
Assistant Director of Municipal & Comm Svcs	1	1	1	1
Administrative Assistant	1	1	1	1
Sanitation Manager	1	1	1	1
Senior Sanitation Driver	0	0	0	0
Sanitation Driver	4	4	4	4
Sanitation Loader	8	9	9	9
Heavy Equipment Operator	3	3	3	3
<b>Total</b>	<b>18</b>	<b>19</b>	<b>19</b>	<b>19</b>



## Department Description

The Solid Waste and Recycling Division (SWRD) provides curbside collection on a twice a week basis for each resident and some small businesses. The SWRD also has a voluntary curbside recycling program for residents. This program assists in diverting paper, various metals, cardboard, glass, plastics, and other recyclable material to ensure a positive stewardship to the environment. In addition, SWRD provides curbside brush and bulk collection to customers on four-week schedule for all residents. Brush material is also diverted from the landfill to a holding site where a private company comes and chips the material that is then used in mulch and compost.

## Department Goals

- ◆ Increase Waste diversion from the landfill to be more environmentally friendly.
- ◆ Keep servicing rates competitive while funding innovation, training, and new technology into the operations.
- ◆ Reduce safety risks and improve safety meetings to ensure the SWRD team is operating safely and up to industry standards.

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Conclude rate study and implement any recommendations to ensure future financial stability	10/31/2020	Sustain
Implement new crew for better route efficiency, improved employee safety, reduced wear and tear on vehicles, and increased customer service.	11/15/2020	Sustain

## Performance Measures

Measure	FY19	FY20	FY21	FY22
Recyclable tons diverted from landfill	341	365	380	400
Cubic yards of brush material diverted from landfill	13,674	19,400	20,000	20,000

# SOLID WASTE

## Accomplishments

- ◆ Complete rate study with NewGen
- ◆ Completed trial with LYTX camera system, identifying unsafe practices of drivers and correcting the issues.
- ◆ Participated in the Know What to Throw campaign with NCTCOG to promote better recycling practices in the region.
- ◆ Complete study to evaluate options related to composting brush and biosolids.

## Budget Summary

	<b>FY19 Actual</b>	<b>FY20 Actual</b>	<b>FY21 Budget</b>	<b>FY21 Projection</b>	<b>FY22 Proposed</b>
Personnel	\$ 1,150,479	\$ 1,163,069	\$ 1,296,077	\$ 1,167,843	\$ 1,290,996
Supplies	408,315	334,001	285,274	133,494	254,774
Contractual	1,592,539	1,719,001	1,480,882	1,101,923	1,495,748
Capital	-	-	200,000	408,199	180,000
<b>Total</b>	<b>\$ 3,151,333</b>	<b>\$ 3,216,071</b>	<b>\$ 3,262,233</b>	<b>\$ 2,811,459</b>	<b>\$ 3,221,518</b>

## Budget Packages

<b>Description</b>	<b>Ongoing</b>	<b>One-Time</b>	<b>Total</b>
Solid Waste Manager salary upgrade	\$ 7,796	\$ -	\$ 7,796
Freightliner Brush Truck	-	180,000	180,000
<b>Total</b>	<b>\$ 7,796</b>	<b>\$ 180,000</b>	<b>\$ 187,796</b>

# SPECIAL REVENUE FUNDS

## HOTEL MOTEL

	Actual FY19		Actual FY20		Adopted FY21		Projected FY21		Proposed FY22	
<b>Beginning Fund Balance</b>	\$	378,466	\$	784,464	\$	1,087,571	\$	1,087,571	\$	964,917
<b>Revenues</b>										
Taxes - Hotel/Motel		1,050,085		767,568		790,902		790,902		850,000
Interest Income		7,441		6,531		7,500		7,560		330
<b>Total Revenues</b>		<b>1,057,526</b>		<b>774,099</b>		<b>798,402</b>		<b>798,462</b>		<b>850,330</b>
<b>Expenditures</b>										
Main Street Program		72,218		-		-		-		-
Special Events		76,655		-		-		-		-
Contractual Services		36,002		72,751		152,700		50,735		75,000
Capital		-		-		220,000		158,895		50,000
Miscellaneous		4,431		-		-		-		-
Chamber of Commerce		96,000		96,000		96,000		96,000		96,000
Doss Historical & Cultural Center*		5,000		5,000		5,000		5,000		5,000
Transfers to Main Street		-		-		85,896		83,936		53,699
Transfers to Special Events		-		-		240,850		240,850		328,681
Transfer to Chandor Gardens		361,221		297,241		189,442		285,700		253,935
<b>Total Expenditures</b>		<b>651,528</b>		<b>470,992</b>		<b>989,888</b>		<b>921,116</b>		<b>862,315</b>
<b>Over/(Under)</b>		<b>405,998</b>		<b>303,107</b>		<b>(191,486)</b>		<b>(122,654)</b>		<b>(11,985)</b>
<b>Ending Fund Balance</b>	\$	<b>784,464</b>	\$	<b>1,087,571</b>	\$	<b>896,084</b>	\$	<b>964,917</b>	\$	<b>952,932</b>

## MAIN STREET

	Actual FY19		Actual FY20		Adopted FY21		Projected FY21		Proposed FY22	
<b>Beginning Fund Balance</b>	\$	-	\$	-	\$	(83,961)	\$	(83,961)	\$	(34,489)
<b>Revenues</b>										
Reimbursement - Eng Charges		-		-		-		-		-
Sale - Fixed Asset		-		-		-		-		-
Transfer - From Inter-Fund		72,218		19,966		83,936		83,936		53,699
<b>Total Revenues</b>		<b>72,218</b>		<b>19,966</b>		<b>83,936</b>		<b>83,936</b>		<b>53,699</b>
<b>Expenditures</b>										
Personnel		57,305		80,762		-		11,033		-
Supplies		6,927		20,034		7,510		831		7,510
Contractual Services		7,986		3,131		12,098		1,979		11,700
Capital		-		-		-		20,621		-
<b>Total Expenditures</b>		<b>72,218</b>		<b>103,927</b>		<b>19,608</b>		<b>34,464</b>		<b>19,210</b>
<b>Over/(Under)</b>		-		<b>(83,961)</b>		<b>64,328</b>		<b>49,472</b>		<b>34,489</b>
<b>Ending Fund Balance</b>	\$	-	\$	<b>(83,961)</b>	\$	<b>(19,633)</b>	\$	<b>(34,489)</b>	\$	-

## SPECIAL EVENTS

	Actual FY19		Actual FY20		Adopted FY21		Projected FY21		Proposed FY22	
<b>Beginning Fund Balance</b>	\$	-	\$	-	\$	(226,201)	\$	(226,201)	\$	(425,346)
<b>Revenues</b>										
Transfer - From Inter-fund	\$	76,655	\$	-	\$	240,850	\$	240,850	\$	328,681
<b>Total Revenues</b>		<b>76,655</b>		<b>-</b>		<b>240,850</b>		<b>240,850</b>		<b>328,681</b>
<b>Expenditures</b>										
Personnel		9,033		126,503		140,353		153,517		153,200
Supplies		-		11,495		25,000		133,995		69,500
Contractual Services		67,622		88,203		75,496		152,483		105,981
Capital		-		-		-		-		-
<b>Total Expenditures</b>		<b>76,655</b>		<b>226,201</b>		<b>240,849</b>		<b>439,995</b>		<b>328,681</b>
<b>Over/(Under)</b>		<b>-</b>		<b>(226,201)</b>		<b>1</b>		<b>(199,145)</b>		<b>-</b>
<b>Fund Balance</b>	\$	-	\$	(226,201)	\$	(226,202)	\$	(425,346)	\$	(425,346)

## SPECIAL EVENTS



### Position Summary

	FY19	FY20	FY21	FY22
Special Events Manager	0	0	1	1
Special Events Coordinator	2	2	1	2
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

### Department Description

The Special Events Division manages multiple city sponsored events during the year and coordinates with other departments, agencies, businesses, and the community to produce public events.

### Department Goals

- ◆ Establish a great relationship with event producers within the community.
- ◆ Promote safety when working with the public to approve events.
- ◆ Promote events in Weatherford to help increase tourism.
- ◆ Increase Experience Weatherford sponsorship program.

## SPECIAL EVENTS

### FY22 Objectives

Objective	Target Completion Date	City Focus Area
Expand Holiday in The Park to include the amphitheater area	Dec 2020	Marketability
Help rebuild vendor placement for First Monday when reopening Lot C from construction.	Dec Trade Days 2020	Marketability
Improve the Monster Bash event by adding new features and marketing	October 2020	Marketability
Become more familiar with the Experience Weatherford Sponsorship Program to better promote it.	October 2020	Marketability

### Performance Measures

Measure	FY19	FY20	FY21	FY22
Movies in the Park	0	0	2,000	
Holiday in the Park	8,500	9,000	9,000+	
Spark in the Park	9,000	10,000	11,000	
Concert Series	2,000	0	4,000	

### Accomplishments

- ◆ Maintained a high number of vendors during the FMTD event.
- ◆ Managed a successful Monster Bash event.
- ◆ Helped with LED lighting of Downtown and City Buildings.
- ◆ Continued to host a successful Spark in the Park and Holiday in the Park.

### Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 9,033	\$ 126,503	\$ 140,353	\$ 153,517	\$ 153,200
Supplies	-	11,495	25,000	133,996	69,500
Contractual	67,622	88,203	75,496	152,483	105,981
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 76,655</b>	<b>\$ 226,201</b>	<b>\$ 240,849</b>	<b>\$ 439,996</b>	<b>\$ 328,681</b>



## SPECIAL EVENTS

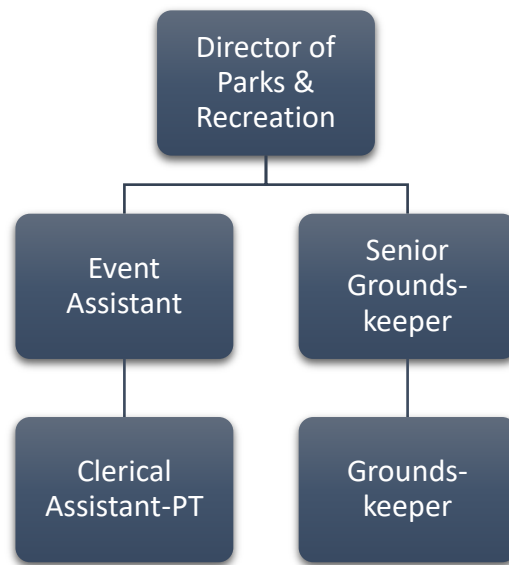
### Budget Packages

Description	Ongoing	One-Time	Total
Movie screen	\$ -	\$ 6,500	\$ 6,500
Christmas Tree	30,000	5,000	35,000
Amphitheater lighting system	-	8,000	8,000
Jack O'Lantern Nights	10,000	-	10,000
Spark in the Park	30,000	-	30,000
<b>Total</b>	<b>\$ 70,000</b>	<b>\$ 19,500</b>	<b>\$ 89,500</b>

## CHANDOR GARDENS

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Beginning Fund Balance</b>	<b>\$ 178,743</b>	<b>\$ 184,510</b>	<b>\$ 119,308</b>	<b>\$ 119,308</b>	<b>\$ 54,588</b>
<b>Revenues</b>					
Fee - Facility Rental	49,454	82,744	50,000	23,769	25,000
Fee - Garden Tour	20,035	15,856	10,000	32,274	20,000
Donations	370	50	-	-	-
Miscellaneous	1,471	301	500	-	-
Sale - Goods	1,042	1,249	-	2,619	-
Shortages & Overages	-	60	-	-	-
Interest Income	2,098	1,162	1,500	170	150
Transfer - From Inter-Fund	361,221	277,275	285,700	285,700	253,935
<b>Total Revenues</b>	<b>435,691</b>	<b>378,697</b>	<b>347,700</b>	<b>344,532</b>	<b>299,085</b>
<b>Expenditures</b>					
Personnel	303,110	331,679	208,300	192,529	170,900
Supplies	45,317	29,166	46,555	35,410	44,055
Contractual Services	81,497	83,054	95,695	132,785	84,130
Capital	-	-	96,258	48,528	-
<b>Total Expenditures</b>	<b>429,924</b>	<b>443,899</b>	<b>446,808</b>	<b>409,252</b>	<b>299,085</b>
<b>Over/(Under)</b>	<b>5,767</b>	<b>(65,202)</b>	<b>(99,108)</b>	<b>(64,720)</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$ 184,510</b>	<b>\$ 119,308</b>	<b>\$ 20,200</b>	<b>\$ 54,588</b>	<b>\$ 54,588</b>

## CHANDOR GARDENS



### Position Summary

	FY19	FY20	FY21	FY22
Office Assistant	1	1	0	0
Event Assistant	0	0	1	1
Clerical Assistant – PT	2	2	1	1
Recreation Manager	1	1	0	0
Senior Groundskeeper	1	1	1	1
Groundskeeper	1	1	1	1
Horticulturalist	1	0	0	0
Gardener	0	1	0	0
<b>Total</b>	<b>7</b>	<b>7</b>	<b>4</b>	<b>4</b>

### Department Description

Chandor Gardens consists of 3.5 developed acres that include a 5,685 square foot residence, English and Chinese gardens, and 4 adjacent buildings to the Mansion. The undeveloped property, located due west of the residence, consists of 13.5 acres. Chandor Gardens is available for public and private tours, as well as special events, weddings, and other such celebrations. Convention, retreat, and meeting room facilities are also available.

# CHANDOR GARDENS

## Department Goals

- ◆ Develop and promote educational, recreational, cultural, and corporate activities.
- ◆ Continue to work with the Chandor Gardens Foundation and the Parker County Master Gardeners to promote development of the 13.5 undeveloped acres and maintain and improve the existing 3.5 developed acres.
- ◆ Improve Chandor Gardens physical and online presence to increase traffic and aid in staff efficiency.
- ◆ Focus on improving accessibility and safety for visitors of all capabilities.

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Complete audio walking tour app and transition to primarily online and social media advertising	1/2021	Marketability
Continue to develop a stronger link with the art and culture community, i.e., local and regional theatre, the Cliburn, school music and art depts., etc.	10/2021	Growth
Develop a stand-alone Chandor Gardens website	10/2021	Marketability
Add additional parking Stabilize and relevel walkways to increase safety and wheelchair mobility in Gardens	10/2021	Infrastructure

## Performance Measures

Measure	FY19	FY20	FY21	FY22
Facility Rentals	29	25*	55	
Photo Sessions	165	34*	170	
Garden tours (docent guided)	22	15*	25	
Maintained acreage	3.5	3.5	3.5	

\*Chandor Gardens was closed due to Covid-19 from March 15<sup>th</sup> through June 1<sup>st</sup> resulting in 21 rental cancellations, 34 scheduled photo session cancellations, and 8 spring group tour cancellations.

# CHANDOR GARDENS

## Accomplishments

- ◆ Re-roofed and restored Gazebo at end of bowling green and Cave Grotto surround.
- ◆ Completely restored iconic Dragon Fountain feature in Garden.
- ◆ Resurfaced all water feature interiors.
- ◆ Received Arts and Humanities Award from TRAPS for collaboration with The Chandor Gardens Foundation and the Cliburn.

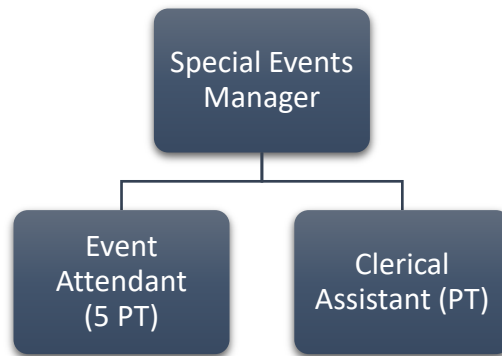
## Budget Summary

	<b>FY19 Actual</b>	<b>FY20 Actual</b>	<b>FY21 Budget</b>	<b>FY21 Projection</b>	<b>FY22 Proposed</b>
Personnel	\$ 303,110	\$ 331,679	\$ 208,300	\$ 192,528	\$ 170,900
Supplies	45,317	29,166	46,555	35,411	44,055
Contractual	81,497	83,054	95,695	132,787	84,130
Capital	-	-	96,258	48,528	-
<b>Total</b>	<b>\$ 429,924</b>	<b>\$ 443,899</b>	<b>\$ 446,808</b>	<b>\$ 409,254</b>	<b>\$ 299,085</b>

## HERITAGE PARK

	Actual FY19		Actual FY20		Adopted FY21		Projected FY21		Proposed FY22	
<b>Beginning Fund Balance</b>	\$	72,631	\$	35,852	\$	12,087	\$	12,087	\$	61,293
<b>Revenues</b>										
Fee - Facility Rental		4,598		2,625		5,000		4,065		5,000
Fee - First Monday Rentals		122,978		89,770		141,315		121,928		125,000
Fee - Park Utility		30		-		-		-		-
Fee - Parking		15,962		12,185		15,000		15,299		15,000
Event Sponsorship		11,250		13,250		35,000		30,750		30,000
Miscellaneous		7		876		40		-		-
Sale - Goods		1,871		2,889		1,200		779		1,000
Interest Income		697		232		300		16		20
Transfer - From Inter-Fund		112,796		202,796		152,796		152,796		130,952
<b>Total Revenues</b>		<b>270,190</b>		<b>324,623</b>		<b>350,651</b>		<b>325,633</b>		<b>306,972</b>
<b>Expenditures</b>										
Personnel		116,114		81,644		99,612		79,755		92,700
Supplies		46,416		84,431		49,952		38,959		41,952
Contractual Services		144,439		182,313		176,572		157,713		173,920
Capital		-		-		-		-		-
<b>Total Expenditures</b>		<b>306,969</b>		<b>348,388</b>		<b>326,136</b>		<b>276,427</b>		<b>308,572</b>
<b>Over/(Under)</b>		<b>(36,779)</b>		<b>(23,765)</b>		<b>24,515</b>		<b>49,206</b>		<b>(1,600)</b>
<b>Ending Fund Balance</b>	\$	35,852	\$	12,087	\$	36,602	\$	61,293	\$	59,693

## HERITAGE PARK



### Position Summary

	FY19	FY20	FY21	FY22
Event Attendant (PT)	6	6	5	5
Clerical Assistant (PT)	1	1	1	1
<b>Total</b>	<b>7</b>	<b>7</b>	<b>6</b>	<b>6</b>

### Department Description

Heritage Park was created as THE spot in Weatherford for hosting both large and small-scale events. It was created to help bring the community together and to promote tourism that will boost all businesses in Weatherford. The goal is to create something for everyone right here in Weatherford.

### Department Goals

- ♦ Be the lead in safe and fun events during the Covid-19 pandemic.
- ♦ Evaluate weaknesses, build on strengths, and improve the safety and quality of events.
- ♦ Complete the construction of the South Lot and open it up for vendors at First Monday Trade Days and a parking lot for events at the Amphitheater.
- ♦ Push for more community rentals at Heritage Park.

# HERITAGE PARK

## FY22 Objectives

Objective	Target Completion Date	City Focus Area
Safety has become the most important changes in logistics since Covid-19 hit. Our objective is to move forward with all events that we can and be so successful that we become the lead in how to host safe events.	Indefinitely/ Assess per event	Growth
Continue to create attractive/eye catching advertising and marketing for our events.	Assess September 30, 2021	Marketability
Continue to build a stronger community through events.	Assess on September 30, 2021	Growth

## Performance Measures

Measure	FY19	FY20	FY21	FY22
Available General Vendor Spaces Per Month	380	380	TBD	
Available Food Vendor Spaces Per Month	15	15	15	
Available Farm & Ranch Spaces Per Month	83	83	83	
Available Parking Spaces Per Month	157	157	TBD	

## Accomplishments

- ◆ Maintained a high number of vendors during the FMTD event.
- ◆ Managed a successful Monster Bash event.
- ◆ Helped with LED lighting of Downtown and City Buildings.
- ◆ Continued to host a successful Spark in the Park and Holiday in the Park.

## Budget Summary

	FY19 Actual	FY20 Actual	FY21 Budget	FY21 Projection	FY22 Proposed
Personnel	\$ 116,114	\$ 81,644	\$ 99,612	\$ 79,755	\$ 92,700
Supplies	46,416	84,431	49,952	38,961	41,952
Contractual	144,438	182,313	176,572	157,712	173,920
Capital	-	-	-	-	-
<b>Total</b>	<b>\$ 306,968</b>	<b>\$ 348,388</b>	<b>\$ 326,136</b>	<b>\$ 276,428</b>	<b>\$ 308,572</b>



## HERITAGE PARK

### Budget Packages

Description	Ongoing	One-Time	Total
Park Guides	\$ 3,000	\$ -	\$ 3,000
<b>Total</b>	<b>\$ 3,000</b>	<b>\$ -</b>	<b>\$ 3,000</b>

## FLEET REPLACEMENT FUND

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY21
<b>Beginning Working Capital</b>	<b>\$ 1,173,447</b>	<b>\$ 1,487,862</b>	<b>\$ 1,381,898</b>	<b>\$ 1,381,898</b>	<b>\$ 1,416,859</b>
<b>Revenues</b>					
Transfer from GF (one-time purchases)	230,500	175,000	69,000	69,000	-
Interest Income	20,047	21,502	18,000	1,722	1,850
Miscellaneous	29,857	23,225	-	-	-
Chargebacks	333,212	1,117,302	1,194,493	1,194,493	1,766,122
Animal Services	-	-	-	-	5,820
DNS	-	-	-	-	30,933
Emergency Management	-	-	-	-	2,732
Fire	111,895	127,998	124,003	124,003	391,457
Information Technology	-	699,656	719,558	588,656	741,871
Facilities	-	-	-	-	8,537
Parks	9,202	9,202	9,578	9,578	49,387
Police	149,651	186,726	247,634	247,634	372,667
TPW	62,464	93,720	93,720	93,720	162,717
<b>Total Revenues</b>	<b>613,616</b>	<b>1,337,029</b>	<b>1,281,493</b>	<b>1,265,215</b>	<b>1,767,972</b>
<b>Expenditures</b>					
Information Technology	-	505,825	872,656	733,852	741,871
Fire	-	873,313	-	-	-
Police	88,045	63,856	544,000	496,403	-
TPW	211,155	-	-	-	-
<b>Total Expenditures</b>	<b>299,200</b>	<b>1,442,994</b>	<b>1,416,656</b>	<b>1,230,255</b>	<b>741,871</b>
<b>Over/(Under)</b>	<b>314,416</b>	<b>(105,965)</b>	<b>(135,163)</b>	<b>34,961</b>	<b>1,026,101</b>
<b>Ending Working Capital</b>	<b>\$ 1,487,862</b>	<b>\$ 1,381,898</b>	<b>\$ 1,246,735</b>	<b>\$ 1,416,859</b>	<b>\$ 2,442,960</b>

## FEDERAL FORFEITURE

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Beginning Fund Balance</b>	<b>\$ 258,580</b>	<b>\$ 60,812</b>	<b>\$ 56,513</b>	<b>\$ 56,513</b>	<b>\$ 32,470</b>
<b>Revenues</b>					
Miscellaneous	37,047	2,063	35,000	7,187	5,000
Interest Income	3,504	508	2,000	25	30
<b>Total Revenues</b>	<b>40,551</b>	<b>2,571</b>	<b>37,000</b>	<b>7,212</b>	<b>5,030</b>
<b>Expenditures</b>					
Personnel	-	-	-	-	-
Supplies	167,748	200	-	31,255	-
Contractual Services	70,571	6,670	37,000	-	-
Capital	-	-	-	-	24,000
<b>Total Expenditures</b>	<b>238,319</b>	<b>6,870</b>	<b>37,000</b>	<b>31,255</b>	<b>24,000</b>
<b>Over/(Under)</b>	<b>(197,768)</b>	<b>(4,299)</b>	<b>-</b>	<b>(24,043)</b>	<b>(18,970)</b>
<b>Ending Fund Balance</b>	<b>\$ 60,812</b>	<b>\$ 56,513</b>	<b>\$ 56,513</b>	<b>\$ 32,470</b>	<b>\$ 13,500</b>

## STATE FORFEITURE

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Beginning Fund Balance</b>	<b>\$ 39,948</b>	<b>\$ 4,981</b>	<b>\$ 12,165</b>	<b>\$ 12,165</b>	<b>\$ 6,371</b>
<b>Revenues</b>					
Miscellaneous	897	7,129	10,000	1,458	1,500
Interest Income	161	55	-	2	-
<b>Total Revenues</b>	<b>1,058</b>	<b>7,184</b>	<b>10,000</b>	<b>1,460</b>	<b>1,500</b>
<b>Expenditures</b>					
Personnel	-	-	-	-	-
Supplies	1,513	-	-	7,254	-
Contractual Services	34,512	-	10,000	-	-
Capital	-	-	-	-	-
<b>Total Expenditures</b>	<b>36,025</b>	<b>-</b>	<b>10,000</b>	<b>7,254</b>	<b>-</b>
<b>Over/(Under)</b>	<b>(34,967)</b>	<b>7,184</b>	<b>-</b>	<b>(5,794)</b>	<b>1,500</b>
<b>Ending Fund Balance</b>	<b>\$ 4,981</b>	<b>\$ 12,165</b>	<b>\$ 12,165</b>	<b>\$ 6,371</b>	<b>\$ 7,871</b>

## PEG

	Actual FY19		Actual FY20		Adopted FY21		Projected FY21		Proposed FY22	
<b>Beginning Fund Balance</b>	\$	-	\$	-	\$	28,767	\$	28,767	\$	57,311
<b>Revenues</b>										
Taxes - PEG Fees		-		51,573		52,760		52,514		51,600
<b>Total Revenues</b>		-		<b>51,573</b>		<b>52,760</b>		<b>52,514</b>		<b>51,600</b>
<b>Expenditures</b>										
Personnel		-		-		-		-		-
Supplies		-		4,262		45,260		-		-
Contractual Services		-		-		-		-		-
Capital		-		18,543		23,970		23,970		50,686
<b>Total Expenditures</b>		-		<b>22,806</b>		<b>69,230</b>		<b>23,970</b>		<b>50,686</b>
<b>Over/(Under)</b>		-		<b>28,767</b>		<b>(16,470)</b>		<b>28,544</b>		<b>914</b>
<b>Ending Fund Balance</b>	\$	-	\$	<b>28,767</b>	\$	<b>12,297</b>	\$	<b>57,311</b>	\$	<b>58,225</b>

## MUNICIPAL COURT SECURITY

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Beginning Fund Balance</b>	<b>\$ 29,125</b>	<b>\$ 35,593</b>	<b>\$ 20,783</b>	<b>\$ 20,783</b>	<b>\$ 25,571</b>
<b>Revenues</b>					
Fee - Fines	6,093	5,378	5,000	4,769	5,000
Interest Income	375	209	200	19	25
<b>Total Revenues</b>	<b>6,468</b>	<b>5,587</b>	<b>5,200</b>	<b>4,788</b>	<b>5,025</b>
<b>Expenditures</b>					
Personnel	-	-	-	-	-
Supplies	-	20,397	17,396	-	-
Contractual Services	-	-	1,500	-	-
Capital	-	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>20,397</b>	<b>18,896</b>	<b>-</b>	<b>-</b>
<b>Over/(Under)</b>	<b>6,468</b>	<b>(14,810)</b>	<b>(13,696)</b>	<b>4,788</b>	<b>5,025</b>
<b>Ending Fund Balance</b>	<b>\$ 35,593</b>	<b>\$ 20,783</b>	<b>\$ 7,087</b>	<b>\$ 25,571</b>	<b>\$ 30,596</b>

## MUNICIPAL COURT TECHNOLOGY

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Beginning Fund Balance</b>	<b>\$ 63,655</b>	<b>\$ 70,824</b>	<b>\$ 39,996</b>	<b>\$ 39,996</b>	<b>\$ 42,852</b>
<b>Revenues</b>					
Fee - Fines	8,124	5,572	7,000	3,760	4,500
Interest Income	776	406	300	13	15
<b>Total Revenues</b>	<b>8,900</b>	<b>5,978</b>	<b>7,300</b>	<b>3,773</b>	<b>4,515</b>
<b>Expenditures</b>					
Personnel	-	-	-	-	-
Supplies	75	27,229	-	-	-
Contractual Services	1,656	9,577	30,300	917	980
Capital	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,731</b>	<b>36,806</b>	<b>30,300</b>	<b>917</b>	<b>980</b>
<b>Over/(Under)</b>	<b>7,169</b>	<b>(30,828)</b>	<b>(23,000)</b>	<b>2,856</b>	<b>3,535</b>
<b>Ending Fund Balance</b>	<b>\$ 70,824</b>	<b>\$ 39,996</b>	<b>\$ 16,996</b>	<b>\$ 42,852</b>	<b>\$ 46,387</b>

## MUNICIPAL COURT JUVENILE CASE

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Beginning Fund Balance</b>	<b>\$ 36,963</b>	<b>\$ 49,141</b>	<b>\$ 57,092</b>	<b>\$ 57,092</b>	<b>\$ 61,888</b>
<b>Revenues</b>					
Fee - Fines	11,677	7,649	10,300	4,728	5,250
Interest Income	501	302	300	68	70
<b>Total Revenues</b>	<b>12,178</b>	<b>7,951</b>	<b>10,600</b>	<b>4,796</b>	<b>5,320</b>
<b>Expenditures</b>					
Personnel	-	-	12,300	-	-
Supplies	-	-	40,141	-	-
Contractual Services	-	-	-	-	-
Capital	-	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>52,441</b>	<b>-</b>	<b>-</b>
<b>Over/(Under)</b>	<b>12,178</b>	<b>7,951</b>	<b>(41,841)</b>	<b>4,796</b>	<b>5,320</b>
<b>Ending Fund Balance</b>	<b>\$ 49,141</b>	<b>\$ 57,092</b>	<b>\$ 15,251</b>	<b>\$ 61,888</b>	<b>\$ 67,208</b>



## MUNICIPAL COURT JURY

	Actual FY19		Actual FY20		Adopted FY21		Projected FY21		Proposed FY22	
<b>Beginning Fund Balance</b>	\$	-	\$	-	\$	61	\$	61	\$	136
<b>Revenues</b>										
Fee - Fines		-		61		50		75		50
<b>Total Revenues</b>		-		61		50		75		50
<b>Expenditures</b>										
Personnel		-		-		-		-		-
Supplies		-		-		-		-		-
Contractual Services		-		-		50		-		-
Capital		-		-		-		-		-
<b>Total Expenditures</b>		-		-		50		-		-
<b>Over/(Under)</b>		-		61		-		75		50
<b>Ending Fund Balance</b>	\$	-	\$	61	\$	61	\$	136	\$	186

## LIBRARY

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Beginning Fund Balance</b>	<b>\$ 197,821</b>	<b>\$ 202,705</b>	<b>\$ 221,334</b>	<b>\$ 221,334</b>	<b>\$ 96,306</b>
<b>Revenues</b>					
Grants - State	500	-	-	-	-
Fee - Copies, Cert, Photo	10,266	10,342	11,000	6,660	6,500
Donations	21,468	19,067	10,000	16,853	15,000
Sale - Library	14,917	7,142	15,000	1,179	1,000
Interest Income	3,686	1,589	2,000	174	175
Transfer - From Inter-Fund	649	1,777	-	-	-
<b>Total Revenues</b>	<b>51,487</b>	<b>39,917</b>	<b>38,000</b>	<b>24,866</b>	<b>22,675</b>
<b>Expenditures</b>					
Personnel	3,364	-	-	-	-
Supplies	32,989	12,797	106,000	10,495	8,500
Contractual Services	10,250	8,491	91,565	117,283	14,049
Capital	-	-	22,300	22,116	-
<b>Total Expenditures</b>	<b>46,603</b>	<b>21,288</b>	<b>219,865</b>	<b>149,894</b>	<b>22,549</b>
<b>Over/(Under)</b>	<b>4,884</b>	<b>18,629</b>	<b>(181,865)</b>	<b>(125,028)</b>	<b>126</b>
<b>Ending Fund Balance</b>	<b>\$ 202,705</b>	<b>\$ 221,334</b>	<b>\$ 39,469</b>	<b>\$ 96,306</b>	<b>\$ 96,432</b>

## DOSS PERMANENT

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Beginning Fund Balance</b>	<b>\$ 50,783</b>	<b>\$ 51,309</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Revenues</b>					
Interest Income	1,175	468	500	36	35
<b>Total Revenues</b>	<b>1,175</b>	<b>468</b>	<b>500</b>	<b>36</b>	<b>35</b>
<b>Expenditures</b>					
Personnel	-	-	-	-	-
Supplies	-	-	-	-	-
Contractual Services	649	1,777	500	36	35
Capital	-	-	-	-	-
<b>Total Expenditures</b>	<b>649</b>	<b>1,777</b>	<b>500</b>	<b>36</b>	<b>35</b>
<b>Over/(Under)</b>	<b>526</b>	<b>(1,309)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$ 51,309</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

## ANIMAL SERVICES

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Beginning Fund Balance</b>	<b>\$ 700,166</b>	<b>\$ 1,453,314</b>	<b>\$ 416,114</b>	<b>\$ 416,114</b>	<b>\$ 222,344</b>
<b>Revenues</b>					
Donations	838,716	48,342	60,000	125,000	60,000
Miscellaneous	1,768	980	1,500	-	500
Interest Income	18,814	13,376	10,000	563	600
Transfer - From Inter-Fund	100,000	50,000	-	-	-
<b>Total Revenues</b>	<b>959,298</b>	<b>112,698</b>	<b>71,500</b>	<b>125,563</b>	<b>61,100</b>
<b>Expenditures</b>					
Personnel	-	-	-	-	-
Supplies	13,260	6,243	-	15,649	-
Contractual Services	146,203	71,293	-	69,240	-
Capital	46,687	1,072,362	385,844	234,444	151,400
<b>Total Expenditures</b>	<b>206,150</b>	<b>1,149,898</b>	<b>385,844</b>	<b>319,333</b>	<b>151,400</b>
<b>Over/(Under)</b>	<b>753,148</b>	<b>(1,037,200)</b>	<b>(314,344)</b>	<b>(193,770)</b>	<b>(90,300)</b>
<b>Ending Fund Balance</b>	<b>\$ 1,453,314</b>	<b>\$ 416,114</b>	<b>\$ 101,770</b>	<b>\$ 222,344</b>	<b>\$ 132,044</b>

## STORMWATER UTILITY FUND

The Stormwater Fund was created in January of 2013, and is designed to pay for infrastructure expenses related to Weatherford's drainage system. While there are some relatively minor personnel costs located in this fund, the majority of expenses are related to capital improvements throughout the City. These expenses are funded through collecting a stormwater fee levied on all residents of the City.

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Beginning Working Capital</b>	<b>\$ 5,934,527</b>	<b>\$ 2,678,207</b>	<b>\$ 3,094,706</b>	<b>\$ 3,094,706</b>	<b>\$ 3,504,743</b>
<b>Revenues</b>					
Fee - Stormwater Utility	1,379,712	1,418,380	1,428,714	1,422,534	1,425,000
Miscellaneous	8,219	-	-	-	-
Interest Income	133,417	40,530	50,000	10,831	11,000
Transfer - From Inter-Fund	14,925	-	-	-	-
<b>Total Revenues</b>	<b>1,536,272</b>	<b>1,458,910</b>	<b>1,478,714</b>	<b>1,433,365</b>	<b>1,436,000</b>
<b>Expenditures</b>					
Administrative	55,480	3,270	-	-	-
Contractual	206,641	64,001	3,382,475	182,971	495,000
Debt Service	544,192	544,721	575,426	545,233	544,080
Capital	3,986,279	430,419	99,319	295,124	800,000
<b>Total Expenditures</b>	<b>4,792,592</b>	<b>1,042,411</b>	<b>4,057,220</b>	<b>1,023,328</b>	<b>1,839,080</b>
<b>Over/(Under)</b>	<b>(3,256,320)</b>	<b>416,499</b>	<b>(2,578,506)</b>	<b>410,037</b>	<b>(403,080)</b>
<b>Ending Working Capital</b>	<b>\$ 2,678,207</b>	<b>\$ 3,094,706</b>	<b>\$ 516,200</b>	<b>\$ 3,504,743</b>	<b>\$ 3,101,663</b>



# CAPITAL PROJECTS FUNDS

## GENERAL CAPITAL PROJECTS FUND

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Beginning Fund Balance</b>	<b>\$ 7,226,269</b>	<b>\$ 3,366,054</b>	<b>\$ 4,115,349</b>	<b>\$ 4,115,349</b>	<b>\$ 18,257,941</b>
<b>Revenues</b>					
Grants - State	333,837	730,818	460,349	-	-
Royalties	91	5,477	-	40,358	80
Interest Income	94,210	45,029	-	6,082	75,000
Net Chg in Fair Value - Invest	18,961	-	-	-	-
Proceeds from Bonds/Notes	-	-	19,625,822	19,312,911	-
Miscellaneous	-	4,354	-	-	-
Transfer - General Fund	1,215,000	1,193,488	750,000	750,000	750,000
Transfer - Utility Fund	-	1,038,990	-	-	-
Transfer - Solid Waste	500,000	375,000	300,000	300,000	300,000
<b>Total Revenues</b>	<b>2,162,100</b>	<b>3,393,156</b>	<b>21,136,171</b>	<b>20,409,351</b>	<b>1,125,080</b>
<b>Expenditures</b>					
General	-	-	-	312,911	-
Parks	(7,923)	921,847	225,455	186,254	57,480
Public Safety Building	-	640,049	20,483,119	4,901,728	-
GROW Project	592,483	325,554	703,174	178,777	-
CAD/RMS Project	310,269	756,411	-	-	-
Cherry Park Pool	1,755,056	-	-	-	-
CH Kitchen Remodel	65,764	-	-	-	-
Radio Tower Project	3,165,010	-	-	-	-
Hike and Bike Project	132,106	-	-	-	-
First Monday Projects	9,550	-	-	-	-
Transfer - Debt Service	-	-	1,000,000	1,000,000	500,000
<b>Total Expenditures</b>	<b>6,022,316</b>	<b>2,643,861</b>	<b>22,411,748</b>	<b>6,266,759</b>	<b>557,480</b>
<b>Over/(Under)</b>	<b>(3,860,215)</b>	<b>749,295</b>	<b>(1,275,577)</b>	<b>14,142,592</b>	<b>567,600</b>
<b>Ending Fund Balance</b>	<b>\$ 3,366,054</b>	<b>\$ 4,115,349</b>	<b>\$ 2,839,772</b>	<b>\$ 18,257,941</b>	<b>\$ 18,825,541</b>



## TIRZ CAPITAL PROJECTS FUND

	Actual FY19		Actual FY20		Adopted FY21		Projected FY21		Proposed FY22	
<b>Beginning Fund Balance</b>	\$	4,191,687	\$	2,594,943	\$	1,118,808	\$	1,118,808	\$	1,507,334
<b>Revenues</b>										
Property Tax Revenue		166,426		264,850		420,310		481,109		601,084
Parker Co Hospital District		26,175		37,567		41,500		42,279		41,500
Interest Income		90,052		38,588		40,000		1,257		1,300
Transfer - Interfund		33,238		-		-		-		-
Miscellaneous		404,063		-		-		-		-
<b>Total Revenues</b>		<b>719,954</b>		<b>341,005</b>		<b>501,810</b>		<b>524,645</b>		<b>643,884</b>
<b>Expenditures</b>										
Debt Issuance Costs		-		-		-		-		-
Projects		-		-		-		-		-
Administration		45,000		-		-		8,080		150,000
Unallocated		-		-		1,620,821		-		-
BB Fielder Extension		629,778		1,742,274		-		-		-
South Bowie Extension		1,322,134		991		-		-		-
I-20 Ramps at Bethel		17,500		73,875		-		70,789		-
Kaitlyn Drive		302,286		-		-		-		-
Downtown Bypass		-		-		1,780,000		57,250		-
<b>Total Expenditures</b>		<b>2,316,698</b>		<b>1,817,140</b>		<b>3,400,821</b>		<b>136,119</b>		<b>150,000</b>
<b>Over/(Under)</b>		<b>(1,596,744)</b>		<b>(1,476,135)</b>		<b>(2,899,011)</b>		<b>388,526</b>		<b>493,884</b>
<b>Ending Fund Balance</b>	\$	<b>2,594,943</b>	\$	<b>1,118,808</b>	\$	<b>(1,780,203)</b>	\$	<b>1,507,334</b>	\$	<b>2,001,218</b>

## PARK DEVELOPMENT FUND

	Actual FY19	Actual FY20	Adopted FY21	Projected FY21	Proposed FY22
<b>Beginning Fund Balance</b>	<b>\$ 307,539</b>	<b>\$ 3,059,324</b>	<b>\$ 1,070,891</b>	<b>\$ 1,070,891</b>	<b>\$ 518,991</b>
<b>Revenues</b>					
Fee - Park Development	95,550	467,252	100,000	176,608	150,000
Donations	500	250	-	-	-
Interest Income	8,275	20,107	2,500	515	550
Transfer - From Inter-Fund	2,871,626	-	-	-	-
<b>Total Revenues</b>	<b>2,975,951</b>	<b>487,609</b>	<b>102,500</b>	<b>177,123</b>	<b>150,550</b>
<b>Expenditures</b>					
Personnel	-	-	-	-	-
Supplies	33,268	73,488	35,000	29,586	35,000
Contractual Services	60,079	110,747	100,000	308,821	50,000
Capital	130,819	2,291,807	786,982	390,616	100,000
<b>Total Expenditures</b>	<b>224,166</b>	<b>2,476,042</b>	<b>921,982</b>	<b>729,023</b>	<b>185,000</b>
<b>Over/(Under)</b>	<b>2,751,785</b>	<b>(1,988,433)</b>	<b>(819,482)</b>	<b>(551,900)</b>	<b>(34,450)</b>
<b>Ending Fund Balance</b>	<b>\$ 3,059,324</b>	<b>\$ 1,070,891</b>	<b>\$ 251,409</b>	<b>\$ 518,991</b>	<b>\$ 484,541</b>

# DEBT SERVICE FUND

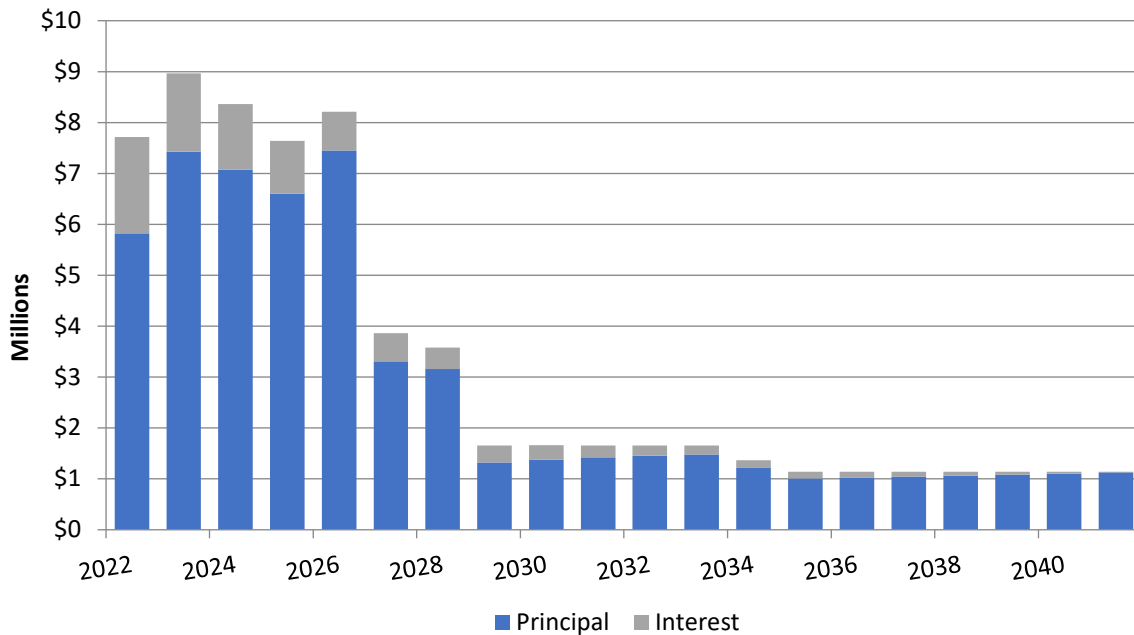
## GENERAL DEBT SERVICE FUND

This fund has been established by bond ordinance for the purpose of servicing the City's general obligation debt. A portion of the annual ad valorem tax collections are allocated to the fund and payments are forwarded to the designated paying agent bank as principal and interest requirements come due for each debt issue. Payments on lease/purchase agreements for city equipment are also financed and paid from this fund.

	Actual FY19		Actual FY20		Adopted FY21		Projected FY21		Adopted FY22	
<b>Beginning Fund Balance</b>	\$	8,247,483	\$	9,366,997	\$	6,012,062	\$	6,012,062	\$	7,909,458
<b>Revenues</b>										
Taxes - Current Property		3,802,395		4,031,389		4,096,094		4,175,016		4,139,930
Taxes - Delinquent Property		7,822		25,286		27,000		21,695		21,000
Taxes - Penalty & Interest		21,397		26,387		28,000		23,572		23,000
Interest Income		207,312		171,767		120,000		29,287		30,000
Net Chg In Fair Value - Invest		65,130		21,030		-		-		-
Proceeds from Bonds/Notes		4,320,000		27,845,000		-		-		-
Transfer - From Inter-Fund		152,000		250,000		500,000		1,000,000		750,000
Reimbursement from TxDOT		5,244,352		-		5,200,000		4,038,200		5,200,000
<b>Total Revenues</b>		<b>13,820,409</b>		<b>35,775,226</b>		<b>9,971,094</b>		<b>9,287,770</b>		<b>10,163,930</b>
<b>Expenditures</b>										
Interest		1,951,401		1,123,819		1,416,719		1,416,719		1,903,872
Issuance Costs		61,510		229,817		-		-		-
Fiscal Agent Fees		2,130		2,130		2,400		2,200		3,200
Lease Purchase		64,783		66,455		60,000		66,455		69,928
Payment to Escrow		4,296,070		31,002,940		-		-		-
Principle Retirement		6,325,000		6,705,000		5,905,000		5,905,000		5,825,000
<b>Total Expenditures</b>		<b>12,700,895</b>		<b>39,130,161</b>		<b>7,384,119</b>		<b>7,390,374</b>		<b>7,802,000</b>
<b>Over/(Under)</b>		<b>1,119,514</b>		<b>(3,354,935)</b>		<b>2,586,975</b>		<b>1,897,396</b>		<b>2,361,930</b>
<b>Ending Fund Balance</b>	\$	<b>9,366,997</b>	\$	<b>6,012,062</b>	\$	<b>8,599,037</b>	\$	<b>7,909,458</b>	\$	<b>10,271,388</b>

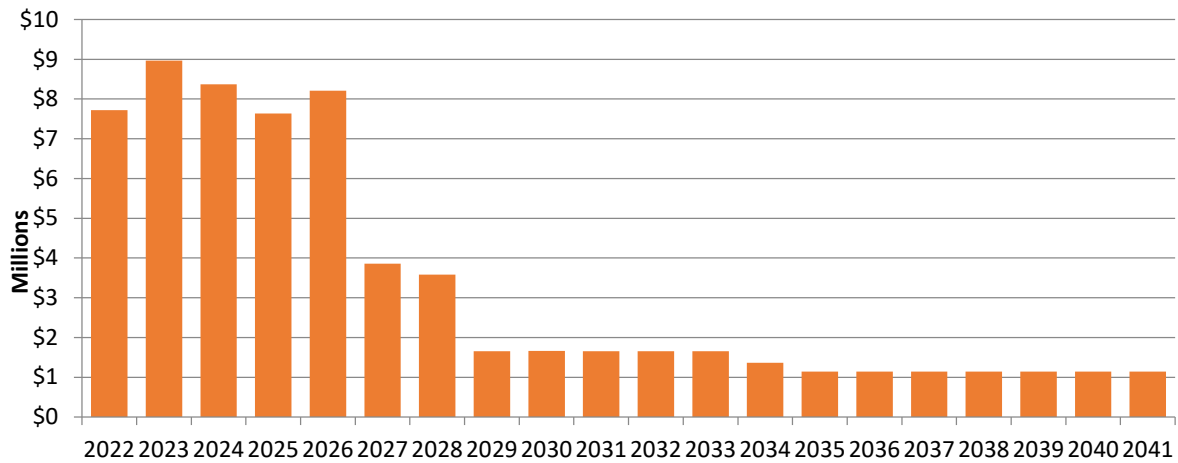
## Annual Principal & Interest Requirements - All Issues

Fiscal Year	Principal 3/1	Principal 9/1	Interest 3/1	Interest 9/1	Total
2022	5,825,000	-	980,548	911,777	7,717,325
2023	7,425,000	-	826,755	716,672	8,968,428
2024	7,075,000	-	702,572	587,895	8,365,467
2025	6,605,000	-	573,245	460,156	7,638,401
2026	7,450,000	-	444,906	315,689	8,210,595
2027	3,310,000	-	299,789	251,076	3,860,864
2028	3,155,000	-	234,576	189,563	3,579,138
2029	1,320,000	-	172,413	163,513	1,655,925
2030	1,380,000	-	145,613	136,313	1,661,925
2031	1,420,000	-	122,463	112,863	1,655,325
2032	1,455,000	-	103,363	98,413	1,656,775
2033	1,480,000	-	89,956	84,906	1,654,862
2034	1,215,000	-	77,538	75,147	1,367,685
2035	1,005,000	-	67,352	67,352	1,139,703
2036	1,025,000	-	58,785	58,785	1,142,569
2037	1,045,000	-	49,075	49,075	1,143,150
2038	1,065,000	-	38,525	38,525	1,142,050
2039	1,085,000	-	27,775	27,775	1,140,550
2040	1,105,000	-	16,825	16,825	1,138,650
2041	1,130,000	-	11,300	-	1,141,300
<b>Total</b>	<b>56,575,000</b>	<b>-</b>	<b>5,043,371</b>	<b>4,362,316</b>	<b>65,980,687</b>



### Annual Debt Service Requirements - By Issue

Fiscal Year	GO Series 2014	Tax Notes Series 2016	Tax Notes Series 2017	GO Series 2018	GO Series 2020	CO Series 2021	Total
2022	748,063	920,196	767,966	526,382	3,613,131	1,141,587	7,717,325
2023	746,538	916,757	759,913	529,496	4,874,181	1,141,544	8,968,428
2024	747,600	-	761,682	606,260	5,106,581	1,143,344	8,365,467
2025	746,100	-	-	606,675	5,146,581	1,139,044	7,638,401
2026	748,500	-	-	601,769	5,716,781	1,143,544	8,210,595
2027	749,700	-	-	186,939	1,782,481	1,141,744	3,860,864
2028	-	-	-	182,313	2,258,081	1,138,744	3,579,138
2029	-	-	-	-	516,481	1,139,444	1,655,925
2030	-	-	-	-	518,281	1,143,644	1,661,925
2031	-	-	-	-	514,381	1,140,944	1,655,325
2032	-	-	-	-	514,831	1,141,944	1,656,775
2033	-	-	-	-	514,831	1,140,031	1,654,862
2034	-	-	-	-	227,391	1,140,294	1,367,685
2035	-	-	-	-	-	1,139,703	1,139,703
2036	-	-	-	-	-	1,142,569	1,142,569
2037	-	-	-	-	-	1,143,150	1,143,150
2038	-	-	-	-	-	1,142,050	1,142,050
2039	-	-	-	-	-	1,140,550	1,140,550
2040	-	-	-	-	-	1,138,650	1,138,650
2041	-	-	-	-	-	1,141,300	1,141,300
<b>Total</b>	<b>4,486,500</b>	<b>1,836,953</b>	<b>2,289,561</b>	<b>3,239,834</b>	<b>31,304,016</b>	<b>22,823,824</b>	<b>65,980,687</b>



■ Total Debt Service Obligations

## General Obligation Debt

### General Obligation Refunding Bonds - Series 2014

<b>Fiscal Year</b>	<b>Principal 3/1</b>	<b>Principal 9/1</b>	<b>Interest 3/1</b>	<b>Interest 9/1</b>	<b>Total</b>
2022	605,000	-	76,825	66,238	748,063
2023	625,000	-	66,238	55,300	746,538
2024	650,000	-	55,300	42,300	747,600
2025	675,000	-	42,300	28,800	746,100
2026	705,000	-	28,800	14,700	748,500
2027	735,000	-	14,700	-	749,700
<b>Total</b>	<b>3,995,000</b>	<b>-</b>	<b>284,163</b>	<b>207,338</b>	<b>4,486,500</b>

\$7,345,000 2014 General Obligation Refunding Bonds, Series 2014, due in annual installments through March 1, 2027, 2.00% - 4.00%.

### Tax Notes - Series 2016

<b>Fiscal Year</b>	<b>Principal 3/1</b>	<b>Principal 9/1</b>	<b>Interest 3/1</b>	<b>Interest 9/1</b>	<b>Total</b>
2022	900,000	-	13,439	6,757	920,196
2023	910,000	-	6,757	-	916,757
<b>Total</b>	<b>1,810,000</b>	<b>-</b>	<b>20,196</b>	<b>6,757</b>	<b>1,836,953</b>

## General Obligation Debt

### Tax Notes - Series 2017

<b>Fiscal Year</b>	<b>Principal 3/1</b>	<b>Principal 9/1</b>	<b>Interest 3/1</b>	<b>Interest 9/1</b>	<b>Total</b>
2022	735,000	-	19,736	13,231	767,966
2023	740,000	-	13,231	6,682	759,913
2024	755,000	-	6,682	-	761,682
<b>Total</b>	<b>2,230,000</b>	<b>-</b>	<b>39,648</b>	<b>19,913</b>	<b>2,289,561</b>

### General Obligation Refunding Bonds - Series 2018

<b>Fiscal Year</b>	<b>Principal 3/1</b>	<b>Principal 9/1</b>	<b>Interest 3/1</b>	<b>Interest 9/1</b>	<b>Total</b>
2022	455,000	-	38,614	32,768	526,382
2023	470,000	-	32,768	26,728	529,496
2024	560,000	-	26,728	19,532	606,260
2025	575,000	-	19,532	12,143	606,675
2026	585,000	-	12,143	4,626	601,769
2027	180,000	-	4,626	2,313	186,939
2028	180,000	-	2,313	-	182,313

<b>Total</b>	<b>3,005,000</b>	<b>-</b>	<b>136,724</b>	<b>98,110</b>	<b>3,239,834</b>
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**General Obligation Refunding Bonds - Series 2020**

<b>Fiscal Year</b>	<b>Principal 3/1</b>	<b>Principal 9/1</b>	<b>Interest 3/1</b>	<b>Interest 9/1</b>	<b>Total</b>
2022	2,610,000	-	521,141	481,991	3,613,131
2023	3,990,000	-	481,991	402,191	4,874,181
2024	4,390,000	-	402,191	314,391	5,106,581
2025	4,610,000	-	314,391	222,191	5,146,581
2026	5,380,000	-	222,191	114,591	5,716,781
2027	1,585,000	-	114,591	82,891	1,782,481
2028	2,135,000	-	82,891	40,191	2,258,081
2029	445,000	-	40,191	31,291	516,481
2030	465,000	-	31,291	21,991	518,281
2031	480,000	-	21,991	12,391	514,381
2032	495,000	-	12,391	7,441	514,831
2033	505,000	-	7,441	2,391	514,831
2034	225,000	-	2,391	-	227,391
2035	-	-	-	-	-
<b>Total</b>	<b>27,315,000</b>	<b>-</b>	<b>2,255,078</b>	<b>1,733,938</b>	<b>31,304,016</b>



# SUPPLEMENTAL PACKAGES

# APPROVED SUPPLEMENTAL PACKAGES

## General Fund

### Department : City Administration

Program	Ongoing	One-time
COSI - Printing & Binding	25,000	-
Kofile records preservation project	-	30,000
COSI - Dues & Administration	2,000	-
<b>City Administration Subtotal</b>	<b>27,000</b>	<b>30,000</b>

### Department : City Council

Program	Ongoing	One-time
COSI - Seminars & Training	5,000	-
COSI - Travel	1,000	-
<b>City Council Subtotal</b>	<b>6,000</b>	<b>-</b>

### Department : Development & Neighborhood Services

Program	Ongoing	One-time
Code Compliance Officer	67,937	1,500
Downtown Masterplan	-	150,000
<b>Development &amp; Neighborhood Services Subtotal</b>	<b>67,937</b>	<b>151,500</b>

### Department : Emergency Management

Program	Ongoing	One-time
COSI - Radio system maintenance	57,604	-
RapidWarn OWS Activation	2,920	23,680
Earth Networks weather/lightning alerting	7,518	4,150
EOC in a box	3,360	48,680
City Hall EOC furniture and equipment	-	29,168
<b>Emergency Management Subtotal</b>	<b>71,402</b>	<b>105,678</b>

### Department : Finance

Program	Ongoing	One-time
Education Reimbursement	-	16,276
<b>Finance Subtotal</b>	<b>-</b>	<b>16,276</b>

## APPROVED SUPPLEMENTAL PACKAGES

### Department : Fire

Program	Ongoing	One-time
NEP - establish funding for Fire Prevention Division	6,000	-
COSI - Medical & Laboratory Supplies	8,500	-
COSI - Uniforms	12,500	-
COSI - Training Supplies	2,050	-
Replace hoses & nozzles		45,000
COSI - Safety/Protective Equipment	3,400	-
New hire psychological evaluations and polygraph testing	1,450	-
COSI - Training	1,050	-
Cardiac Monitors (2)		36,000
F350 4x4 Crew Rescue Squad		69,538
F250 4x4 Command Vehicle		67,815
F250 4x4 Command Vehicle 2		67,815
<b>Fire Department Subtotal</b>	<b>34,950</b>	<b>286,168</b>

### Department : Information Technology

Program	Ongoing	One-time
R & M Software	65,300	-
Secure Email Gateway	39,600	5,100
Multifactor Password Security	4,300	-
WatchGuard Video Evidence Storage	-	40,000
Cellebrite Digital Storage	12,800	-
<b>Information Technology Subtotal</b>	<b>122,000</b>	<b>45,100</b>

### Department : Library

Program	Ongoing	One-time
Landscape Improvements	-	12,000
High demand e-books and eAudio	5,000	-
<b>Library Subtotal</b>	<b>5,000</b>	<b>12,000</b>

### Department : Municipal & Community Services - Animal Services

Program	Ongoing	One-time
F250 4x2 truck w/ animal control box	-	55,000
Epoxy floors in kennels C,D&E	-	32,500
Epoxy walls in kennels C,D&E	-	11,000
Single food source	5,000	-
New adoption kennel	-	200,000
<b>Municipal &amp; Community Services - Animal Services Subtotal</b>	<b>5,000</b>	<b>298,500</b>

## APPROVED SUPPLEMENTAL PACKAGES

### Department : Municipal & Community Services - Facilities

Program	Ongoing	One-time
COSI - Community coffee	1,000	-
COSI - Janitorial supplies	4,000	-
Construction and Facility Maintenance Manager upgrade	4,275	-
Library Roofing	-	59,000
Library entryway	-	10,000
Fire Station 4 foundation	-	10,000
Fire Station 3 interior renovations	-	55,000
Animal Services kennel D/E interior doors	-	13,000
Animal Services kennel B epoxy flooring	-	9,000
Mt. Pleasant flooring	-	8,000
Mt. Pleasant exterior painting	-	5,000
City Hall acoustic ceiling	-	15,000
City Hall wall finishes	-	10,000
Farmers Market plumbing	-	8,000
Farmers Market interior painting	-	8,000
Service center roofing	-	179,000
<b>Municipal &amp; Community Services Subtotal</b>	<b>9,275</b>	<b>389,000</b>

### Department : Parks and Recreation

Program	Ongoing	One-time
COSI - Community Program Supplies	7,000	-
Mowing contract (offset by reduced salaries)	110,216	-
Turf grass maintenance	38,846	-
96' Zurich Mower	-	26,767
<b>Parks Subtotal</b>	<b>156,062</b>	<b>26,767</b>

### Department : Police

Program	Ongoing	One-time
Personnel - addition of two Police Officers	149,041	-
Uplifting 4 new Patrol Tahoe's	-	175,350
Safety equipment - ballistic helmets, gas masks, batons	-	55,000
UAS Software and Data Package	11,000	-
<b>Police Subtotal</b>	<b>160,041</b>	<b>230,350</b>

## APPROVED SUPPLEMENTAL PACKAGES

### Department : Transportation & Public Works

Program	Ongoing	One-time
Engineering services NW Downtown improvement	-	191,410
Conference room touch screen	-	14,500
Storm damaged street repairs	-	456,125
NE Downtown street improvements	-	300,000
Vermeer Wood Chipper	-	39,505
F250 Utility Work Truck	-	49,137
Tack Tank Trailer purchase	-	15,828
Warehouse rental	24,000	
COSI - Street sign maintenance services	25,000	-
NEP - School time flashers	-	28,221
<b>Transportation and Public Works Subtotal</b>	<b>49,000</b>	<b>1,094,726</b>

<b>General Fund Total</b>	<b>713,667</b>	<b>2,686,065</b>
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### Heritage Park Fund

Program	Ongoing	One-time
Park Guides	3,000	-
<b>Heritage Park Fund Total</b>	<b>3,000</b>	<b>-</b>

### PEG Fund

Program	Ongoing	One-time
Council Chamber Lighting	-	41,986
Council Chamber Acoustic Improvements	-	8,700
<b>PEG Fund Total</b>	<b>-</b>	<b>50,686</b>

### Hotel Motel Fund

Program	Ongoing	One-time
Downtown furniture	-	20,000
Festoon Lighting Downtown	-	30,000
<b>HOT Fund Total</b>	<b>-</b>	<b>50,000</b>

## APPROVED SUPPLEMENTAL PACKAGES

### Special Events Fund

Program	Ongoing	One-time
Movie screen	-	6,500
Christmas Tree	30,000	5,000
Amphitheater lighting system	-	8,000
Jack O'Lantern Nights	10,000	-
Spark in the Park	30,000	-
<b>Special Events Fund Total</b>	<b>70,000</b>	<b>19,500</b>

### Capital Projects Fund

Program	Ongoing	One-time
LED Display Board	\$ -	\$ 57,480
<b>Capital Projects Fund Total</b>	<b>\$ -</b>	<b>\$ 57,480</b>

### Solid Waste Fund

Program	Ongoing	One-time
Solid Waste Manager salary upgrade	\$ 7,796	\$ -
Freightliner Brush Truck	-	180,000
<b>Solid Waste Fund Total</b>	<b>\$ 7,796</b>	<b>\$ 180,000</b>

### Vehicle Replacement Fund

Program	Ongoing	One-time
Public Safety Command Vehicle Hardware	\$ -	\$ 18,000
<b>Vehicle Replacement Fund Total</b>	<b>\$ -</b>	<b>\$ 18,000</b>

**APPENDIX:**  
**TRUTH-IN-TAXATION**  
**WORKSHEETS**

# 2021 Tax Rate Calculation Worksheet

Date: 08/03/2021 10:57 AM

## Taxing Units Other Than School Districts or Water Districts

### CITY OF WEATHERFORD

Taxing Unit Name

Phone (area code and number)

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the No-New-Revenue (NNR) tax rate and Voter-Approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School Districts without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### **SECTION 1: No-New-Revenue Tax Rate**

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

### **No-New-Revenue Tax Rate Worksheet**

### **Amount/Rate**

**1. 2020 total taxable value.** Enter the amount of 2020 taxable value on the 2020 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).<sup>1</sup>

\$3,043,880,286

**2. 2020 tax ceilings.** Counties, cities and junior college districts. Enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step.<sup>2</sup>

\$441,282,112

**3. Preliminary 2020 adjusted taxable value.** Subtract Line 2 from Line 1.

\$2,602,598,174

**4. 2020 total adopted tax rate.**

\$0.482900/\$100

**5. 2020 taxable value lost because court appeals of ARB decisions reduced 2020 appraised value.**

**A. Original 2020 ARB values:**

\$3,008,370



<b>B. 2020 values resulting from final court decisions:</b>	\$2,777,613
<b>C. 2020 value loss.</b> Subtract B from A. <sup>3</sup>	\$230,757
<b>6. 2020 taxable value subject to an appeal under Chapter 42, as of July 25.</b>	
<b>A. 2020 ARB certified value:</b>	\$0
<b>B. 2020 disputed value:</b>	\$0
<b>C. 2020 undisputed value.</b> Subtract B from A. <sup>4</sup>	\$0
<b>7. 2020 Chapter 42 related adjusted values</b> Add Line 5C and Line 6C.	\$230,757
<b>8. 2020 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Add Line 3 and Line 7.	\$2,602,828,931
<b>9. 2020 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2020.</b> Enter the 2020 value of property in deannexed territory. <sup>5</sup>	\$0
<b>10. 2020 taxable value lost because property first qualified for an exemption in 2021.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2021 does not create a new exemption or reduce taxable value.	
<b>A. Absolute exemptions.</b> Use 2020 market value:	\$2,279,076
<b>B. Partial exemptions.</b> 2021 exemption amount or 2021 percentage exemption times 2020 value:	\$11,407,437
<b>C. Value loss.</b> Add A and B. <sup>5</sup>	\$13,686,513
<b>11. 2020 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2021.</b> Use only properties that qualified in 2021 for the first time; do not use properties that qualified in 2020.	
<b>A. 2020 market value:</b>	\$1,340,590
<b>B. 2021 productivity or special appraised value:</b>	\$4,870
<b>C. Value loss.</b> Subtract B from A. <sup>7</sup>	\$1,335,720
<b>12. Total adjustments for lost value.</b> Add lines 9, 10C and 11C.	\$15,022,233
<b>13. 2020 captured value of property in a TIF.</b> Enter the total value of 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2020 taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$65,280,747
<b>14. 2020 total value.</b> Subtract Line 12 and Line 13 from Line 8.	\$2,522,525,951
<b>15. Adjusted 2020 total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.	\$12,181,277
<b>16. Taxes refunded for years preceding tax year 2020.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2020. Types of refunds include court	\$6,171

decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020. <sup>8</sup>	
<b>17. Adjusted 2020 levy with refunds and TIF adjustment.</b> Add Lines 15 and 16. <sup>10</sup>	\$12,187,448
<b>18. Total 2021 taxable value on the 2021 certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. <sup>11</sup>  <b>A. Certified values:</b>  <b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office:  <b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:  <b>D. Tax increment financing:</b> Deduct the 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2021 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. <sup>12</sup>  <b>E. Total 2021 value.</b> Add A and B, then subtract C and D.	   \$3,429,131,674  \$0  \$0  \$122,493,343  \$3,306,638,331
<b>19. Total value of properties under protest or not included on certified appraisal roll.</b> <sup>13</sup>  <b>A. 2021 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup>  <b>B. 2021 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup>  <b>C. Total value under protest or not certified:</b> Add A and B.	 \$0  \$0  \$0
<b>20. 2021 tax ceilings.</b> Counties, cities and junior colleges enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>16</sup>	\$509,878,535
<b>21. 2021 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20. <sup>17</sup>	\$2,796,759,796
<b>22. Total 2021 taxable value of properties in territory annexed after Jan. 1, 2020.</b>	\$47,628,710

Include both real and personal property. Enter the 2021 value of property in territory annexed. <sup>18</sup>	
<b>23. Total 2021 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2020. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2020, and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2021. <sup>19</sup>	\$88,924,073
<b>24. Total adjustments to the 2021 taxable value.</b> Add Lines 22 and 23.	\$136,552,783
<b>25. Adjusted 2021 taxable value.</b> Subtract Line 24 from Line 21.	\$2,660,207,013
<b>26. 2021 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$0.458139/\$100
<b>27. COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2021 county NNR tax rate. <sup>21</sup>	

<sup>1</sup>Tex. Tax Code Section 26.012(14)

<sup>2</sup>Tex. Tax Code Section 26.012(14)

<sup>3</sup>Tex. Tax Code Section 26.012(13)

<sup>4</sup>Tex. Tax Code Section 26.012(13)

<sup>5</sup>Tex. Tax Code Section 26.012(15)

<sup>6</sup>Tex. Tax Code Section 26.012(15)

<sup>7</sup>Tex. Tax Code Section 26.012(15)

<sup>8</sup>Tex. Tax Code Section 26.03(c)

<sup>9</sup>Tex. Tax Code Section 26.012(13)

<sup>10</sup>Tex. Tax Code Section 26.012(13)

<sup>11</sup>Tex. Tax Code Section 26.012,26.04(c-2)

<sup>12</sup>Tex. Tax Code Section 26.03(c)

<sup>13</sup>Tex. Tax Code Section 26.01(c) and (d)

<sup>14</sup>Tex. Tax Code Section 26.01(c)

<sup>15</sup>Tex. Tax Code Section 26.01(d)

<sup>16</sup>Tex. Tax Code Section 26.012(6)(b)

<sup>17</sup>Tex. Tax Code Section 26.012(6)

<sup>18</sup>Tex. Tax Code Section 26.012(17)

<sup>19</sup>Tex. Tax Code Section 26.012(17)

<sup>20</sup>Tex. Tax Code Section 26.04(c)

<sup>21</sup>Tex. Tax Code Section 26.04(d)

<sup>22</sup>*Reserved for expansion*

<sup>23</sup>Tex. Tax Code Section 26.044

<sup>24</sup>Tex. Tax Code Section 26.0441

## SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The Voter-Approval tax rate for a county is the sum of the Voter-Approval tax rates calculated for each type of tax the county levies. In most cases the Voter-Approval tax rate exceeds the No-New-Revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Voter-Approval Tax Rate Worksheet	Amount/Rate
<b>28. 2020 M&amp;O tax rate.</b> Enter the 2020 M&O tax rate.	\$0.334300/\$100
<b>29. 2020 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$2,602,828,931
<b>30. Total 2020 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by \$100.	\$8,701,257
<b>31. Adjusted 2020 levy for calculating NNR M&amp;O rate.</b>  <b>A. M&amp;O taxes refunded for years preceding tax year 2020</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020.	\$4,284
<b>B. 2020 taxes in TIF</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2021 captured appraised value in Line 18D, enter 0.	\$431,140
<b>C. 2020 transferred function.</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.	\$0
<b>D. 2020 M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.	\$-426,856
<b>E. Add Line 30 to 31D.</b>	\$8,274,401
<b>32. Adjusted 2021 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$2,660,207,013
<b>33. 2021 NNR M&amp;O rate (unadjusted).</b> Divide Line 31E by Line 32 and multiply by \$100.	\$0.311043/\$100
<b>34. Rate adjustment for state criminal justice mandate.<sup>23</sup></b> <b>A. 2021 state criminal justice mandate:</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	\$0

<p><b>B. 2020 state criminal justice mandate:</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
<p><b>35. Rate adjustment for indigent health care expenditures.<sup>24</sup></b></p> <p><b>A. 2021 indigent health care expenditures:</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose.</p> <p><b>B. 2020 indigent health care expenditures:</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose.</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
<p><b>36. Rate adjustment for county indigent defense compensation.<sup>25</sup></b></p> <p><b>A. 2021 indigent defense compensation expenditures:</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose.</p> <p><b>B. 2020 indigent defense compensation expenditures:</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose.</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p><b>D.</b> Multiply B by 0.05 and divide by Line 32 and multiply by \$100.</p> <p><b>E.</b> Enter the lessor of C and D. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
<p><b>37. Rate adjustment for county hospital expenditures.<sup>26</sup></b></p> <p><b>A. 2021 eligible county hospital expenditures:</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021.</p> <p><b>B. 2020 eligible county hospital expenditures:</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020.</p>	<p>\$0</p> <p>\$0</p>

C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$0.000000/\$100
D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100.	\$0.000000/\$100
E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	\$0.000000/\$100
<p><b>38. Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.</p> <p><b>A. Amount appropriated for public safety in 2020.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year</p> <p><b>B. Expenditures for public safety in 2020.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0</p> <p>\$0.000000/\$100</p> <p>\$0.000000/\$100</p>
<b>39. Adjusted 2021 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$0.311043/\$100
<p><b>40. Adjustment for 2020 sales tax specifically to reduce property values.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&amp;O expenses in 2020 should complete this line. These entities will deduct the sales tax gain rate for 2021 in Section 3. Other taxing units, enter zero.</p> <p><b>A.</b> Enter the amount of additional sales tax collected and spent on M&amp;O expenses in 2020, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.</p> <p><b>B.</b> Divide Line 40A by Line 32 and multiply by \$100.</p> <p><b>C.</b> Add Line 40B to Line 39.</p>	<p>\$5,560,272</p> <p>\$0.209016</p> <p>\$0.520059</p>
<p><b>41. 2021 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below.</p> <p><b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.</p> <p>- or -</p> <p><b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	\$0.538261/\$100
<b>D41. Disaster Line 41 (D41): 2021 voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval	\$0.000000/\$100

<p>tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <ol style="list-style-type: none"> <li>1. the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</li> <li>2. the third tax year after the tax year in which the disaster occurred.</li> </ol> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08.<sup>27</sup> If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	
<p><b>42. Total 2021 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that:</p> <ol style="list-style-type: none"> <li>(1) are paid by property taxes,</li> <li>(2) are secured by property taxes,</li> <li>(3) are scheduled for payment over a period longer than one year and</li> <li>(4) are not classified in the taxing unit's budget as M&amp;O expenses</li> </ol> <p>A. <b>Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.<sup>28</sup> Enter debt amount.</p> <p>B. Subtract <b>unencumbered fund amount</b> used to reduce total debt.</p> <p>C. Subtract <b>certified amount spent from sales tax to reduce debt</b> (enter zero if none)</p> <p>D. Subtract <b>amount paid</b> from other resources.</p> <p>E. <b>Adjusted debt.</b> Subtract B, C, and D from A.</p>	<p>\$7,717,325</p> <p>\$3,461,557</p> <p>\$0</p> <p>\$0</p> <p>\$4,255,768</p>
<b>43. Certified 2020 excess debt collections.</b> Enter the amount certified by the collector. <sup>28</sup>	\$0
<b>44. Adjusted 2021 debt.</b> Subtract Line 43 from Line 42E.	\$4,255,768
<p><b>45. 2021 anticipated collection rate.</b></p> <p>A. Enter the 2021 anticipated collection rate certified by the collector:<sup>29</sup></p> <p>B. Enter the 2020 actual collection rate</p> <p>C. Enter the 2019 actual collection rate</p> <p>D. Enter the 2018 actual collection rate</p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.<sup>31</sup></p>	<p>100.00%</p> <p>99.14%</p> <p>99.51%</p> <p>99.84%</p> <p>100.00%</p>
<b>46. 2021 debt adjusted for collections.</b> Divide Line 44 by Line 45E	\$4,255,768
<b>47. 2021 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$2,796,759,796
<b>48. 2021 debt tax rate.</b> Divide Line 46 by Line 47 and multiply by \$100.	\$0.152167/\$100

<b>49. 2021 voter-approval tax rate.</b> Add Lines 41 and 48.	\$0.690428/\$100
<b>D49. Disaster Line 49 (D49): 2021 voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$0.000000/\$100
<b>50. COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2021 county voter-approval tax rate.	

<sup>23</sup>Tex. Tax Code Section 26.044

<sup>24</sup>Tex. Tax Code Section 26.0441

<sup>25</sup>Tex. Tax Code Section 26.0442

<sup>26</sup>Tex. Tax Code Section 26.0443

<sup>27</sup>Tex. Tax Code Section 26.042(a)

<sup>28</sup>Tex. Tax Code Section 26.012(7)

<sup>29</sup>Tex. Tax Code Section 26.012(10) and 26.04(b)

<sup>30</sup>Tex. Tax Code Section 26.04(b)

<sup>31</sup>Tex. Tax Code Section 26.04(h),(h-1) and (h-2)



### SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Additional Sales and Use Tax Worksheet	Amount/Rate
<b>51. Taxable Sales.</b> For taxing units that adopted the sales tax in November 2020 or May 2021, enter the Comptroller's estimate of taxable sales for the previous four quarters. <sup>20</sup> Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2020, enter 0.	\$0
<b>52. Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>33</sup>  <b>Taxing units that adopted the sales tax in November 2020 or in May 2021.</b> Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>34</sup>  <b>- or -</b>  <b>Taxing units that adopted the sales tax before November 2020.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$5,560,272
<b>53. 2021 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$2,796,759,796
<b>54. Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$0.198812/\$100
<b>55. 2021 NNR tax rate, unadjusted for sales tax.</b> <sup>35</sup> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$0.458139/\$100
<b>56. 2021 NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2020 or in May 2021.</b> Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2020.	\$0.458139/\$100
<b>57. 2021 voter-approval tax rate, unadjusted for sales tax.</b> <sup>36</sup> Enter the rate from Line 49, Line D49 (disaster), or Line 50 (counties), as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$0.690428/\$100
<b>58. 2021 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$0.491616/\$100

<sup>31</sup>Reserved for expansion

<sup>34</sup>Tex. Tax Code Section 26.041(d)

<sup>32</sup>Tex. Tax Code Section 26.041(d)

<sup>35</sup>Tex. Tax Code Section 26.04(c)

<sup>33</sup>Tex. Tax Code Section 26.041(i)

<sup>36</sup>Tex. Tax Code Section 26.04(c)

#### SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Voter-Approval Protection for Pollution Control Worksheet	Amount/Rate
<b>59. Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>37</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>38</sup>	\$0
<b>60. 2021 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$2,796,759,796
<b>61. Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$0.000000/\$100
<b>62. 2021 voter-approval tax rate, adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$0.491616/\$100

<sup>37</sup>Tex. Tax Code Section 26.045(d)

<sup>38</sup>Tex. Tax Code Section 26.045(i)

## SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.<sup>39</sup> In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020; and<sup>40</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);<sup>41</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.<sup>42</sup>

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.<sup>43</sup>

Unused Increment Rate Worksheet	Amount/Rate
<b>63. 2020 unused increment rate.</b> Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0.036032
<b>64. 2019 unused increment rate.</b> Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero	\$0
<b>65. 2018 unused increment rate.</b> Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0.000000
<b>66. 2021 unused increment rate.</b> Add Lines 63, 64 and 65.	\$0.036032/\$100
<b>67. 2021 voter-approval tax rate, adjusted for unused increment rate.</b> <sup>23</sup> Add Line 66 to one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$0.527648/\$100

<sup>39</sup>Tex. Tax Code Section 26.013(a)

<sup>40</sup>Tex. Tax Code Section 26.013(c)

<sup>41</sup>Tex. Tax Code Section 26.0501(a) and (c)

<sup>42</sup>Tex. Tax Code Section Local Gov't Code Section 120.007(d), effective Jan. 1, 2022

<sup>43</sup>Tex. Tax Code Section 26.063(a)(1)

## SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.<sup>44</sup>

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.<sup>45</sup>

De Minimis Rate Worksheet	Amount/Rate
<b>68. Adjusted 2021 NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$0.311043/\$100
<b>69. 2021 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$2,796,759,796
<b>70. Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 69 and multiply by \$100.	\$0.017877
<b>71. 2021 debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$0.152167/\$100
<b>72. De minimis rate.</b> <sup>23</sup> Add Lines 68, 70 and 71.	\$0.000000/\$100

<sup>44</sup>Tex. Tax Code Section 26.012(8-a)

<sup>45</sup>Tex. Tax Code Section 26.063(a)(1)

## SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.<sup>46</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year<sup>47</sup>.

**NOTE: This section will not apply to any taxing units in 2021.** It is added to implement Senate Bill 1438 (87th Regular Session) and does not apply to a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a declared disaster in 2020, as provided for in the recently repealed Tax Code Sections 26.04(c-1) and 26.041(c-1).

In future tax years, this section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

In future tax years, this section will also apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Emergency Revenue Rate Worksheet	Amount/Rate
<b>73. 2020 adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	N/A
<b>74. Adjusted 2020 voter-approval tax rate.</b> Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.  If a disaster occurred in 2020 and the taxing unit calculated its 2020 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2020 worksheet due to a disaster, enter the 2020 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49.  - or - If a disaster occurred prior to 2020 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2020, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2020 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. <sup>48</sup> Enter the final adjusted 2020 voter-approval tax rate from the worksheet.  - or - If the taxing unit adopted a tax rate above the 2020 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	N/A
<b>75. Increase in 2020 tax rate due to disaster.</b> Subtract Line 74 from Line 73.	N/A
<b>76. Adjusted 2020 taxable value.</b> Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	N/A
<b>77. Emergency revenue.</b> Multiply Line 75 by Line 76 and divide by \$100.	N/A



<b>78. Adjusted 2021 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	N/A
<b>79. Emergency revenue rate.</b> Divide Line 77 by Line 78 and multiply by \$100. <sup>49</sup>	N/A
<b>80. 2021 voter-approval tax rate, adjusted for emergency revenue.</b> Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	N/A

<sup>46</sup>Tex. Tax Code Section 26.042(b)

<sup>47</sup>Tex. Tax Code Section 26.042(f)

<sup>48</sup>Tex. Tax Code Section 26.042(c)

<sup>49</sup>Tex. Tax Code Section 26.042(b)

<sup>50</sup>Tex. Tax Code Section 26.04(c-2) and (d-2)

### SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

#### No-New-Revenue tax rate

As applicable, enter the 2021 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). \$0.458139/\$100

Indicate the line number used: 26

#### Voter-Approval tax rate

As applicable, enter the 2021 voter-approval tax rate from: Line 49, Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). \$0.527648/\$100

Indicate the line number used: 67

#### De minimis rate

If applicable, enter the de minimis rate from Line 72. \$0.000000/\$100

### SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code.<sup>50</sup>

**print here**

Printed Name of Taxing Unit Representative

**sign here**

Taxing Unit Representative

Date

8-3-21

# APPENDIX: OUTSIDE FUNDING REQUESTS







# Outside Agency Funding Requests

ORGANIZATION	HOTEL FUND DOLLARS REQUESTED	GENERAL FUND DOLLARS REQUESTED
CASA		\$5,000
CHAMBER OF COMMERCE	\$96,000	
CAC OF PARKER COUNTY		\$5,000
DOSS HERITAGE	\$5,000	
FREEDOM HOUSE		\$5,000
MANNA STOREHOUSE		\$5,000
PARKER CO. COMMITTEE ON AGING		\$5,000
<b>TOTAL REQUESTED</b>	<b>\$101,000</b>	<b>\$25,000</b>





# CASA HOPE FOR CHILDREN



Date 6/4/2021

Name CASA Hope for Children, Inc.

Address 305 S. Rusk Street, Weatherford, TX 76086

Contact Name Kathy Meyer Phone (817)599-6224

URL for event /activity/facility/organization [www.casahopeforchildren.org](http://www.casahopeforchildren.org)

Tax Status: 501c3

Tax ID # 20-5027578

Organization Creation Date 2007

CASA Hope for Children recruits, trains and support community volunteers who are appointed Guardians ad Litem for children removed from their custodial home due to allegations of abuse or neglect and placed into alternate care.

## Request Information

This request is for: (Please check one and provide applicable information)

  x   annual program funding for the year of 2021 – 2022

Describe the scope and specific objectives of the program for which funding is requested:

Funding is requested to pay the following expenses:

CASA provides advocacy through trained community volunteers. The average length of time an Advocate serves as a volunteer is 4 years. Recruiting new advocates and making sure they are trained is an ongoing project and costs included are background checks; training materials and trainer;

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and this will be the continued time this program has been in operation.

       a special event named \_\_\_\_\_.

Describe the scope and specific objectives of the event for which funding is being requested:

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If an event, it will be held on \_\_\_\_\_,

and this will be the \_\_\_\_\_ time this event has been held.

Has the Organization used General Funds for this in the past?       Yes       (Yes/No)

If yes, please describe the objectives of the event or program for which funds were used in the past, and how those objectives were met utilizing the City's dollars:

Since October 2020, eleven (11) new volunteer advocates have been recruited and sworn in by CASA. The cost of training those new volunteers advocates is \$660/Advocate for materials and training time. The City of Weatherford \$5,000 grant has funded eight (8) of those eleven advocates.

Detail in brief how the funds will be used:

\$5,000 training expenses for new Advocates. 33 hours of training @\$20/ hours. Training includes background investigation, training materials and trainer. \$660 per new Advocate. Grant will train 8 new Advocates for 2021 - 2022 grant year. CASA trains 18 - 25 new Advocates each year and funds from United Way and County fees contribute to matching the amount requested from the City for the additional new volunteers.

### Funding Request

In-kind services requested? \_\_\_\_\_

Amount of General Fund revenue requested? \$\_\_5,000\_\_\_\_\_

Desired payout schedule? One-Time \_\_x\_\_ Quarterly \_\_\_\_ Monthly \_\_\_\_

### Economic Impact

How does the organization expect to use other Weatherford businesses while carrying out the purpose/mission of the program or event (printing, catering, rentals, etc.)?

Printing of training materials for advocates will be done locally

All catering for training events and meetings are catered locally

Recruiting events will be through local Chambers of Commerce and businesses

What is the expected attendance or draw of visitors or clients for your program or event?

Introduction events usually draw 10 to 15 attendees

New training averages 3 to 6 new Advocates per session. Minimum of 6 sessions per year

Advocate meetings will draw 30+ attendees

How will your event or program directly enhance the quality of life in the City of Weatherford through the use of General Fund revenues?

During the last 12 months (June 2020 to June 2021) CASA served 79 children in the City of Weatherford.

Volunteers put in an average of 180 hours per child. These are hours that would require staff.

How will your event or program supplement or offset services directly provided by the City of Weatherford (for example: public safety, community development, library services, etc.)

CASA Hope for Children's work directly supplements the efforts of public safety personnel by working with children who are placed in the child welfare system due to neglect and/or abuse.

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What indicators and performance measures will you use to determine if and to what extent your program or event meets its stated objectives?

Number of new Advocates sworn in during the grant period.

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**Please file this completed form along with the following attachments to:**

Dawn Brooks  
City of Weatherford, Finance Department  
303 Palo Pinto Street  
Weatherford, Texas 76086

Or email to [dbrooks@weatherfordtx.gov](mailto:dbrooks@weatherfordtx.gov)

**Attachments required:**

- Detailed, line-item budget of how the requested funds will be used
- Complete financial statements (balance sheet and income statement) for the requesting organization for the past one (1) fiscal year
- A breakdown of how the organization will fund its overall operations for the upcoming fiscal year (grants, donations, customer charges, etc. – please do not include potential City of Weatherford funding in this breakdown)



Detailed Budget Expenditures  
Weatherford Grant Application  
CASA Hope for Children  
Exhibit A

Line Item		Budget Weatherford Grant
Advocate Training		
8 new Advocates FY 2021-2022	Trainer	3,000.00
	Training Materials	1200.00
	Background Checks/Interviews	800.00

CASA - HOPE FOR CHILDREN, INC.

Financial Statements &  
Independent Auditor's Report  
Year Ended September 30, 2020

Wood, Stephens & O'Neil, L.L.P.  
Certified Public Accountants

December 10, 2020

Unmodified Opinion on Financial Statements Accompanied by Other Information  
Independent Auditor's Report

To the Management and Board of Directors  
CASA - Hope for Children, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of CASA - Hope for Children, Inc., a not-for-profit organization, which comprise the statement of financial position as of September 30, 2020 and 2019, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of CASA - Hope for Children, Inc. as of September 30, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 2020 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

Wood, Stephens & O'Neil, L.L.P.

# CASA - HOPE FOR CHILDREN, INC.

## STATEMENT OF FINANCIAL POSITION SEPTEMBER 30, 2020 AND 2019

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	<u>2020</u>	<u>2019</u>
<b><u>ASSETS:</u></b>		
Cash and cash equivalents	\$ 99,541	\$ 55,961
Government grant receivables	71,029	71,078
Other receivables	51,284	12,881
Prepaid expenses and deposits	309	309
Property and equipment, net	150,702	163,646
<b>TOTAL ASSETS</b>	<u>\$ 372,865</u>	<u>\$ 303,875</u>
 <b><u>LIABILITIES:</u></b>		
Accounts payable and accrued liabilities	7,139	4,689
Auto note payable	10,970	15,509
Mortgage note payable	126,851	130,863
<b>TOTAL LIABILITIES</b>	<u>144,960</u>	<u>151,061</u>
 <b><u>NET ASSETS:</u></b>		
Without donor restrictions	227,905	148,564
With donor restrictions	-	4,250
<b>TOTAL NET ASSETS</b>	<u>227,905</u>	<u>152,814</u>
 <b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<u>\$ 372,865</u>	<u>\$ 303,875</u>

The accompanying notes are an integral part of these financial statements.

# CASA - HOPE FOR CHILDREN, INC.

## STATEMENT OF ACTIVITIES YEARS ENDED SEPTEMBER 30, 2020 AND 2019

	<u>2020</u>	<u>2019</u>
<b><u>Changes in net assets without donor restrictions:</u></b>		
<b>Revenues:</b>		
Contributions	\$ 168,210	\$ 148,731
Special events, "net" of direct fundraising costs (\$16,758 for 2020; \$30,946 for 2019)	27,066	43,645
Program service government grants:		
VOCA	228,688	174,605
CVC/OAG	162,927	143,861
OVAG	38,298	-
Interest income	-	-
Net assets released from restrictions	4,250	13,090
Total revenues without donor restrictions	<u>629,439</u>	<u>523,932</u>
<b>Expenses:</b>		
Program services	442,990	327,921
General and administrative	85,738	113,031
Fundraising and development	21,370	16,609
Total expenses	<u>550,098</u>	<u>457,561</u>
<b><u>Increase (decrease) in net assets without donor restrictions</u></b>	<u>79,341</u>	<u>66,371</u>
<b><u>Changes in net assets with donor restrictions:</u></b>		
Special events	-	4,250
Net assets released from restrictions	(4,250)	(13,090)
<b><u>Increase (decrease) in net assets with donor restrictions</u></b>	<u>(4,250)</u>	<u>(8,840)</u>
 <b>INCREASE IN NET ASSETS</b>	 75,091	 57,531
 <b>NET ASSETS, at beginning of year</b>	 152,814	 95,283
 <b>NET ASSETS, at end of year</b>	 <u>\$ 227,905</u>	 <u>\$ 152,814</u>

The accompanying notes are an integral part of these financial statements.

# CASA - HOPE FOR CHILDREN, INC.

## STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED SEPTEMBER 30, 2020

	Program <u>Services</u>	General and <u>Administrative</u>	<u>Fundraising</u>	Total 2020 <u>Expenses</u>
Advertising and promotions	\$ -	\$ 2,808	\$ -	\$ 2,808
Advocate expenses	8,379	-	-	8,379
Automobile lease, fuel and maintenance	1,145	-	-	1,145
Board expenses	-	74	-	74
Depreciation	-	12,944	-	12,944
Education, training and travel	21,016	-	-	21,016
Equipment and maintenance	12,974	4,325	-	17,299
Insurance	9,807	3,269	-	13,076
Interest	3,873	1,291	-	5,164
Miscellaneous expenses	-	2,284	-	2,284
Personnel	363,284	42,739	21,370	427,393
Postage and printing	336	112	-	448
Professional services	-	8,500	-	8,500
Rent	3,345	1,115	-	4,460
Supplies and office expenses	11,111	3,704	-	14,815
Telephone and utilities	7,720	2,573	-	10,293
Totals	<u>\$ 442,990</u>	<u>\$ 85,738</u>	<u>\$ 21,370</u>	<u>\$ 550,098</u>

The accompanying notes are an integral part of these financial statements.

# CASA - HOPE FOR CHILDREN, INC.

## STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED SEPTEMBER 30, 2019

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	Program <u>Services</u>	General and <u>Administrative</u>	<u>Fundraising</u>	Total 2019 <u>Expenses</u>
Advertising and promotions	\$ -	\$ 1,922	\$ -	\$ 1,922
Advocate expenses	10,893	-	-	10,893
Automobile lease, fuel and maintenance	1,125	-	-	1,125
Board expenses	-	562	-	562
Depreciation	-	12,944	-	12,944
Education, training and travel	10,352	-	-	10,352
Equipment and maintenance	11,675	3,892	-	15,567
Insurance	9,017	3,006	-	12,023
Interest	4,036	1,345	-	5,381
Miscellaneous expenses	-	3,811	-	3,811
Personnel	249,133	66,435	16,609	332,177
Postage and printing	2,531	844	-	3,375
Professional services	-	8,550	-	8,550
Rent	2,854	951	-	3,805
Supplies and office expenses	14,645	4,882	-	19,527
Telephone and utilities	11,660	3,887	-	15,547
Totals	<u>\$ 327,921</u>	<u>\$ 113,031</u>	<u>\$ 16,609</u>	<u>\$ 457,561</u>

The accompanying notes are an integral part of these financial statements.



# CASA - HOPE FOR CHILDREN, INC.

## STATEMENT OF CASH FLOWS YEARS ENDED SEPTEMBER 30, 2020 AND 2019

	<u>2020</u>	<u>2019</u>
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES</u></b>		
Change in net assets	\$ 75,091	\$ 57,531
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	12,944	12,944
(Increase) decrease in accounts receivable - all	(38,354)	(33,777)
(Increase) decrease in prepaid expenses	-	3,159
Increase (decrease) in accounts payable	2,450	(9,612)
Net Cash Provided By (Used For) Operating Activities	<u>52,131</u>	<u>30,245</u>
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES</u></b>		
Capital expenditures	<u>-</u>	<u>-</u>
Net Cash Provided By (Used For) Investing Activities	<u>-</u>	<u>-</u>
<b><u>CASH FLOWS FROM FINANCING ACTIVITIES</u></b>		
Net auto and mortgage note activity for the year	<u>(8,551)</u>	<u>(8,395)</u>
Net Cash Provided By (Used For) Financing Activities	<u>(8,551)</u>	<u>(8,395)</u>
Net increase (decrease) in cash	43,580	21,850
Cash, beginning of year	55,961	34,111
Cash, end of year	<u>\$ 99,541</u>	<u>\$ 55,961</u>
<b><u>SUPPLEMENTAL DISCLOSURES</u></b>		
Mortgage interest paid during the year	5,164	5,381

The accompanying notes are an integral part of these financial statements.

# **CASA - HOPE FOR CHILDREN, INC.**

## **NOTES TO FINANCIAL STATEMENTS YEARS ENDED SEPTEMBER 30, 2020 AND 2019**

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### **NOTE A - NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES**

#### **Nature of Activities**

CASA (Court Appointed Special Advocates) - Hope for Children, Inc. (the Organization), was organized in Texas in 2006 as a nonprofit corporation. The Organization's mission is to recruit and train community volunteers to speak out for abused and neglected children in court proceedings so that they can be permanently placed in a safe, nurturing environment as quickly as possible. The Organization's operations cover the Texas counties of Parker and Palo Pinto, and are managed from the Parker County office.

#### **General**

The Organization prepares its financial statements in accordance with generally accepted accounting principles promulgated in the United States of America (U.S. GAAP) for not-for-profit organizations. The Organization implemented FASB ASU No. 2016-14 in 2019, applying the changes retrospectively. The Organization's financial statements have been prepared on the accrual basis of accounting. The significant accounting and reporting policies used by the Organization are described below to enhance the usefulness and understandability of the financial statements.

#### **Financial Statement Presentation**

The Organization, in accordance with not-for-profit accounting standards, reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. Net assets without donor restrictions are resources available to support operations. The only limits on the use of these assets are the broad limits resulting from the nature of the organization, the environment in which it operates, the purpose specified in its corporate documents, its application for tax-exempt status, and any limits resulting from contractual agreements with creditors or others that are entered into in the course of its operations. Net assets with donor restrictions are resources that are restricted by a donor for use for a particular purpose or in a particular future period. Some donor-imposed restrictions are temporary in nature, and the restriction will expire when the resources are used in accordance with the donor's instructions or when the stipulated time has passed. Other donor-imposed restrictions are perpetual in nature; consequently the organization must continue to use these resources in accordance with the donor's instructions. This class would also include any donor-restricted endowment funds and beneficial interests in a perpetual trust. When donor restrictions are satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying to net assets without donor restrictions. Any net assets restricted for acquisition of buildings or equipment are reported as net assets with donor restrictions until the specified asset is placed in service by the organization, unless the donor provides more specific directions about the period of its use.

All revenues and net gains are reported as increases in net assets without donor restrictions in the statement of activities unless the donor specified the use of the related resources for a particular purpose or in a future period. All expense and net losses other than losses on endowment investments are reported as decreases in net assets without donor restrictions. Net gains on endowment investments increase net assets with donor restrictions, and net losses on endowment investments reduce that net asset class.

### **Functional Expenses**

The costs of providing the Organization's various programs and other activities have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Expenses that can be identified with a specific program are charged directly to that program. Costs common to multiple functions have been allocated among the various functions benefited using a reasonable allocation method that is consistently applied. Whenever new space or programs are added, the bases on which the costs are allocated are evaluated.

Management and general activities include the functions necessary to provide support for the organization's program activities. This include activities that provide governance, oversight, business management, financial recordkeeping, budgeting, legal services, human resource management, and similar functions that ensure an adequate working environment and an equitable employment program.

Fundraising activities include publicizing and conducting fundraising campaigns, maintaining donor lists, conducting special fundraising events, and other activities involved with soliciting contributions from donors.

### **Management Estimates and Assumptions**

Management uses estimates and assumptions in preparing statements in accordance with generally accepted accounting principles. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. On an ongoing basis the Organization's management evaluates the estimates and assumptions based upon historical experience and various other factors and circumstances. The Organization's management believes that the estimates and assumptions are reasonable in the circumstances; however, actual results could differ from those estimates.

### **Property and Equipment**

Property and equipment is reported at cost. Depreciation is computed on the straight-line method over the following estimated useful lives: building and improvements - 20 years; furniture and equipment - 3-10 years. The Organization's policy is to capitalize all equipment expenditures in excess of \$1,000.

### **Contributions and Grants Receivable**

Contributions receivable are unconditional promises to give that are recognized as contributions when the promise is received. Contributions receivable that are expected to be collected within one year are recorded at net realizable value. When deemed necessary, the Organization uses an allowance method to determine the uncollectible portion, based on prior years' experience and management's analysis of the promises made. Contributions receivable that are expected to be collected in more than one year are recorded at fair value at the date of promise. Fair value is measured as the present value of the discounted future cash flows. The discounts on these contributions are computed using risk-adjusted interest rates applicable to the years in which the promises are received. Amortization of the discounts is included in contribution revenue. Conditional promises to give are not included as support until the conditions are substantially met.

### **Contributions - In Kind (Donated Supplies, Equipment and Services)**

The Organization periodically receives contributions in a form other than cash. The Organization records the value of any donated supplies and equipment when there is an

objective basis available to measure their value. No amounts have been reflected in the statements for donated services as no objective basis is available to measure the value of such services. Nevertheless, a substantial number of volunteers donated significant amounts of their time in the Organization's program services during the year.

### **Cash and Cash Equivalents**

For the statement of cash flows purposes, the Organization considers any short-term investments, such as money market accounts and certificates of deposit to be cash equivalents.

### **Concentration of Credit and Market Risk**

Financial instruments which potentially subject the Organization to concentration of credit and market risk consist principally of cash and investments. The Organization places its cash and investments only with quality financial institutions and continually monitors the amount of credit exposure to any one institution.

### **Liquidity and Availability**

At September 30, 2020, \$204,065 of the financial assets of the Organization are available for general expenditure; without donor or other restrictions limiting their use, within one year.

### **Income Taxes**

The Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code, though it would be subject to tax on income unrelated to its exempt purposes.

### **Subsequent Events**

Management has evaluated subsequent events through December 10, 2020, the date the financial statements were available to be issued. Events occurring after this date have not been evaluated to determine whether a change in the financial statements would be necessary.

## **NOTE B - PROPERTY AND EQUIPMENT**

Property and equipment at September 30, 2020, consisted of the following:

Land	\$ 18,500
Buildings and improvements	164,760
Furniture and equipment	11,020
Vehicles	21,591
Less accumulated depreciation	<u>(65,169)</u>
	<u>\$ 150,702</u>

Property and equipment at September 30, 2019, consisted of the following:

Land	\$ 18,500
Buildings and improvements	164,760
Furniture and equipment	11,020
Vehicles	21,591
Less accumulated depreciation	<u>(52,225)</u>
	<u>\$ 163,646</u>

Depreciation expense for the years ended September 30, 2020 and 2019, amounted to \$12,944 and \$12,944, respectively.

**NOTE C - NET ASSETS WITH DONOR RESTRICTIONS**

At September 30, 2020 and 2019, there were \$-0- and \$4,250 of assets with donor restrictions held by the Organization which consist of special event proceeds received for an event that will take place after the current fiscal year. .

**NOTE D - LEASE COMMITMENT**

In 2019, the Organization signed a five-year office copier lease agreement which expires in March, 2023. The approximate future annual minimum lease payments under this copier operating lease agreement are \$3,600 per year.

**NOTE E - NOTES PAYABLE**

The Organization purchased a building in February, 2016 which is currently used by the Organization for office space. The total cost of the building was approximately \$183,000. The Organization financed the purchase of this building by signing a 5-year promissory note with a local banking institution, which called for monthly payments of \$765, which included interest at a fixed rate of 4.00%. In September, 2020 the Organization refinanced this note with this same banking institution. This new note calls for monthly payments of \$923, which includes interest at a fixed rate of 4.00%. The new note is due to mature on February 4, 2036.

The Organization purchased a new automobile during the fiscal year ended September 30, 2017. The Organization financed the purchase of this automobile by signing a 6-year non-interest bearing promissory note with the automotive lending institution, which calls for monthly payments of \$378. The note is due to mature on January 17, 2023.

The approximate aggregate maturities under these notes for the five years after September 30, 2020 are: 9/30/2021 - \$10,650; 9/30/2022 - \$10,900; 9/30/2023 - \$8,100; 9/30/2024 - \$6,900 and later years \$101,271. .

**NOTE F - GRANTS/CONTRACTS**

During the fiscal year ended September 30, 2020, the Organization had a Crime Victims Compensation grant (CVC) and an Other Victims Assistance grant (OVAG) with the Office of the Texas Attorney General and a Victims of Crime Act (VOCA) Federal sub-grant obtained through the Texas Criminal Justice Division. These are expense reimbursement grants and are restricted to the specific contract provisions. The revenues and expenses from these grants have been recorded as unrestricted support and expenses.

**Wood, Stephens &  
O'Neil, L.L.P.**  
Certified Public Accountants

6300 Ridglea Place, Suite 318  
Fort Worth, TX 76116  
Tele. 817-377-1700  
Fax 817-377-1870

December 10, 2020

Report on Internal Control Over Financial Reporting and on Compliance and Other  
Matters Based on an Audit of Financial Statements Performed in Accordance With  
Government Auditing Standards

Independent Auditor's Report

To the Management and Board of Directors  
CASA - Hope for Children, Inc.

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of CASA - Hope for Children, Inc., a nonprofit organization, which comprise the statement of financial position as of September 30, 2020 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 10, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Wood, Stephens & O'Neil, L.L.P.

Exhibit C

Projected 2021 – 2022 Funding

CASA Hope For Children

Exhibit C

<b>Grants</b>	
VOCA	\$206,443.00
CVC	\$162,594.00
OVAG	41,040.00
Total Restricted Gov't	\$410,077.00
Private Grants & Donations	\$130,000.00
<b>Events</b>	
Total Events	\$50,000.00
<b>Total Revenue</b>	<b>\$590,077.00</b>

NOTE: All of the Grant information listed above is an estimate for the 2021 to 2022 fiscal year. CASA has not received actual fiscal year 2021 to 2022 funding information. VOCA projections are 10% to 15% less than fiscal year 2020 to 2021.



# CHAMBER OF COMMERCE



# Application/Request for City of Weatherford Hotel Occupancy Tax (HOT) Revenue

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Date June 30, 2021

## Organization Information

Name Weatherford Chamber of Commerce

Address 401 Fort Worth Hwy., Weatherford, TX 76086

Contact Name Tammy Gazzola Phone 817-596-3801

URL for event /activity/facility/organization www.weatherford-chamber.com

Tax Status: Non Profit x For Profit \_\_\_\_\_

Tax ID # 75-06418890-9

Organization Creation Date 1925

Purpose/Mission of Organization:

The Weatherford Chamber of Commerce is committed to making our community a better place to live and work by providing leadership to improve our economic climate through the promotion of tourism, business and industry.

**Request Information**

This request is for: (Please check one and provide applicable information)

\_\_\_\_\_x annual funding for the year of 2021-2022.

\_\_\_\_\_a special event/activity/facility named \_\_\_\_\_.

If an event, it will be held on \_\_\_\_\_, and this will be the \_

\_\_\_\_\_time this event has been held.

Has the Organization used HOT funds for this in the past? \_\_\_\_\_(Yes/No)

If yes, please describe the objectives of the event or program for which funds were used in the past, and how those objectives were met utilizing the City's dollars:

Partner with the City of Weatherford to serve as the Convention & Visitors Bureau (CVB) and experience Weatherford. Educate visitors of the amenities Weatherford has to offer. Serve as tour guides and facilitate tours.

Describe the scope and specific objectives of the event for which funding is being requested:

Detail in brief how the funds will be used:

Budget is attached.

How does the organization plan to directly enhance and promote tourism and the convention and hotel industry in the City of Weatherford through the use of HOT funds (Part-One Test)?

Serve as CVB: Convention & Visitors Bureau

1. Office staffed 6 days a week.
2. Host website & social media (facebook, twitter , Instagram)
3. Work with city staff on Experience Weatherford brand.
4. Promote Weatherford as a tourism destination at Travel Fairs and the Texas State Fair.
5. Continued direct communication with local hoteliers. (Started Tourism Committee meetings again since COVID.)
6. Participate in travel groups:

Texas Lakes Trails

NCHA

Texas Travel Alliance

TACVB: Texas Association of Convention & Visitors Bureau

Tourism committee works several travel & trade shows.

Which of the following statutory categories apply to this funding request and why (Part-Two Test)?

☒ Convention center facilities or visitor information centers

☐ Registration of convention delegates

☒ Advertising and conducting solicitations and promotional programs to attract tourists and convention delegates

☒ Promotion of the arts

☒ Historical restoration and preservation projects or activities

☐ Event expenses related to sporting events which substantially increase economic activity at hotels

☐ Transportation systems

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### Funding Request

In-kind services requested? \_\_\_\_\_

Amount of HOT funds requested? \$96,000

Desired payout schedule? One-Time \_\_\_\_\_

Quarterly ☒ Monthly \_\_\_\_\_

## Economic Impact

How does the organization expect to use other Weatherford businesses while carrying out the purpose/mission of the organization or event (printing, catering, rentals, etc.)?

The Weatherford Chamber of Commerce fully supports and depends on local businesses and shopping locally. We use local cleaning services, local printer provider, local office supplier, local lawncare. ALL LOCAL!

What is the expected attendance or draw of visitors for your organization or event?

Thousands

How many of those would your organization expect to use Weatherford hotels, motels, inns, or bed-and-breakfast establishments? Peach Festival and Christmas on the Square have a large impact on hotels. Not only vendors but visitors to these events. The Chamber also works with community partners on non-chamber events such as Sheriff's Posse rodeo and Chandor Gardens that have a large impact on hotel occupancy.

How many nights will they stay? Avg. 1-2 nights

How will your organization measure the impact of your organization/event on area hotel activity?

Economic impact study will be conducted from the 2021 Peach Festival, continued communication with hoteliers, work with travel industry partners for measurement data.

Please list the amount financially committed to each media outlet your organization plans to use (you will be required to attach all receipts to the post-funding report, so please keep those):

Paid Advertising:	_____	Newspaper:	\$_____
Radio:	\$_____	TV:	\$_____
Direct Mailings to Out-of-Town Recipients			\$_____
Press Releases:	\$_____	Other	\$_____

What specific geographic areas do your advertising materials and promotions reach?

The City of Weatherford handles paid advertising. We support and provide services such as CVB, promotion via partnerships, co-op, word of mouth, tour shows, visitor center promotion, etc.

How many individuals located in another city/county will your proposed marketing reach?  
Thousands: regionally, statewide and nationally

**Please file this completed form along with the following attachments to:**

Dawn Brooks  
City of Weatherford, Finance Department  
303 Palo Pinto Street  
Weatherford, Texas 76086

Or email to [dbrooks@weatherfordtx.gov](mailto:dbrooks@weatherfordtx.gov)

**Attachments required:**

- Detailed, line-item budget of how the requested funds will be used
- Complete financial statements (balance sheet and income statement) for the requesting organization for the past one (1) fiscal year
- A breakdown of how the organization will fund its overall operations for the upcoming fiscal year (grants, donations, customer charges, etc. – please do not include potential City of Weatherford funding in this breakdown)
- Any records demonstrating the number of patrons the organization and/or proposed event has attracted to the area and, more specifically, the number of patrons that have occupied hotel rooms within Weatherford city limits as a direct result of activities of the requesting organization and/or proposed event.
- Please attach a post-funding report, if applicable.

**Weatherford Chamber of Commerce**  
2021-2022 Proposed Budget/ October 1, 2021 through September 30, 2022  
Hotel Motel Occupancy Tax Funds

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<b>Tourism Funds Requested</b>	<b>\$71,000.00</b>
Additional added by City for Peach Festival Police & Fire to be returned to City	\$ 25,000.00
<b>Total Funds Available October 1, 2021- September 30, 2022</b>	<b>\$96,000.00</b>

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<b>Expenditures for Fiscal Year</b>	<b>\$96,000.00</b>
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Administrative Expense.....		\$ 48,015.00
Depreciation of Equipment.....	\$ 700.00	
Salaries (Tourism Specialist & Weekend Staff)	\$42,000.00	
Payroll Tax Expense.....	\$ 2,765.00	
Misc.....	\$ 50.00	
Supplies.....	\$2,500.00	
Total.....	<u>\$ 48,015.00</u>	

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Advertising and Promotion Expenditures Continued

Travel Group Give-aways.....	\$1,595.00	\$ 1,595.00
Give-a-way items that reflect the Weatherford area to be given to visitors groups and potential visitors at trade shows.		
Dues, Memberships, & Subscriptions.....		\$ 1,990.00
Texas Assoc. of Convention & Visitors Bureau.....	\$350.00	
Texas Hotel/Motel Association.....	\$ 240.00	
D/FW Area Tourism Council.....	\$ 500.00	
Texas Lakes & Trails	\$250.00	
Source Strategies.....	\$ 400.00	
Texas Travel Industry Association	\$ 250.00	
Total.....	<u>\$ 1,990.00</u>	
Mailing, Postage, Printing & Photography.....		\$ 6,000.00
Postage for Tourism.....	\$ 1,000.00	
Printing.....	\$ 5,000.00	
Continue to update tourism guides. Historic Walking & Driving Tours, Courthouse Brochure, Dining, Lodging & Shopping Guides.		
Total.....	<u>\$ 6,000.00</u>	
Seminars, Conferences, & Travel.....		\$ 2,400.00
Attend educational seminars, meetings & conferences.	\$ 2,400.00	
TTIA, TACVB, DFW Area Tourism Council, Texas Lakes & Trails		
Total.....	<u>\$ 2,400.00</u>	



**Weatherford Chamber of Commerce**  
2021-2022 Proposed Budget/ October 1, 2021 through September 30, 2022  
Hotel Motel Occupancy Tax Funds

Reimburse City of Weatherford for Fire, Police, Street Overtime for Peach Festival	\$25,000
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Maintenance of Visitor Center.....	\$11,000.00
Partial reimbursement for day to day operation of the Visitor's Center. Includes maintenance of the ground, utilities, telephone, signage, lawn care and building maintenance.	

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<b>Total Expenditures for the Fiscal Year.....</b>	<b>\$ 96,000.00</b>
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<b>Tourism Fund Balance as of September 30, 2021</b>	<b>\$ -</b>
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# Post-Funding Report for City of Weatherford Hotel Occupancy Tax (HOT) Revenue

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Date June 30, 2021

## Organization Information

Name Weatherford Chamber of Commerce

Address 401 Fort Worth Hwy., Weatherford, TX 76086

Contact Name \_Tammy Gazzola\_ Phone \_817-596-3801

This report was for: (Please check one and provide applicable information)

☒ annual funding for the year of 2021-2022.

☐ a special event/activity/facility named \_\_\_\_\_

held on \_\_\_\_\_.

Amount of HOT revenue received: \$ 96,000

Has the Organization used General Funds for this in the past? NO

## Results

Please attach a line-item budget of how City of Weatherford funds were used.

Did your organization use other Weatherford businesses while carrying out the purpose/mission of the organization or event (printing, catering, rentals, etc.)? If so, please detail how.

Purchased supplies locally. Printed all materials (visitor guides, tourism bags, signage, giveaway items, etc. ) ALL LOCALLY.

Use local providers for lawn care, pest control, cleaning company, etc. All local.

Computers, copier and service are all provided locally.

What was the estimated attendance or draw of visitors or clients for your program or event?

COVID-19 altered tourism in 2020-2021. Thousands normally attend Peach Festival and Christmas on the Square. Though the Parker County Peach Festival was canceled in 2020, the Peach Week did continue to help bring tourist to town for peachy treats.

In December of 2020 we hosted the first Christmas Night Parade. Thousands attended. We expect the 2021 event to grow!!

We have continued to monitor Weatherford occupancy throughout the pandemic. Weatherford occupancy was continuously above neighboring communities.

How many of those attended would your organization estimate used Weatherford hotels, motels, inns, or bed-and-breakfast establishments? Please attach all back-up records to verify.

We have attached Annual and quarterly data from the Texas Hotel Performance Factbook.

How many nights did they stay? Historically visitors to Weatherford hotels stay on Avg. 1-2 nights depending on event.

How did your organization measure the impact of your organization/event on area hotel activity? We are in constant contact with the Weatherford hoteliers. We believe the personal contact is the best way of communicating and staying current with occupancy numbers. During the COVID pandemic Peggy Hutton shared relief information and data from the Texas Hotel & Lodging association with hoteliers consistently.

Please list the amount expensed to each media outlet your organization used, and attach all receipts to this report:

Paid Advertising:	\$_____	Newspaper:	\$_____
Radio:	\$_____	TV:	\$_____
Direct Mailings to Out-of-Town Recipients			\$_____ (Newsletter)
Press Releases:	\$_____	Other	\$_____ (Newsletter)

What specific geographic areas did your advertising materials and promotions reach?

How many individuals located in another city/county did your marketing reach?

Attached is the recap of visitor information sent to individuals, tour groups, visitor bureaus, travel planners and shows since October. Additional information was received during the year to keep up to date on tourism efforts statewide.

Additional sheets may be attached for further information.

**Please file this completed form and attachments with:**

Dawn Brooks  
City of Weatherford, Finance Department  
303 Palo Pinto Street  
Weatherford, Texas 76086

Or email to [dbrooks@weatherfordtx.gov](mailto:dbrooks@weatherfordtx.gov)

**Attachments required:**

- Line-item budget of how the City of Weatherford's funds were used
- A breakdown of how the organization funded its overall operations for the immediate preceding completed fiscal year (grants, donations, customer charges, etc.)
- All receipts related to advertisements
- All records verifying the number of patrons that stayed in Weatherford hotels and duration of stay as a direct result of the organization and/or event funded by the City of Weatherford hotel tax grant

**CHILDREN'S ADVOCACY  
CENTER OF PARKER  
COUNTY**



# Application/Request for City of Weatherford General Fund Revenue

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Date June 4, 2021

## Organization Information

Name Children's Advocacy Center of Parker County (CACPC)

Address 1224 Clear Lake Road Weatherford 76086

Contact Name Cheryl Bullock Phone 682-615-1992

URL for event /activity/facility/organization www.cacparkercounty.org

Tax Status: 501 (c) (3)

Tax ID # 82-0799914

Organization Creation Date March 2017

## Purpose/Mission of Organization

The mission of CACPC is to end child abuse by giving the children of Parker County a voice. We offer free services to children who have experienced abuse. These services include a forensic interview /interviewer so the child can tell his/her story in a child-friendly environment. A Family/Victim advocate helps with resources and any services the child/ non-offending caregiver may need. Trauma-informed counseling is provided for the victim, non-offending family members including siblings. CACPC partners with Cook Children's Hospital and offers SANE and physical abuse exams through their specialized CARE team at no charge. Meetings are held once a month with all partnering agencies to discuss the child's case including medical, DA's office, and investigators. CACPC works closely with the Weatherford Police Department and their detectives. Our goal is to help children heal from abuse and to provide services to build better cases for justice.

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### Request Information

This request is for: (Please check one and provide applicable information)

X annual program funding for the year of 2021 – 2022

Describe the scope and specific objectives of the program for which funding is requested:

The funding requested will be used for our Victim Support Services to provide a forensic interviewer, family/victim advocate, and counselor in a child-friendly environment for children who have experienced abuse.

Our objective is to minimize locations that children must go to receive services for healing. CACPC supplies one central location.

This program is offered year around and as long as the victim may need services.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

and this will be the third year time this program has been in operation.

\_\_\_\_\_ a special event named \_\_\_\_\_.

Describe the scope and specific objectives of the event for which funding is being requested:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If an event, it will be held on \_\_\_\_\_,

and this will be the \_\_\_\_\_ time this event has been held.

Has the Organization used General Funds for this in the past? yes (Yes/No)

If yes, please describe the objectives of the event or program for which funds were used in the past, and how those objectives were met utilizing the City’s dollars:

The objective was to provide service for healing to children who have experienced abuse in a child-friendly location through our Victim Support Services. These objectives were met by using the funds to provide supplies for our counseling, advocate, and forensic interview programs that work directly with the children.

Detail in brief how the funds will be used:

The funds will be used to supplement a percentage of the Forensic Interviewer's salary.

**Funding Request**

In-kind services requested? \_\_\_\_\_

Amount of General Fund revenue requested?     \$ 5,000.00

Desired payout schedule?                    One-Time   x        Quarterly             Monthly



### Economic Impact

How does the organization expect to use other Weatherford businesses while carrying out the purpose/mission of the program or event (printing, catering, rentals, etc.)?

CACPC uses local restaurants for all of our catering and fundraising events that support this program. Local printers help us with prevention/awareness material as well as event signs. Local family-owned businesses help with maintenance for the building in order to provide the services. Numerous churches and local businesses are regular supporters of the CACPC through volunteers and donations.

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What is the expected attendance or draw of visitors or clients for your program or event?

On average the CACPC serves around 85 children and non-offending family members every month including 18-20 Forensic Interviews and 55 clients in counseling.

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How will your event or program directly enhance the quality of life in the City of Weatherford through the use of General Fund revenues?

The CACPC supplies free services to child abuse victims regardless of their ability to pay including gas cards, food, school supplies, hygiene products, etc. along with healing services. When a person can process trauma in a therapeutic environment, he or she can become a healthy, productive citizen which benefits all.

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How will your event or program supplement or offset services directly provided by the City of Weatherford (for example: public safety, community development, library services, etc.)

The CACPC provides a service for the police department by offering a specially trained forensic interviewer for children. The detectives observe the interview from another room while giving feedback to the interviewer. The interview is recorded and given to the detective for evidence. An office has been designated for Weatherford Police Department to work from when needed at the CAC.

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What indicators and performance measures will you use to determine if and to what extent your program or event meets its stated objectives?

CACPC has a breadth and depth measure on cases to provide feedback on services received. Clients are also offered surveys on the initial intake and after services to provide information on how well the center met their needs or improvements to be made

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**Please file this completed form along with the following attachments to:**

Dawn Brooks  
City of Weatherford, Finance Department  
303 Palo Pinto Street  
Weatherford, Texas 76086

Or email to [dbrooks@weatherfordtx.gov](mailto:dbrooks@weatherfordtx.gov)

**Attachments required:**

- Detailed, line-item budget of how the requested funds will be used
- Complete financial statements (balance sheet and income statement) for the requesting organization for the past one (1) fiscal year
- A breakdown of how the organization will fund its overall operations for the upcoming fiscal year (grants, donations, customer charges, etc. – please do not include potential City of Weatherford funding in this breakdown)

[illegible]

10:58 AM

## Children's Advocacy Center of Parker County

## Balance Sheet

As of August 31, 2020

06/10/21

Accrual Basis

	Aug 31, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10100 · Children's Advocacy Operating	123,938.79
10150 · Money Market	100,464.11
10160 · Building Checking	134,745.32
Total Checking/Savings	359,148.22
Accounts Receivable	
11400 · Grants Receivable	73,227.50
Total Accounts Receivable	73,227.50
Other Current Assets	
13800 · Prepaid Expenses Health Insuran	6,525.97
Total Other Current Assets	6,525.97
Total Current Assets	438,901.69
Fixed Assets	
15000 · Fixed Asset	
15700 · Land	354,401.00
15725 · Land Improvements	38,000.00
15750 · Building	1,726,013.07
15800 · Equipment	128,913.99
16000 · Accumulated Depreciation	-32,928.19
Total 15000 · Fixed Asset	2,214,399.87
Total Fixed Assets	2,214,399.87
<b>TOTAL ASSETS</b>	<b>2,653,301.56</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24000 · Payroll Liabilities	3,651.04
Total Other Current Liabilities	3,651.04
Total Current Liabilities	3,651.04
Long Term Liabilities	
2700 · Building Loan Payable	1,386,868.42
Total Long Term Liabilities	1,386,868.42
Total Liabilities	1,390,519.46
Equity	
32000 · Unrestricted Net Assets	882,145.76
Net Income	380,636.34
Total Equity	1,262,782.10
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,653,301.56</b>

## Children's Advocacy Center of Parker County

## Income by Customer Summary

September 2019 through August 2020

06/10/21

Accrual Basis

	Sep '19 - Aug 20
Abbigail Flackey	100.00
<del>01/09/2020</del> Anonymous	5,000.00
Albertson Grocery	-62.92
allison bedore	100.00
Amazon Smile	-161.07
American Concrete	0.00
Amy Kramer	300.00
Anabel Olvera	100.00
Angel Cruz	1,200.00
Angela Carmichael	100.00
angela jay	300.00
Angie Martin	-305.84
annetta methodist church aledo	0.00
Annie McGinnis	100.00
Anonymous	7,428.35
Audra McFadden	90.00
B Lain	250.00
Ba. Markum	100.00
Baldwin	4,060.00
Benevity Community Impact Fund	24.28
Berkey Plumbing	150.00
Billy Holloway	250.00
BJ Hayley	100.00
Bob and Carolyn Glenn	150.00
bobby atchley	30.00
Brad Burnett	100.00
Brandi Jones	100.00
Brandy's Cakes	0.00
Brian and Tamie Wooley	500.00
Brigette Sargent	100.00
Brittney Huff	40.00
C Bullock	200.00
CACTX {grant}	
HHSC	185,132.96
MY Safe Place	-1,090.00
VOCA	285,991.83
Total CACTX {grant}	470,034.79
Caitlyn Heistermann	25.00
Carl McAfee	1,200.00
Carol Cain	100.00
Carrie West	140.00
Chandor Gardens	0.00
Charities Aid foundation of America	1,483.45
Charles and Cindy Lynch	0.00
Christi Thornhill	100.00
Cindy Neeb	75.00
Cindy Smith	100.00
City of Hudson Oaks	1,200.00
City of Weatherford Grant	5,000.00
Colton Tollett	1,200.00
Communities Foundation	221.94
Courtney Saltzgeber	100.00
Craig and Kim Bagley	450.00
Cristi Mills	60.00
Crowd Honey Ditgital MRT	37.00
Cyndi Goodwin	500.00
Cynthia Brockman	25.00
Cynthia Mendoza	100.00
Cynthia Vaszauskas	100.00
Cyperhorse Construction	150.00
Damon Liles	90.00
Daniel Robertson	90.00
Darcy Dockens	100.00
Daria Kurilec	25.00

11:01 AM

## Children's Advocacy Center of Parker County

06/10/21

## Income by Customer Summary

Accrual Basis

September 2019 through August 2020

	Sep '19 - Aug 20
Deana Cox	1,200.00
Deborah Cron	100.00
deborah sheline	100.00
Debra Smith	100.00
Debra Windsor	100.00
Dedra Vick	1,625.00
DeeAnna Krier	300.00
DeeYa Smith	100.00
Design Center	450.00
Diane Johnson	100.00
Diann Towson	300.00
Diondra Lindquist	100.00
Donna Dickinson	134.00
Donna Tillman	40.00
dori riel	100.00
Doug and Kristy Dowd	500.00
Doyle Moss	100.00
Eidson Family Charitable Foundation	1,000.00
Elizabeth Head	1,750.00
emily pettigrew	200.00
Evelyn Bailey	2,100.00
Evon Markum	100.00
First National Bank	5,000.00
First United Methodist Church	1,225.00
Gail Steagall	250.00
Gennie Stricklin	25.00
Goff	10,875.00
Grace First Presbyterian Church	13,946.68
Grant Mills	60.00
Greg and Jennifer Edwards	1,650.00
Guardians of the Children Steel Horses Ch	250.00
Harold Meeker	1,200.00
Harris, Finley & Bogle/Mac Smith	500.00
HBS	100.00
HEB	1,088.71
Holloway	100.00
Holly Dehls	200.00
Holly Yarborough	200.00
Jack Knox	25,000.00
Jay Bartley	100.00
Jeana Stallons	150.00
Jeanelle Dapelo	100.00
Jeanette Clark	100.00
Jeff Swain	550.00
Jeffrey Clark	90.00
Jennifer Gentry	150.00
Jennifer Shephard	100.00
Jerry's GM	5,000.00
Jerry Durant	0.00
Jessica Pitman	25.00
jim Hardick	1,000.00
Jodee Curwen	1,550.00
Joelene Slocum	100.00
John and Karen Hinton	100.00
John and Tamme Paschall	50.00
Jonie Markum	30.00
JRJ Construction	1,200.00
Judy Giles	100.00
Judy White	1,000.00
Julie Vinson	100.00
Justin DeClue	350.00
Kaci Cross	1,200.00
Katherine Curry	25.00
katherns	175.00
Kathleen Cantania	100.00
Kathleen Haydon	100.00

11:01 AM

## Children's Advocacy Center of Parker County

06/10/21

## Income by Customer Summary

Accrual Basis

September 2019 through August 2020

	Sep '19 - Aug 20
Kathleen Vanhaecke	100.00
Kathy Deen	100.00
Kathy Meyer	250.00
Katie Pitman	25.00
Kevin Cleveland	500.00
Kimberly Kellogg	50.00
Kimberly Robertson	250.00
Kirk and Angie Martin	1,200.00
Kiwanis	500.00
Kristen Canaday	0.00
Landon and Melissa Meeker	500.00
Larry and Gail Fowler	2,600.00
Lauren Morath	100.00
Lauren Smith	25.00
Lee Baron	0.00
Leslie Trammel	60.00
Linda Authier	2,015.50
Linda Ranelle	100.00
Iltzler	50.00
Lonna Leach	100.00
Lynn Mills	750.00
Mackenzie Lowe	-3,050.00
Mandy Menzelle	60.00
Marti Lawrence	100.00
Mary Ann Bailey	250.00
Mary Ann Williamson	100.00
Massage Envy	-153.98
Melanie Allen	100.00
Melanie Chitwood	100.00
Messiah Lutheran Church	2,500.00
Michael Baldwin	2,350.00
Michelle Hutchison	200.00
MJ McDaniel	100.00
Molley Gray	100.00
Monica Wood	500.00
Network for Good	3,452.00
Noon Lions Club	2,500.00
Norma Crutcher	100.00
North Side Baptist	1,000.00
North Texas Community Foundation	849.29
Parker Co Health Foundation	20,000.00
Pat Hamilton	100.00
Patsy Davis	1,000.00
Patti Young	100.00
Paul Paschall	3,500.00
Paula Davis	25.00
Paula Durant	100.00
Peacocks Feed and Supply	150.00
Penny Shelton	1,550.00
Plains Capital Bank	1,374.29
Polly Mohon	200.00
Presbyterian women of Grace pres	250.00
Rakisha Chenault	500.00
Randy and Teri Branum	150.00
Renea Skelton	100.00
Renee Doggett	100.00
Richard and Nancy Petterson	250.00
Robert Casey Stroud DDS PC	1,200.00
Robert Helms	1,550.00
Roberta Kirkpatrick	350.00
Robin Maynard	100.00
Rodney Wilkinson	200.00
Ryan Myers	500.00
sally martin	30.00
Sandy Seaberry	100.00
Sarah Dechert	100.00

11:01 AM

06/10/21

Accrual Basis

Children's Advocacy Center of Parker County

Income by Customer Summary

September 2019 through August 2020

	Sep '19 - Aug 20
Sarah Eichenlaub	100.00
Seira Martinez	25.00
Shawn Loicano	100.00
Stacey Sloan	1,700.00
Stacie McLemore	100.00
Stephanie Hendrix	40.00
Stephanie White	200.00
Susan and Ben Taylor	250.00
Susan Bohn	100.00
tammy Addison	30.00
Tammy Gazzola	100.00
Tammy Rokus	100.00
Tara Stark	3,200.00
Tatsak	1,000.00
Teskeys	250.00
Texas Health Resources	1,200.00
Thomas J Novak	200.00
Todd Lane	60.00
Tom and Becky Loughrey	2,500.00
Uke Crazy	1,000.00
United Way of Dallas	164.12
United Way of Parker County	10,000.00
Vickie Thomas	100.00
Violet Browning	25.00
Weatherford College	1,350.00
Weatherford Police Officer Association	1,638.52
Wendi Andino	50.00
<b>TOTAL</b>	<b>668,559.11</b>



11728

[illegible]



[illegible]



# Post-Funding Report for City of Weatherford General Fund Revenue

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Date June 4, 2021

## Organization Information

Name Children's Advocacy Center of Parker County (CACPC)

Address 1224 Clear Lake Road Weatherford 76086

Contact Name Cheryl Bullock Phone 682-615-1992

This report is for: (Please check one and provide applicable information)

☒ annual funding for the year of 2020-2021.

☐ a special event/activity/facility named \_\_\_\_\_

held on \_\_\_\_\_.

Amount of General Fund revenues received: \$ 5,000

Has the Organization used General Funds for this in the past? no (Yes/No)

Results

Please attach a line-item budget of how City of Weatherford funds were used.

How did your event or program directly enhance the quality of life in the City of Weatherford through the use of General Fund revenues?

Provided free services to those children who have experienced abuse and their non-offending family members. These services help with resources such as food, hygiene items, clothing, and therapy to start the healing process.

How did your event or program supplement or offset services directly provided by the City of Weatherford (for example: public safety, community development, library services, etc.)

The CACPC supplied Weatherford Police Department with a Forensic Interviewer specially trained for interviewing children who have experienced trauma, an office to designate for them to work in when needed, and an observation room to watch the interview.

Did your organization use other Weatherford businesses while carrying out the purpose/mission of the organization or event (printing, catering, rentals, etc.)? If so, please detail how.

CACPC uses Alpha Graphics for awareness materials and signage for fundraisers and local catering such as Back Home Bakery, Boo Rays, and Bakers Ribs. Mike's Rentals helps us with any needs we have for events, locally owned family companies help with lawn, ac, and bookkeeping services.

Post-Funding Report for City of Weatherford General Fund Revenue  
Effective April 1, 2020

What was the estimated attendance or draw of visitors or clients for your program or event?

422 individuals consisting of child victims, siblings, and non-offending caregivers received services at the CACPC in 2020. 159 Forensic Interviews were completed with 75 of those being sexual abuse outcries. 1038 therapy sessions were provided.

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**Please file this completed form and attachments with:**

Dawn Brooks  
City of Weatherford, Finance Department  
303 Palo Pinto Street  
Weatherford, Texas 76086

Or email to [dbrooks@weatherfordtx.gov](mailto:dbrooks@weatherfordtx.gov)

**Attachments required:**

- Line-item budget of how the City of Weatherford's funds were used
- A breakdown of how the organization funded its overall operations for the immediate preceding completed fiscal year (grants, donations, customer charges, etc.)
- Detailed, quantitative performance measures demonstrating the efficacy of the funded program or event.

9:35 AM

06/10/21

Accrual Basis

## Children's Advocacy Center of Parker County

## Transaction Detail By Account

December 1, 2020 through June 10, 2021

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>62100 · Contract Services</b>									
<b>62150 · Contract Counseling</b>									
General Journal	03/31/2021	2021-04		Counseling	100 Weat...		66500 · Salarie...	-3,581.04	-3,581.04
Total 62150 · Contract Counseling								-3,581.04	-3,581.04
Total 62100 · Contract Services								-3,581.04	-3,581.04
<b>65000 · Operations</b>									
<b>65040 · Supplies</b>									
Check	01/28/2021	EFT	Uline	sensory court	100 Weat...		10100 · Childre...	-191.02	-191.02
Check	02/24/2021	EFT	Amazon	Counseling su...	100 Weat...		10100 · Childre...	-19.99	-211.01
Check	02/25/2021	EFT	Hobby Lobby	counseling mi...	100 Weat...		10100 · Childre...	-121.45	-332.46
Check	02/26/2021	EFT	Amazon	weighted blank...	100 Weat...		10100 · Childre...	-49.99	-382.45
Check	05/05/2021	EFT	PAR	Counseling as...	100 Weat...		10100 · Childre...	-347.76	-730.21
Check	05/20/2021	1516	Uline	office and FI s...	100 Weat...		10100 · Childre...	-302.14	-1,032.35
Check	05/27/2021	credit	Amazon	office supplies ...	100 Weat...		10100 · Childre...	-346.62	-1,378.97
Check	05/27/2021	credit	Amazon	puppets for co...	100 Weat...		10100 · Childre...	-39.99	-1,418.96
Total 65040 · Supplies								-1,418.96	-1,418.96
Total 65000 · Operations								-1,418.96	-1,418.96
<b>TOTAL</b>								<b>-5,000.00</b>	<b>-5,000.00</b>

# Fy 21 Budget

## REVENUE:

	Total Budget	VOCA	HHSC	OVAG	UNITED WAY	Restricted Funds	Unrestricted Funds	TOTAL
VOCA	\$ 246,635.06	\$ 246,635.06						\$ 246,635.06
HHSC	\$ 195,374.57		\$ 195,374.57					\$ 195,374.57
OVAG								\$ -
UNITED WAY	\$ 10,000.00				\$ 10,000.00			\$ 10,000.00
RESTRICTED FUNDS	\$ 74,000.00					\$ 74,000.00		\$ 74,000.00
UNRESTRICTED FUNDS	\$ 46,167.15						\$ 46,167.15	\$ 46,167.15
UMBRELLA FUNDS (if applicable)								\$ -
<b>TOTAL REVENUE:</b>	<b>\$ 572,176.78</b>	<b>\$ 246,635.06</b>	<b>\$ 195,374.57</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>	<b>\$ 74,000.00</b>	<b>\$ 46,167.15</b>	<b>\$ 572,176.78</b>

## EXPENSES:

### SALARIES:

Executive Director	\$ 67,000.00		\$ 60,300.00				\$ 6,700.00	\$ 67,000.00
MDT Coordinator	\$ 52,500.00		\$ 52,500.00					\$ 52,500.00
Forensic Interviewer/Family Advocate	\$ 53,000.00	\$ 53,000.00						\$ 53,000.00
Forensic Interviewer/Family Advocate	\$ 52,000.00	\$ 52,000.00						\$ 52,000.00
Forensic Interviewer/Family Advocate	\$ -	\$ -						\$ -
Therapist	\$ 57,000.00	\$ 57,000.00						\$ 57,000.00
Therapist	\$ 13,756.70	\$ 13,756.70						\$ 13,756.70
Office Manager	\$ 9,600.00	\$ -	\$ 9,600.00					\$ 9,600.00

### FRINGE BENEFITS:

Executive Director	\$ 14,872.56		\$ 13,385.30				\$ 1,487.26	\$ 14,872.56
MDT Coordinator	\$ 13,169.16		\$ 13,169.16					\$ 13,169.16
Forensic Interviewer/Family Advocate	\$ 13,078.08	\$ 13,078.08						\$ 13,078.08
Forensic Interviewer/Family Advocate	\$ 12,426.00	\$ 12,426.00						\$ 12,426.00
Forensic Interviewer/Family Advocate	\$ -	\$ -						\$ -
Therapist	\$ 12,974.28	\$ 12,974.28						\$ 12,974.28
Therapist	\$ -							\$ -
Office Manager	\$ 400.00		\$ 400.00					\$ 400.00



**PROFESSIONAL/CONSULTANT SERVICES**

Audit	\$ 6,500.00		\$ 6,500.00						\$ 6,500.00
Therapy	\$ 98,400.00					\$ 10,000.00	\$ 74,000.00	\$ 14,400.00	\$ 98,400.00
Bookkeeping	\$ 2,100.00		\$ 1,500.00					\$ 600.00	\$ 2,100.00
Legal	\$ -								\$ -
Technology	\$ 12,000.00	\$ 6,000.00	\$ 6,000.00						\$ 12,000.00
Translation Services	\$ -								\$ -
Other	\$ -								\$ -
<b>TRAVEL AND TRAINING</b>	<b>\$ 3,500.00</b>		<b>\$ 3,500.00</b>						<b>\$ 3,500.00</b>

**EQUIPMENT:**

Computers	\$ -								\$ -
Forensic Interview	\$ -								\$ -
Medical Equipment	\$ -								\$ -
Security Equipment	\$ -								\$ -
Other	\$ -								\$ -
<b>SUPPLIES:</b>	<b>\$ 5,500.00</b>	\$ 600.00	\$ 4,220.11					\$ 679.89	<b>\$ 5,500.00</b>

**OPERATIONAL:**

Postage	\$ -								\$ -
Printing	\$ 5,000.00	\$ 2,400.00	\$ 2,400.00					\$ 200.00	\$ 5,000.00
Telephone/Internet	\$ 9,600.00	\$ 4,800.00	\$ 4,800.00						\$ 9,600.00
Utilities (Electricity/Water)	\$ 12,000.00	\$ 6,000.00	\$ 6,000.00						\$ 12,000.00
Insurance	\$ 17,000.00	\$ 9,000.00	\$ 7,500.00					\$ 500.00	\$ 17,000.00
Building Repair and Maintenance	\$ 3,000.00							\$ 3,000.00	\$ 3,000.00
Janitorial Services									\$ -
Landscaping	\$ 4,800.00	\$ 2,400.00	\$ 2,400.00						\$ 4,800.00
Dues/Memberships/Subscriptions	\$ 3,500.00							\$ 3,500.00	\$ 3,500.00
Food & Beverage	\$ -								\$ -
Event/Gala Expense	\$ 15,000.00							\$ 15,000.00	\$ 15,000.00
Advertising	\$ -								\$ -
Other	\$ 2,500.00	\$ 1,200.00	\$ 1,200.00					\$ 100.00	\$ 2,500.00

**TOTAL EXPENSES:** \$ 572,176.78 \$ 246,635.06 \$ 195,374.57 \$ - \$ 10,000.00 \$ 74,000.00 \$ 46,167.15 \$ 572,176.78

# 1. OMS - Initial Visit Caregiver Survey

## Experience Summary

Filters

ncald: 9249

state: Texas

region: Southern

Survey Date: Sep 1, 2020 to Jun 10, 2021

Center/Location: All

Language: All

Child Gender: All

Child Race/Ethnicity: All

Child Age: All

### Center/Location

### State

Children's Advocacy Center of Parker County

36

Texas

36

1. I believe my child felt safe at the Center. 36 Responses

Strongly Agree 91.7%

Somewhat Agree 8.3%

Question 1 - Optional Comments

No data found - your filters may be too exclusive!

2. The Center staff made sure I understood the reason for our visit to the Center. 36 Responses

Strongly Agree 100.0%

Question 2 - Optional Comments

No data found - your filters may be too exclusive!

3. When I came to the Center, my child and I were greeted and received attention in a timely manner. 36 Responses

Strongly Agree 100.0%

Question 3 - Optional Comments

No data found - your filters may be too exclusive!

4. I was given information about the services and programs provided by the Center. 36 Responses

Strongly Agree 100.0%

Question 4 - Optional Comments

No data found - your filters may be too exclusive!

5. My questions were answered to my satisfaction. 36 Responses

Strongly Agree 97.2%

Question 5 - Optional Comments

No data found - your filters may be too exclusive!

6. The process for the interview of my child at the center was clearly explained to me. 36 Responses

Strongly Agree 100.0%

Question 6 - Optional Comments

No data found - your filters may be too exclusive!

7. I was given information about possible behaviors I might expect from my child in the days and weeks ahead. 36 Responses

Strongly Agree 94.4%

Question 7 - Optional Comments

No data found - your filters may be too exclusive!

Somewhat Agree 5.6%

8. The staff members at the Center were friendly and pleasant. 36 Responses

Question 8 - Optional Comments

Strongly Agree 100.0%

No data found - your filters may be too exclusive!

9. After our visit at the Center, I feel I know what to expect with the situation facing my child and me. 36 Responses



10. The Center staff provided me with resources to support my child and respond to his or her needs in the days and weeks ahead. 36 Responses



11. Did someone at the Center give you information about how to get services like counseling or family support for YOUR CHILD? 36 Responses



13a. Would you have liked additional services for YOUR CHILD that were not offered by the Center? 36 Responses



14a. Would you have liked additional services for YOURSELF that were not offered by the Center? 36 Responses



Question 9 - Optional Comments

No data found - your filters may be too exclusive!

Question 10 - Optional Comments

No data found - your filters may be too exclusive!

12. Did someone at the Center give you information about how to get services like counseling or family support for YOURSELF? 36 Responses



13b. If yes, what types of services would you have liked for YOUR CHILD?

No data found - your filters may be too exclusive!

14b. If yes, what types of services would you have liked for yourself?

No data found - your filters may be too exclusive!

Q16a. Was there anything that the Center staff could have done better to help you or your child? 36 Responses



16b. If yes, please tell us what the Center staff could have done better to help you or your child.

March 11, 2021 6:40 PM ...

I would of liked that there was some kind of support for my son.

No more results to show

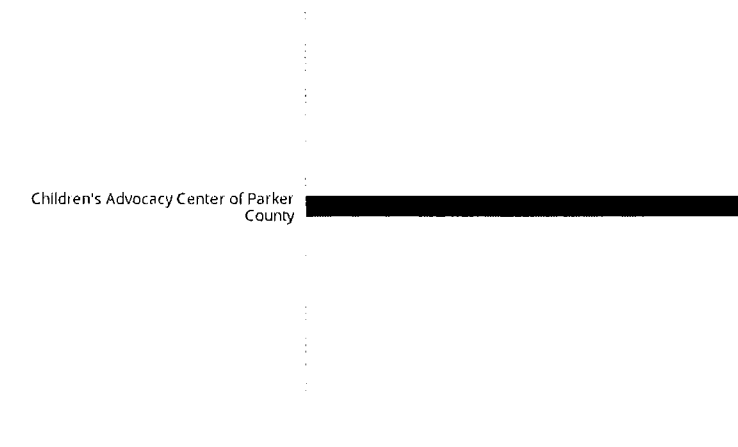
## 2. OMS - Caregiver Follow-Up Survey

### Experience Summary

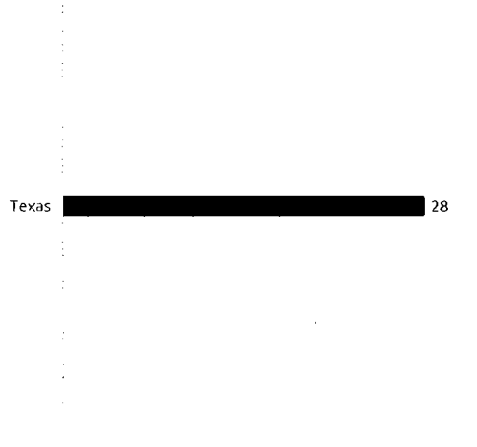
**Filters** ncalid: 9249 state: Texas region: Southern Survey Date: All Time Center/Location: All Language: All

Child Gender: All Child Race/Ethnicity: All Child Age: All

#### Center/Location



#### State



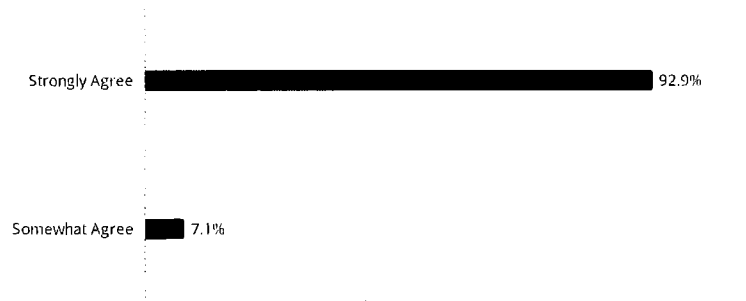
1. The staff members at the Center have been friendly and pleasant. 28 Responses



#### Question 1 - Optional Comments

- ... All staff very welcoming and pleasant at each visit ...
- ... Very kind and feel safe ...

2. As a result of our contact with the Center, we knew what to expect in the days and weeks that followed. 28 Responses



#### Question 2 - Optional Comments

- ... Emails, calls and message reminders were always provided. ...
- ... No more results to show ...

3. Since my first contact with the Center, Center staff has been available to answer any questions I had. 28 Responses

Strongly Agree 100%

### Question 3 - Optional Comments

No data found - your filters may be too exclusive!

4. Overall, the services we have received from the Center have been helpful to me and my child. 28 Responses

Strongly Agree 100.0%

### Question 4 - Optional Comments

...

We couldn't make it without yall.

No more results to show

5. I feel I have received information that has helped me understand how I can best keep my child safe in the future. 28 Responses

Strongly Agree 100.0%

### Question 5 - Optional Comments

...

The counseling process helped my daughter process years of previous abuse that we were unaware of before her adoption. We now understand the impact of complex trauma and how we can support her as she continues to process her narrative and continual emotional healing

No more results to show

6. I feel that the Center has done everything it can to assist my child and me. 28 Responses

Strongly Agree 100.0%

### Question 6 - Optional Comments

...

Our family is deeply appreciative of the time and attention received by our counselors. Both ladies helped us process and heal through a very painful experience.

No more results to show

7. If I knew anyone else who was dealing with a situation like the one my family faced, I would tell that person about the Center. 28 Responses

Strongly Agree 100.0%

8a. Did someone at the Center give you information about how to get services like counseling or family support for YOUR CHILD? 26 Responses

Yes 100.0%

## Question 7 - Optional Comments

I will always recommend the Center to any family.

Amber has been awesome. My child actually opened up to her.

No more results to show

8b. If yes, has YOUR CHILD used any of those services? 26 Responses

Yes 96.2%

I Don't Know 3.8%

8c. If NO, please tell us the reason(s) YOUR CHILD has NOT used the services. Check all that apply. 0 Responses

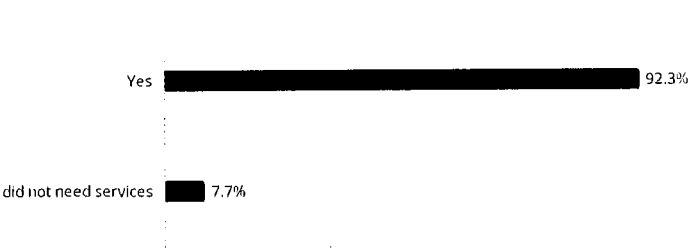
No data found - your filters may be too exclusive!

Other reasons CHILD has not used services

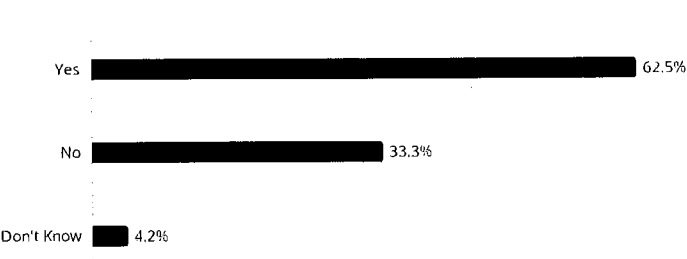
No data found - your filters may be too exclusive!



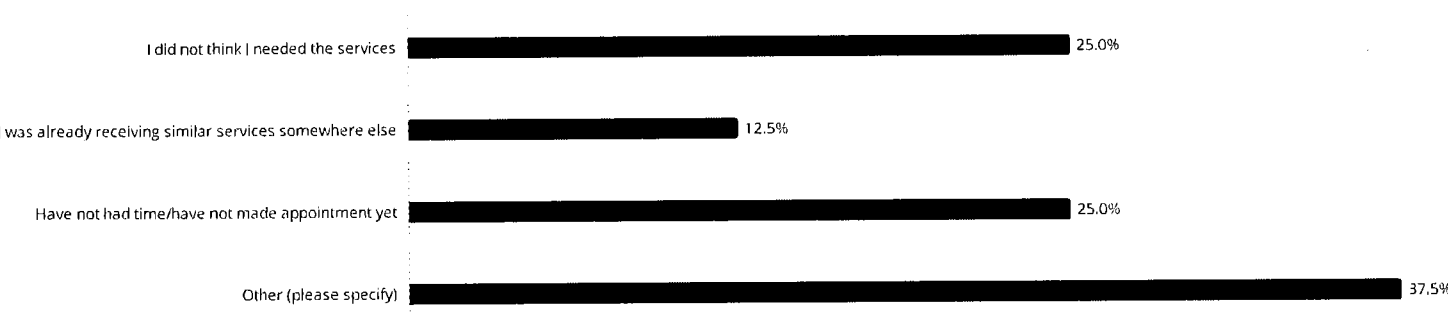
9a. Did someone at the Center give you information about how to get services like counseling or family support for YOURSELF? 26 Responses



9b. If yes, have YOU used any of those services? 24 Responses



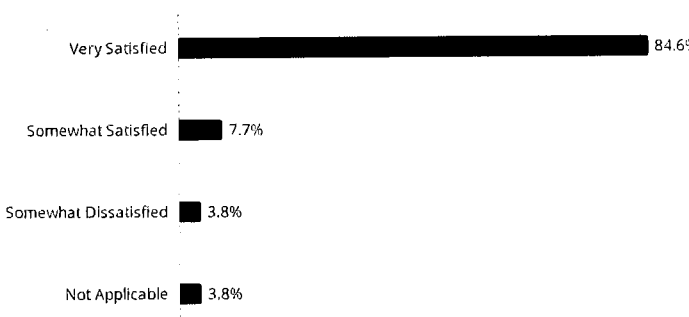
9c. If NO, please tell us the reason(s) why YOU have NOT used the services. Check all that apply. 8 Responses



Other reasons CAREGIVER has not used services

- did not use because of covid
- seeing if it is needed

10a. Forensic Interview - Caregiver Satisfaction 26 Responses

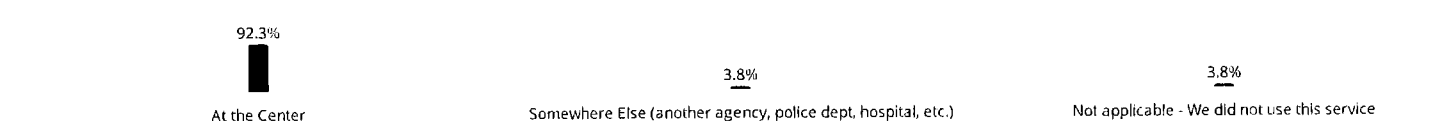


10a. Forensic Interview - Optional Comments

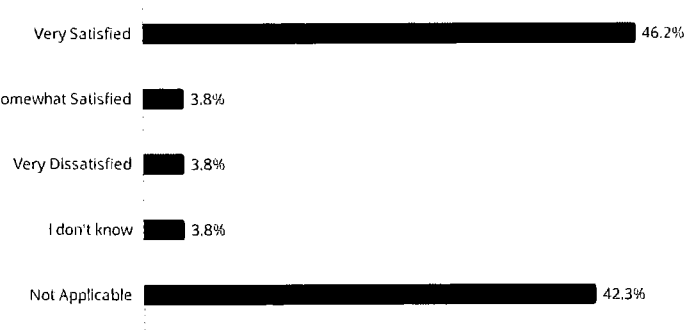
She felt comfortable and always has

No more results to show

Location of Forensic Interview 26 Responses



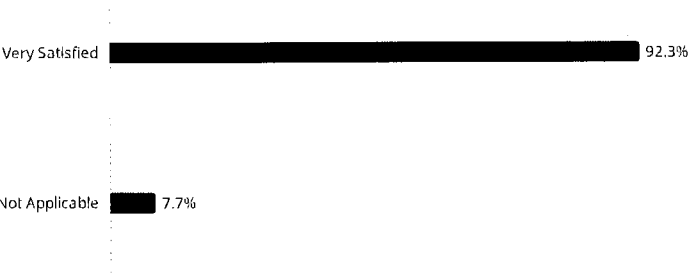
10b. Medical Exam - Caregiver Satisfaction 26 Responses



Location of Medical Exam 26 Responses



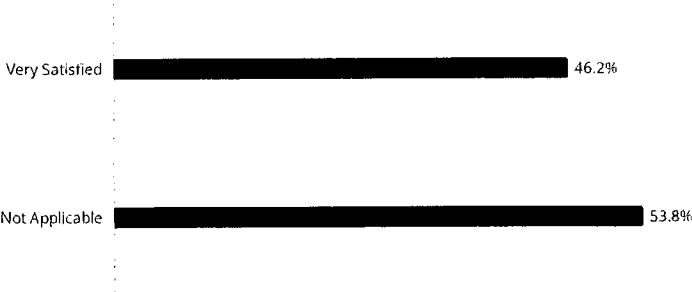
10c. Mental Health Services for YOUR CHILD - Caregiver Satisfaction 26 Responses



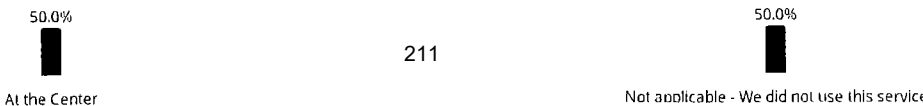
Location of CHILD Mental Health Services



10d. Mental Health Services for YOURSELF - Caregiver Satisfaction with Service 26 Responses



Location of CAREGIVER Mental Health Services 26 Responses



10b. Medical Exam - Optional Comments

- Scheduled for May
- Cook Children's
- No more results to show

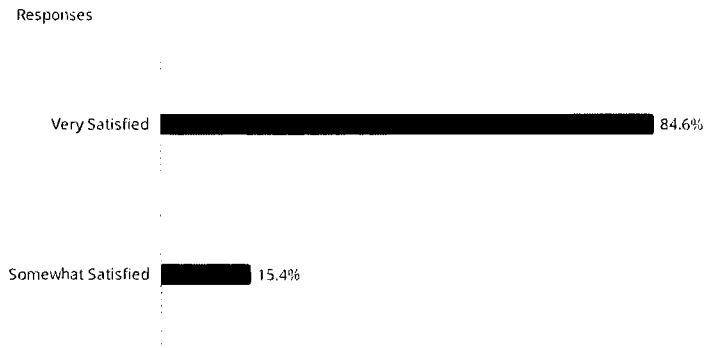
10c. Mental Health Services for YOUR CHILD - Optional Comments

- Our daughter's counselor at the Center continues to work with her and has helped our daughter process and begin healing. We are so thankful for all her counselor has done for our daughter
- Helped her learn to say no and stay safe

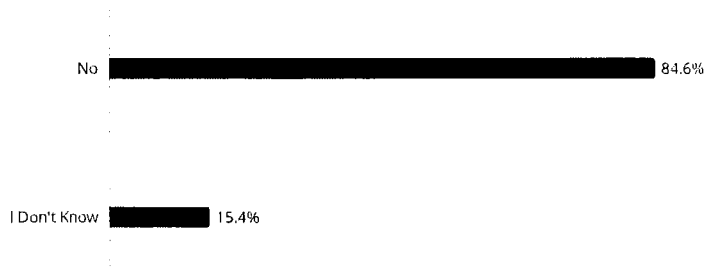
10d. Mental Health Services for YOURSELF - CAREGIVER - Optional Comments

- The counselor my husband and I worked with is an outstanding and well trained therapist. She walked with us as we processed our situation and she provided us a safe place to feel and talk. She has been a gift.
- Amber gives feedback as much as she can, I just wish I knew more about was being said but understand the legalities.

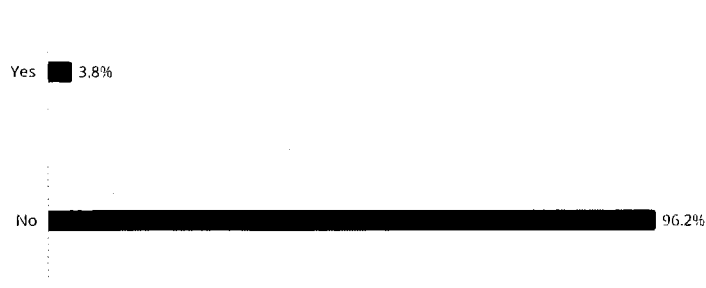
### 10e. Info/Updates on Status of Child's Case - Caregiver Satisfaction 26 Responses



### 11a. Would you have liked additional services for YOUR CHILD that were not offered by the center? 26 Responses



### 12a. Would you have liked additional services for YOURSELF that were not offered by the Center? 26 Responses



### 14a. Was there anything that the Center staff could have done better to help you or your child? 26 Responses



### 10e. Info/Updates on Status of Child's Case - Optional Comments

...

Just wish we knew more but I know it takes time.

...

Nothing with the CAC - Just not hearing much from the investigating detective.

...

### 11b. If yes, please specify what additional services you would have liked for YOUR CHILD.

...

No data found - your filters may be too exclusive!

### 12b. If yes, please specify what additional services you would have liked for YOURSELF.

...

I believe a parent group would be very helpful.

No more results to show

### 14b. If yes, please tell us what the center staff could have done better to help.

...

No data found - your filters may be too exclusive!

See broader comments about what caregivers appreciated most about the Center (#13) and any other feedback (#15) on the Comments tab.

# DOSS HERITAGE



# Application/Request for City of Weatherford Hotel Occupancy Tax (HOT) Revenue

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Date 6/2/2021

## Organization Information

Name Doss Heritage and Culture Center

Address Mailing P.O.Box 215 Physical 1400 Texas Drive Weatherford, Texas 76086

Contact Name Amanda Edwards Phone (817)599-6168

URL for event /activity/facility/organization www.dosscenter.org

Tax Status: Non Profit ☒ For Profit ☐

Tax ID # 20-3011216

Organization Creation Date March 9th, 2005

## Purpose/Mission of Organization

The Mission of the James and Dorothy Doss Heritage and Culture Center is to collect,  
preserve, and interpret the history of Parker County through cultural and educational  
events that raise awareness and pride in our western heritage.

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## Request Information

This request is for: (Please check one and provide applicable information)

\_\_\_\_\_ annual funding for the year of 2021-2022.

☒ a special event/activity/facility named Pioneer Heritage Festival.

If an event, it will be held on Oct 1, 2022, and this will be the \_

5th Annual \_\_\_\_\_ time this event has been held.

Has the Organization used HOT funds for this in the past? ☒ (Yes/No)

If yes, please describe the objectives of the event or program for which funds were used in the past, and how those objectives were met utilizing the City's dollars:

For the past three years we have used HOT funds to help put on the Pioneer Heritage Festival. Our 4th annual Pioneer Heritage Festival will be held October 2nd, 2021. Even in the midst of a pandemic this event brought people in from across the state. In 2020, we had families coming from places like Greenville, Texas because they wanted to come and experience pioneer culture and see what our community has to offer. HOT funds over the last four years have been used to help us with advertising, entertainment, and a few infrastructure costs in the first year. This year HOT funds will be used strictly for advertising and entertainment costs. We have secured outside funding for infrastructure costs and other expenses. Last year we were able to match the HOT funds dollars with sponsor dollars to continue to grow the festival. This year (2021) we are planning for over 1000 in attendance. In addition to advertising to promote tourism this festival also meets the two-part test because it uses our Pioneer Cabin Park for activities to promote historical restoration and preservation. In 2022, we are planning to announce the grand opening and completion of Pioneer Cabin Park at the 2022 Pioneer Heritage Festival. We will be celebrating our 5th year of the festival and the opening of our new living history park for the community to enjoy and promote tourism.

Describe the scope and specific objectives of the event for which funding is being requested:

In 2022, we are requesting \$5000 for our 5th Annual Pioneer Heritage Festival. This will be an exciting year for the festival as we are scheduled to open Pioneer Cabin Park. We will have handmade artisans, local entertainment, local food, and lots of activities for children and families. The festival is a free event for the public and we will continue to encourage festival attendees to bring a non perishable food item for our Alicia Pittman Memorial Food Drive benefiting the Center of Hope. Alicia Pittman was a founding member of the Pioneer Heritage Festival Committee who passed away in 2020. With our event falling on First Monday weekend we also plan to continue to promote that visitors can go and see an open air market that has been around since the days of the pioneers who lived in the cabins and explore other areas of Weatherford. Our marketing for 2022 will focus on making the festival a weekend destination to Weatherford.

*Application/Request for City of Weatherford Hotel Occupancy Tax (HOT) Revenue  
Effective May 1, 2021*

Detail in brief how the funds will be used:

We have attached a breakdown of how the requested funds will be used. 60% of the funding requested will be used for advertising and marketing. We plan to continue to expand our marketing throughout the State of Texas. We will be running ads for "A weekend out West" highlighting the festival, First Monday, and an entire weekend celebrating history. We will use state wide publication such as *Texas Highways Magazine*. 40% of the funding will be used for entertainment. We plan to match any fund received from HOT funds with sponsorship dollars to help continue to grow the festival.

How does the organization plan to directly enhance and promote tourism and the convention and hotel industry in the City of Weatherford through the use of HOT funds (Part-One Test)?

For the past three years and planning to continue in 2021, this event is our annual draw for tourism that celebrates our heritage! Pioneer Heritage Festival is an all day, free festival that allows people from all over the state to come and experience pioneer life, play pioneer games with their kids and grandkids, tour historic cabins, in a safe family friendly atmosphere. Vendors for this event come from across the state and stay in hotels and motels as well as guests that choose to make this festival one of their yearly getaways. We also meet the two part test in that we are promoting historic preservation which is another part of the HOT funds test.

*Application/Request for City of Weatherford Hotel Occupancy Tax (HOT) Revenue  
Effective May 1, 2021*

Which of the following statutory categories apply to this funding request and why (Part-Two Test)?

- ☐ Convention center facilities or visitor information centers
- ☐ Registration of convention delegates
- ☒ Advertising and conducting solicitations and promotional programs to attract tourists and convention delegates
- ☒ Promotion of the arts
- ☒ Historical restoration and preservation projects or activities
- ☐ Event expenses related to sporting events which substantially increase economic activity at hotels
- ☐ Transportation systems

The Spirit of the West Art Show takes place during the Pioneer Heritage Festival. It draws artists from across the region and last year even had entries from as far as Colorado.

**Funding Request**

In-kind services requested? \_\_\_\_\_

Amount of HOT funds requested? \$5000

Desired payout schedule?      One-Time ☒      Quarterly ☐      Monthly ☐



## Economic Impact

How does the organization expect to use other Weatherford businesses while carrying out the purpose/mission of the organization or event (printing, catering, rentals, etc.)?

We strive to work with local vendors as much as possible for all of our museum events and operational expenses. From rentals to local food vendors we try and keep all of our expenses community driven. We also allow non-profit groups to have booths at the festival to promote other community activities. We use a local restaurant to cater our Pioneer Picnic. We have a community food drive instead of charging admission. We also use the Weatherford Farmer's Market for all of our fall decor and pumpkins.

What is the expected attendance or draw of visitors for your organization or event?

1000-2000

How many of those would your organization expect to use Weatherford hotels, motels, inns, or bed-and-breakfast establishments? 50-100

How many nights will they stay? 1-2

How will your organization measure the impact of your organization/event on area hotel activity? Visitor Surveys, address data from pre-sold lunch tickets

Please list the amount financially committed to each media outlet your organization plans to use (you will be required to attach all receipts to the post-funding report, so please keep those):

Paid Advertising:	<u>\$1500</u>	Newspaper:	<u>\$</u>
Radio:	<u>\$</u>	TV:	<u>\$</u>
Direct Mailings to Out-of-Town Recipients			<u>\$</u>
Press Releases:	<u>\$</u>	Other	<u>\$ \$1500 (online)</u> Sponsored posts, web banner ads, etc.

What specific geographic areas do your advertising materials and promotions reach?

Texas and surrounding States ( focusing on New Mexico and Oklahoma)

How many individuals located in another city/county will your proposed marketing reach?

5000-10000

*Application/Request for City of Weatherford Hotel Occupancy Tax (HOT) Revenue  
Effective May 1, 2021*

**Please file this completed form along with the following attachments to:**

Dawn Brooks  
City of Weatherford, Finance Department  
303 Palo Pinto Street  
Weatherford, Texas 76086

Or email to [dbrooks@weatherfordtx.gov](mailto:dbrooks@weatherfordtx.gov)

**Attachments required:**

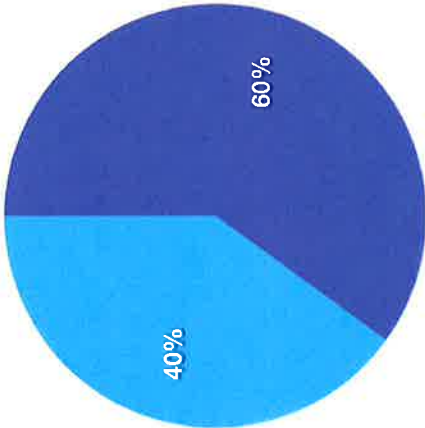
- Detailed, line-item budget of how the requested funds will be used
- Complete financial statements (balance sheet and income statement) for the requesting organization for the past one (1) fiscal year
- A breakdown of how the organization will fund its overall operations for the upcoming fiscal year (grants, donations, customer charges, etc. – please do not include potential City of Weatherford funding in this breakdown)
- Any records demonstrating the number of patrons the organization and/or proposed event has attracted to the area and, more specifically, the number of patrons that have occupied hotel rooms within Weatherford city limits as a direct result of activities of the requesting organization and/or proposed event.
- Please attach a post-funding report, if applicable.

2022 HOT Funds Proposed Breakdown \$5,000



DHCC HOT FUNDS Budget 2022			
TOTAL BUDGET	HOT FUNDS BUDGET	USE OF HOT FUNDS DOLLARS	
MARKETING AND ADVERTISING	\$3000.00	\$3000.00	A mixture of print, news releases, and online ads the three months leading up to the event the first weekend of October. After four successful years we want to expand our reach to neighboring states as well as Texas
ENTERTAINMENT	\$5000.00	\$2000.00	\$2000 of the \$5000 entertainment budget will be paid out of HOT funds. We will have entertainment throughout the day as well as a local headliner at our Pioneer Picnic.
ACTIVITIES AND GAMES/ INFRATSTRUCTURE	\$7000.00	No HOT Funds	Funding for children's areas, activities and games throughout the day, and infrastructure provided by Sponsors.
PIONEER PICNIC	\$5000.00	No HOT Funds	A ticketed picnic serving local food.
CHILDREN'S KITS	\$2000.00	No HOT Funds	Take home activities kits for kids to continue learning about Pioneer Heritage
	\$22000.00	\$5,000.00	

Request Breakdown





To the Board of Trustees of  
The James and Dorothy Doss Heritage Center  
Weatherford, TX

Management is responsible for the accompanying financial statements of The James and Dorothy Doss Heritage Center (a non-profit corporation), which comprise the statement of financial position as of December 31, 2020 and 2019 and the related statements of activities for the one month and Twelve Months then ended in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements or were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all of the disclosures, including disclosing the change in net assets with donor restrictions separate from the change in net assets without donor restrictions and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Organization's financial position, change in net assets and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to The James and Dorothy Doss Heritage Center.

*George Morgan & Sneed P.C.*

Weatherford, Texas  
February 02, 2021

**George, Morgan & Sneed, P.C.**

1849 Wall Street | Weatherford, TX 76086-6298 | Phone 817.594.2704 | Fax 817.599.7389

[www.gms-cpa.com](http://www.gms-cpa.com)

# The James and Dorothy Doss Heritage Center

## Statements of Financial Position

December 31, 2020 and 2019

	<b>ASSETS</b>	
	<u>2020</u>	<u>2019</u>
<b>Unrestricted Assets</b>		
<b>Cash &amp; Cash Equivalents</b>		
Cash - Gift Shop	\$ 100.00	\$ 100.00
Cash - Admin Office	238.95	268.95
Texas Bank - Operating	19,378.55	18,317.15
<b>Total Cash &amp; Cash Equivalents</b>	<u>19,717.50</u>	<u>18,686.10</u>
<b>Other Current Assets</b>		
Inventory - Gift Shop	17,708.97	18,139.88
Artifacts	242,303.94	242,303.94
Undeposited Funds	2,085.19	1,915.19
<b>Total Other Current Assets</b>	<u>262,098.10</u>	<u>262,359.01</u>
<b>Fixed Assets</b>		
Equipment	41,143.95	41,143.95
Pioneer Cabin Park	627,789.69	360,570.69
Leasehold Improvements	3,857.76	3,857.76
Furniture & Fixtures	35,273.69	33,963.04
Office Equipment	29,210.90	29,210.90
Less: Accumulated Depreciation	(158,438.96)	(135,883.06)
<b>Total Fixed Assets</b>	<u>578,837.03</u>	<u>332,863.28</u>
<b>Total Unrestricted Assets</b>	860,652.63	613,908.39
<b>Restricted Assets</b>		
Texas Bank - Log Cabins	15,899.96	25,105.26
Texas Bank - Hotel OT	5,828.51	11,524.87
Texas Bank - Education	28,013.08	18,751.45
CD - Texas Bank	15,863.84	15,615.51
<b>Total Restricted Assets</b>	<u>65,605.39</u>	<u>70,997.09</u>
<b>Total Assets</b>	<u>\$ 926,258.02</u>	<u>\$ 684,905.48</u>

# The James and Dorothy Doss Heritage Center

## Statements of Financial Position

December 31, 2020 and 2019

### LIABILITIES AND NET ASSETS

#### Liabilities

Health Insurance Payable	\$ 221.22	\$ 140.82
Sales Tax Payable	83.50	38.96
Due To Civic Development	36,734.52	13,512.55
<b>Total Liabilities</b>	<u>37,039.24</u>	<u>13,692.33</u>

#### Net Assets

Net Assets With Donor Restrictions	120,604.91	135,479.21
Net Assets Without Donor Restrictions	814,764.24	653,765.22
Increase (Decrease) in Net Assets	(46,150.37)	(118,031.28)
<b>Total Net Assets</b>	<u>889,218.78</u>	<u>671,213.15</u>

<b>Total Liabilities and Net Assets</b>	<u>\$ 926,258.02</u>	<u>\$ 684,905.48</u>
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# The James and Dorothy Doss Heritage Center

## Statements of Activities For the One Month and Twelve Months Ended December 31, 2020 and 2019

	<u>Current Period This Year</u>	<u>Current Period Last Year</u>	<u>Year-to-Date This Year</u>	<u>Year-to-Date Last Year</u>
<b>Revenues</b>				
<b>Facility Rental Income</b>				
Facility Rental (Deposits/Misc)	\$ -	\$ -	\$ -	\$ 2,650.00
Heritage Hall Rentals	1,108.28	5,680.00	29,545.43	51,530.00
Classroom/Meeting Room Rentals	-	125.00	943.10	4,325.00
Wedding Rentals	-	378.00	-	2,083.00
<b>Total Facility Rental Income</b>	<u>1,108.28</u>	<u>6,183.00</u>	<u>30,488.53</u>	<u>60,588.00</u>
<b>Hotel Funds Income</b>				
Hotel/Motel Tax	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>
<b>Total Hotel Funds Income</b>	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>
<b>Other General Income</b>				
Contributions	25,200.00	20,800.00	257,022.11	277,450.46
Donation Box Income	535.00	439.00	1,061.00	2,179.00
Sponsorships	-	-	12,250.00	-
Advances from Civic Development	10,000.00	10,000.00	120,000.00	120,000.00
Brick Revenue	-	-	-	100.00
Partner Memberships	-	2,800.00	2,775.00	7,125.00
Admission Fees	-	1,251.00	909.00	5,634.00
Fundraising & Events Income	-	(0.09)	19,480.67	4,700.00
Education/ Programs	-	-	4,605.22	50,883.11
Gift Shop	-	7,036.99	581.35	8,394.98
<b>Other General Income</b>	<u>35,735.00</u>	<u>42,326.90</u>	<u>418,684.35</u>	<u>476,466.55</u>
<b>Designated Income</b>				
Pioneer Cabin Park	<u>830.00</u>	<u>100.00</u>	<u>112,320.00</u>	<u>43,984.18</u>
<b>Total Designated Income</b>	<u>830.00</u>	<u>100.00</u>	<u>112,320.00</u>	<u>43,984.18</u>
<b>Total Revenues</b>	<u>42,673.28</u>	<u>53,609.90</u>	<u>566,492.88</u>	<u>586,038.73</u>
<b>Cost of Goods Sold</b>				
Gift Shop Items/Supplies	-	18.00	423.41	(6,861.21)
<b>Total Cost of Goods Sold</b>	<u>0.00</u>	<u>18.00</u>	<u>423.41</u>	<u>(6,861.21)</u>
<b>Gross Profit</b>	<u>42,673.28</u>	<u>53,591.90</u>	<u>566,069.47</u>	<u>592,899.94</u>

# The James and Dorothy Doss Heritage Center

## Statements of Activities For the One Month and Twelve Months Ended December 31, 2020 and 2019

	Current Period This Year	Current Period Last Year	Year-to-Date This Year	Year-to-Date Last Year
<b>Facility Rental Expenses</b>				
Contract Labor	-	-	1,268.00	550.00
Supplies	-	488.00	1,298.13	1,520.20
<b>Total Facility Rental Expenses</b>	0.00	488.00	2,566.13	2,070.20
<b>Education Expenses</b>				
Adult Programs - Education	-	50.00	121.82	2,103.52
Contract Labor - Education	-	-	269.00	8,082.50
Salary - Education	3,525.50	3,642.08	17,188.65	32,450.39
Supplies	200.69	549.92	10,422.04	26,505.11
<b>Total Education Expenses</b>	3726.19	4242.00	28,001.51	69,141.52
<b>Events &amp; Fundraising Expenses</b>				
Advertising/Marketing	-	-	452.34	376.00
Contract Labor - Events	-	165.00	140.00	1,704.00
Supplies	45.79	7,740.00	1,525.35	9,929.12
Fundraising Expenses	-	-	454.65	220.00
<b>Total Events &amp; Fundraising Expenses</b>	45.79	7,905.00	2,572.34	12,229.12
<b>Exhibits Expenses</b>				
Repairs & Maintenance - Exhibits	-	-	334.76	139.71
Supplies	110.41	-	9,372.68	1,349.51
<b>Total Exhibits Expenses</b>	110.41	0.00	9,707.44	1,489.22
<b>Hotel Funds Expenses</b>				
Contract Labor	-	-	3,599.00	2,850.00
Supplies	-	-	2,219.02	1,829.66
<b>Total Hotel Funds Expenses</b>	0.00	0.00	5,818.02	4,679.66
<b>Pioneer Cabin Park Expenses</b>				
Advertising/Marketing	-	-	-	955.47
Construction / Improvements	-	53,454.00	125,422.20	158,536.97
Professional Services	-	-	-	12,011.00
Supplies	-	-	2,919.59	4,335.50
<b>Total Pioneer Cabin Park Expenses</b>	0.00	53,454.00	128,341.79	175,838.94
<b>General &amp; Admin Expenses</b>				
Advertising/Marketing	1,013.66	-	1,814.64	9.63
Bank & Merchant Fees	0.83	425.03	2,494.90	3,338.56
Board Meeting Expenses	-	76.44	1,006.34	728.74

See Accountant's Compilation Report



# The James and Dorothy Doss Heritage Center

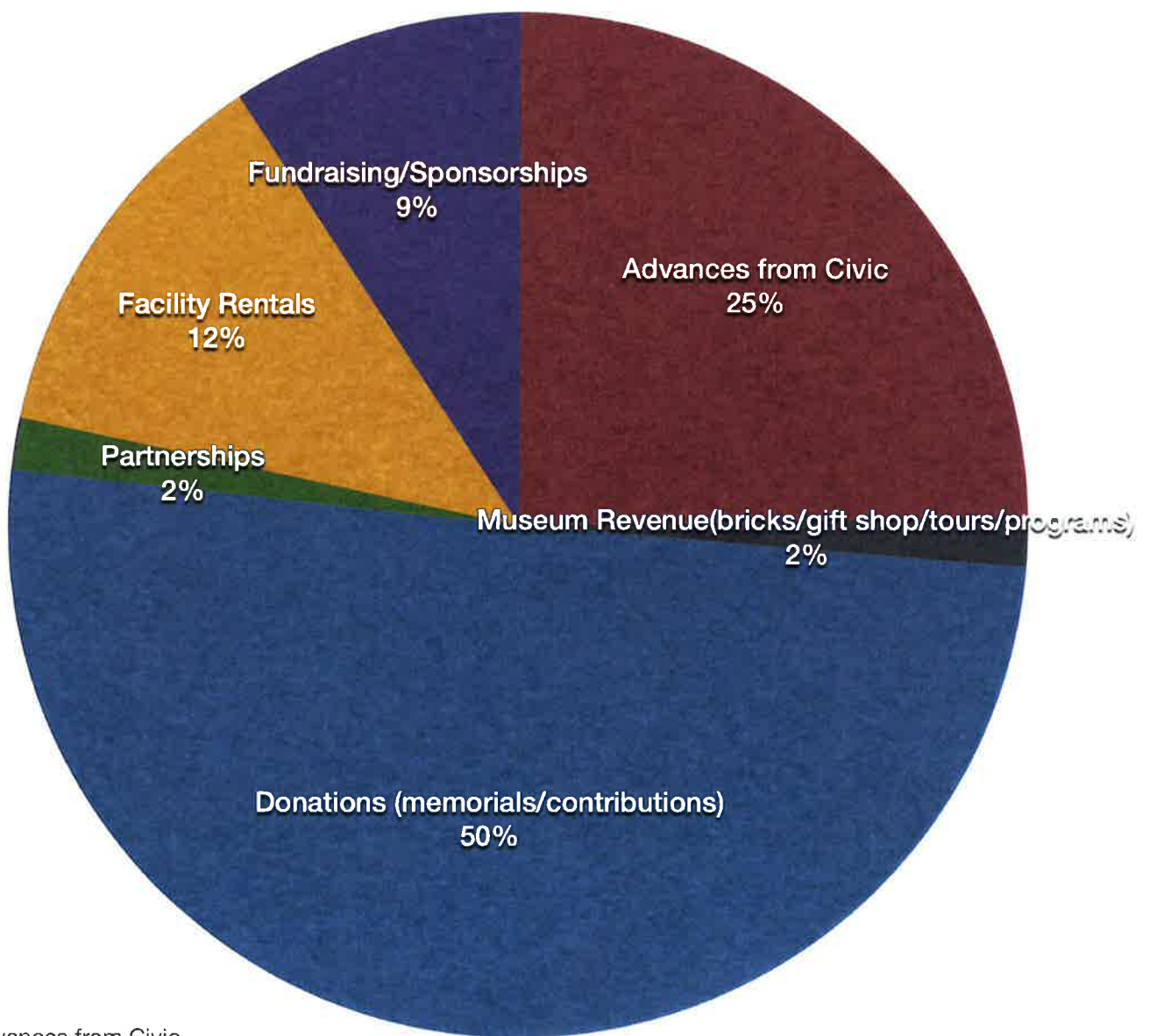
## Statements of Activities For the One Month and Twelve Months Ended December 31, 2020 and 2019

	Current Period This Year	Current Period Last Year	Year-to-Date This Year	Year-to-Date Last Year
Depreciation Expense	1,852.90	1,708.68	19,372.90	15,938.40
Disaster Expense	22.40	-	4,530.09	-
Dues & Subscriptions	360.54	366.54	5,540.70	4,161.84
Employee Benefits - Insurance	-	-	127.14	62.76
Employee Benefits - Life Insurance	-	-	-	127.14
Insurance - General Liab/Umbrella	602.38	-	26,278.28	24,768.00
Insurance - Workmans Comp	144.98	304.02	1,594.88	916.69
Janitorial Expense	150.91	223.23	1,060.67	1,774.47
Janitorial - Cleaning Service	800.00	800.00	9,687.50	9,600.00
Office Equipment Lease	471.79	467.84	5,627.55	6,339.79
Office Expenses	466.91	1,885.43	3,742.74	2,623.24
Payroll Expense	19,439.60	20,187.48	231,780.34	226,377.70
Payroll Tax Expenses	1,418.61	1,542.59	17,835.50	19,205.14
Postage & Shipping	231.92	-	449.67	282.42
Professional Fees - Accounting	2,440.00	2,276.82	10,147.25	17,290.07
Repairs - Bldgs & Grounds	1,656.43	568.41	14,611.52	(829.01)
Maintenance - Bldgs & Grounds	80.00	1,830.00	19,229.95	17,624.54
Repairs & Maintenance - Equip	1,457.13	-	18,936.37	4,358.14
Security	94.00	85.00	6,692.50	1,292.00
Storage	1,311.12	-	15,733.44	14,422.32
Taxes	-	-	41.87	30.11
Telephone	164.95	272.96	2,644.12	5,973.88
Travel	-	-	-	1,884.38
Utilities - Electricity	6,462.71	2,513.07	44,240.65	35,848.17
Utilities - Gas	2,528.61	1,260.44	17,589.13	18,089.93
Utilities - Water	2,061.90	782.47	10,560.12	8,977.60
Utilities - Waste	550.03	394.07	4,937.35	4,434.10
Volunteer Expenses	-	-	-	18.50
<b>Total General &amp; Admin Expenses</b>	<u>45,784.31</u>	<u>37,970.52</u>	<u>498,308.11</u>	<u>445,669.25</u>
<b>Operating Income (Loss)</b>	(6,993.42)	(50,467.62)	(109,245.87)	(118,217.97)
<b>Other Income (Expenses)</b>				
Interest Income	19.53	23.07	248.33	186.69
PPP Loan Forgiveness	62,847.17	-	62,847.17	-
<b>Total Other Income (Expenses)</b>	<u>62,866.70</u>	<u>23.07</u>	<u>63,095.50</u>	<u>186.69</u>
<b>Increase (Decrease) in Net Assets</b>	<u>\$ 55,873.28</u>	<u>\$ (50,444.55)</u>	<u>\$ (46,150.37)</u>	<u>\$ (118,031.28)</u>

See Accountant's Compilation Report

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## FY 2021 PROPOSED BUDGET- REVENUE BREAKDOWN



- Advances from Civic
- Museum Revenue (bricks/gift shop/tours/programs)
- Donations (memorials/contributions)
- Partnerships
- Facility Rentals
- Fundraising/Sponsorships



# Post-Funding Report for City of Weatherford Hotel Occupancy Tax (HOT) Revenue

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Date: June 2nd 2021

## Organization Information

Name: Doss Heritage and Culture Center

Address: Mailing- P.O.Box 215 Physical 1400 Texas Drive Weatherford, Texas 76086

Contact Name: Amanda Edwards Phone: (817)599-6168

This report was for: (Please check one and provide applicable information)

       annual funding for the year of 2021-2022.

\_X\_ a special event/activity/facility named: Pioneer Heritage Festival

held on October 2nd, 2021(will be held this fall).

Amount of HOT revenue received: \$ 5,000

Has the Organization used HOT funds for this in the past? \_YES\_\_\_\_\_ (Yes/No)

## Results

Please attach a line-item budget of how City of Weatherford funds were used.

(Funds will be used for the festival on October 2nd 2021. Currently funds are in a dedicated account waiting for invoices to come in for budgeted expenses that were approved: Entertainment, marketing and infrastructure.)See attached budget.

Did your organization use other Weatherford businesses while carrying out the purpose/mission of the organization or event (printing, catering, rentals, etc.)? If so, please detail how.

All of our rentals come from local vendors in Weatherford/Parker County. We use local advertisers, local musicians and local food vendors. In 2020, we launched a Pioneer Picnic where guests could pre-register for a boxed lunch. We used Baker's Ribs and Htea0 for our food and beverage vendors. We plan to continue to use local vendors in 2021.

What was the estimated attendance or draw of visitors or clients for your program or event?

For 2020, in the midst of a pandemic we had 397 attend Pioneer Heritage Festival. While our numbers were limited due to our efforts to allow social distancing we had visitors from across the state travel to attend since were one of the few living history experiences that continued during the pandemic. To ensure we could comply with occupancy limits during the pandemic we split the festival into "morning at the fest" and "afternoon at the fest" and had the same activities at each session allowing for more visitors to come and experience the festival. We had guest pre-register for free tickets though, we did not turn anyone away if they came to the door. For 2021 we are excited to be back in full swing and are planning for our biggest festival to date.

How many of those attended would your organization estimate used Weatherford hotels, motels, inns, or bed-and-breakfast establishments? Please attach all back-up records to verify.

We hold our festival on the First Monday weekend to allow guests to experience multiple events in our community, we had several guest tell us they came from out of town to attend both events. Based on our normal out of town visitors we estimate 10-20% stayed in local hotels. Our event takes place on Oct. 2nd, 2021 and we have added a question on our registration page for free tickets to ask if our attendees are staying in hotels.

How many nights did they stay? \_1-2\_

How did your organization measure the impact of your organization/event on area hotel activity?  
For this year's festival we have upgraded our free ticket registration to include zip code tracking and be able to ask if our attendees are staying in a hotel.

Post-Funding Report for City of Weatherford General Fund Revenue  
Effective May 1, 2021

Please list the amount expensed to each media outlet your organization used, and attach all receipts to this report:

Paid Advertising:     \$1500\_\_   Radio:     Newspaper:   \$\_\_\_\_\_  
\$\_\_\_\_\_   Direct Mailings to Out-of-   TV:     \$\_\_\_\_\_  
Town Recipients Press Releases:     \$\_\_\_\_ (Newsletter)  
\$500 (Online)\_     Other     \$\_\_\_\_ (Newsletter)

What specific geographic areas did your advertising materials and promotions reach?

Throughout the State of Texas and Oklahoma.

How many individuals located in another city/county did your marketing reach?

For 2021, we are planning on advertising with Texas Highways Magazine which has a national reach. We are also doing targeted Facebook and Instagram ads to target families across the state. We have added the festival to other travel calendars. Our estimate is to reach 20,000-30,000 with our marketing efforts. Our digital programs and engagement campaigns during 2020 have helped us to expand our reach across the State.

Additional sheets may be attached for further information.

**Please file this completed form and attachments with:**

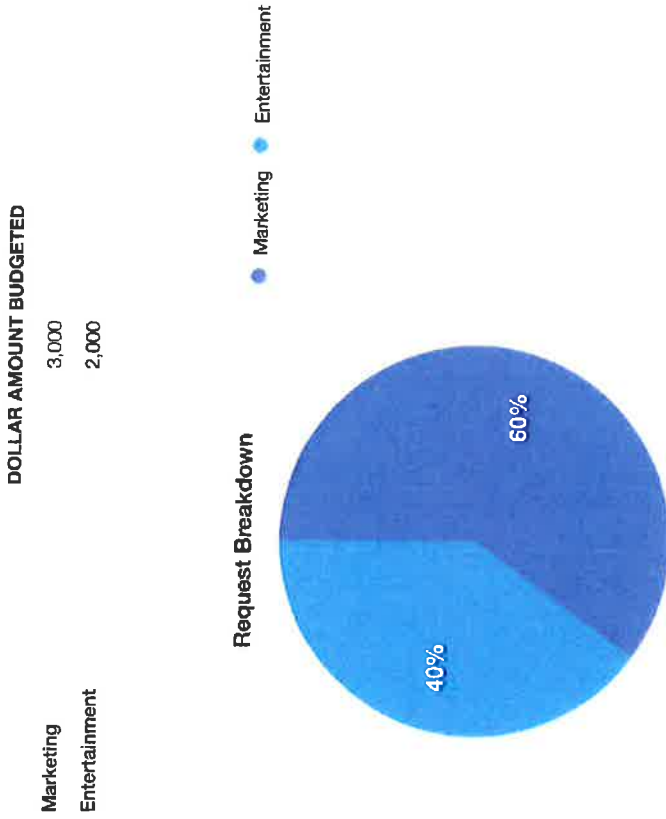
Dawn Brooks  
City of Weatherford, Finance Department  
303 Palo Pinto Street  
Weatherford, Texas 76086

Or email to [dbrooks@weatherfordtx.gov](mailto:dbrooks@weatherfordtx.gov)

**Attachments required:**

- Line-item budget of how the City of Weatherford's funds were used
- A breakdown of how the organization funded its overall operations for the immediate preceding completed fiscal year (grants, donations, customer charges, etc.)
- All receipts related to advertisements
- All records verifying the number of patrons that stayed in Weatherford hotels and duration of stay as a direct result of the organization and/or event funded by the City of Weatherford hotel tax grant

# 2021 HOT Funds Proposed Breakdown \$5,000



## DHCC HOT FUNDS Budget 2021

	TOTAL BUDGET	HOT FUNDS BUDGET	USE OF HOT FUNDS DOLLARS
MARKETING AND ADVERTISING	\$3000.00	\$3000.00	A mixture of print, news releases, and online ads the three months leading up to the event the first weekend of October. After three successful years we want to expand our reach to neighboring states as well as Texas
ENTERTAINMENT	\$5000.00	\$2000.00	\$2000 of the \$5000 entertainment budget will be paid out of HOT funds. We will have entertainment throughout the day as well as a local headliner at our Pioneer Picnic.
ACTIVITIES AND GAMES/ INFRASTRUCTURE	\$7000.00	No HOT Funds	Funding for children's areas, activities and games throughout the day, and infrastructure provided by Sponsors.

\$15000.00 \$5,000.00





# 2020



Special Thanks To All of our Sponsors



**Drew & Linda Springer Family**  
**Charitable Foundation**  
**Dave & Nancy Deison**

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**FREEDOM HOUSE**





# Application/Request for City of Weatherford General Fund Revenue

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Date 6/15/2021

## Organization Information

Name Freedom House

Address PO Box 1626, Weatherford, TX 76086

Contact Name Patti Wilson Phone (817) 596-7543

URL for event /activity/facility/organization www.freedomhousepc.org

Tax Status: 501(c)(3)

Tax ID # 75-2610646

Organization Creation Date 9/11/1995

## Purpose/Mission of Organization

"We seek to End Violence and Abuse through Prevention and Intervention" is our Mission Statement. The purpose of our organization is to serve victims of violence in our community. 89% of the survivors we serve come from Weatherford. We provide safety planning, crisis intervention, therapy, shelter, prevention, community education and a program for youth called Crossroads. We work closely with other organizations in Weatherford including CASA, Center of Hope, Children's Advocacy Center, and DFPS.

## Request Information

This request is for: (Please check one and provide applicable information)

  X   annual program funding for the year of 2021 – 2022

Describe the scope and specific objectives of the program for which funding is requested:

We are seeking \$5,000 to fund our residential and non-residential programs. These programs provide services to victims of family and domestic violence, sexual assault and trafficking from the City of Weatherford . Freedom House is primarily funded by federal and state grants for these services, which require match from local funds. Part of these dollars are secured by in-kind volunteer hours and part are secured by cash match. The funds will support the expenses required for meeting the personal needs of our clients as well as providing advocacy and therapy. Our Advocates and Therapists are trained to provide the best support possible. Freedom House services are available to all survivors of crime in our community. We work in collaboration with CASA, the Children’s Advocacy Center and DFPS. We also work closely with the Weatherford Police Department. Most importantly, we keep people safe. Victims in family violence situations only have Freedom House to turn to for true safety. 89% of our clients are residents of the City of Weatherford. Freedom House has served the residents of the City of Weatherford for 26 years.

and this will be the   26th   time this program has been in operation.

  n/a   a special event named   n/a  .

Describe the scope and specific objectives of the event for which funding is being requested:

  n/a    
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If an event, it will be held on   n/a  ,

and this will be the   n/a   time this event has been held.

Has the Organization used General Funds for this in the past?   Yes   (Yes/No)

If yes, please describe the objectives of the event or program for which funds were used in the past, and how those objectives were met utilizing the City's dollars:

The objectives for this program are:

1. to provide safety and for clients to feel safe
2. to provide services that leads to self-empowerment and knowledge of resources
3. to provide therapy for survivors to heal and feel restored to move forward in their lives.

People Served and Services Provided Between July 1, 2020 and June 30, 2021

People Served	All	Weatherford	Other
Adults	246	217	29
Children	73	67	6
Total	319	284	35

Females	269	236	33
Males	46	45	1
Total	315	281	34

Services Provided	16,167	8,312	7,855
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Detail in brief how the funds will be used:

The funds will be applied as match for one of the federal or state grants we receive. Our Freedom from Violence and Youth at the Crossroads programs are primarily funded through the Victims of Crime Act (VOCA). Our shelter grant is funded by the Family Violence Prevention and Services Act (FVPSA) through Health and Human Services. The grant for our sexual assault program is funded by the Sexual Assault Prevention and Crisis Services (SAPCS) Program through the State of Texas Office of the Attorney General. All services are valuable to the clients and provided at no charge to them.

### Funding Request

In-kind services requested? No

Amount of General Fund revenue requested? \$ \$5,000

Desired payout schedule? One-Time X Quarterly      Monthly

### **Economic Impact**

How does the organization expect to use other Weatherford businesses while carrying out the purpose/mission of the program or event (printing, catering, rentals, etc.)?

With our facility located in Weatherford, we use local businesses whenever possible for food, printing, supplies and services. Our annual fundraiser is in Weatherford. We use a Weatherford restaurant as our caterer and a local band for our entertainment. We buy groceries for our shelter in Weatherford.

What is the expected attendance or draw of visitors or clients for your program or event?

We hope to serve the same as we served in the above chart, around 300 - 400 clients in person. We expect to have 250 guests at our annual Garden Safari fundraiser on Tuesday, September 12, 2021 at the Brooks of Weatherford.

How will your event or program directly enhance the quality of life in the City of Weatherford through the use of General Fund revenues?

Freedom House keeps victims safe by reducing incidents of violence and by assisting clients before, during and after violence escalates. This reduces work for the Weatherford Police Department. Freedom House restores residents back to healthy individuals who are productive in the Weatherford community.

Freedom House provides a safe place for youth, ages 12 to 18, to receive support, learn valuable skills, and assistance to improve each individual academically and socially. The Youth have a safe place to gather on at least 2 occasions each week and as needed any time on an individual basis.

How will your event or program supplement or offset services directly provided by the City of Weatherford (for example: public safety, community development, library services, etc.)

All our programs will increase public safety, reduce police time working with victims and strengthen response to youth in crisis. All clients are advised of the many resources in Weatherford to assist them in becoming self-sufficient. Skill development through the Community Education program as well as opportunities for continuing education are encouraged.

What indicators and performance measures will you use to determine if and to what extent your program or event meets its stated objectives?

Confidential and anonymous surveys are collected from clients indicating their comments on the services provided. We use these surveys, observations and client comments as our measuring tools.

**Performance Measures:**

1. 85% of all clients will state an increase of safety because of services.
2. 85% of all clients will have an increase in knowledge of community resources.
3. 85% of all clients will be successful in therapy and live their future without violence.

**Please file this completed form along with the following attachments to:**

Dawn Brooks  
City of Weatherford, Finance Department  
303 Palo Pinto Street  
Weatherford, Texas 76086

Or email to [dbrooks@weatherfordtx.gov](mailto:dbrooks@weatherfordtx.gov)

**Attachments required:**

- Detailed, line-item budget of how the requested funds will be used
- Complete financial statements (balance sheet and income statement) for the requesting organization for the past one (1) fiscal year
- A breakdown of how the organization will fund its overall operations for the upcoming fiscal year (grants, donations, customer charges, etc. – please do not include potential City of Weatherford funding in this breakdown)

Freedom House  
**Balance Sheet**  
 As of December 31, 2020

	Dec 31, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000 · Cash - First Financial Bank	25,716.93
1001 · First Natl Bank PPP Checking	11,335.00
1015 · Texas Bank Checking (Rental)	16,874.44
1040 · Petty Cash	225.00
1045 · CD - First Financial Bank	21,101.10
1065 · Checking - Texas Bank Financial	29,828.70
1070 · CD - Texas Bank Financial	111,598.02
1085 · Money Mkt - 1st Natl (Reg & Bld	41,852.90
1089 · CD - Ciera Bank	99,136.44
Total Checking/Savings	357,668.53
Accounts Receivable	
1100 · Accounts Receivable	79,532.14
Total Accounts Receivable	79,532.14
Other Current Assets	
1206 · Prepaid Insurance	4,208.89
Total Other Current Assets	4,208.89
Total Current Assets	441,409.56
Fixed Assets	
1210 · Computers & Equipment	62,014.23
1215 · Vehicles	59,377.45
1220 · Furniture & Fixtures	34,351.14
1222 · Shelter-Fixtures	300.00
1223 · Closing Cost	5,600.84
1224 · 319 West Spring Street	97,042.00
1225 · Shelter	226,992.53
1226 · Shelter Improvements	15,291.50
1227 · Shelter - FW Hwy Appliances	95,030.76
1228 · Camelia St Transitional Housing	315,364.41
1229 · 318 West Spring Street	117,620.00
1230 · Land	416,033.34
1231 · Land Improvements	83,143.00
1235 · Office Building	
1236 · Office Building - Architect	36,374.70
1237 · Office Building - Surveying	5,250.00

Freedom House  
**Balance Sheet**  
 As of December 31, 2020

	Dec 31, 20
1238 · Office Building - City Fees	341.00
1239 · Office Building - Miscellaneous	38,142.93
1240 · Office Building - Imperial Cons	1,517,923.76
1241 · Computer, Security, Phone Sys	1,055.15
1235 · Office Building - Other	30,500.00
Total 1235 · Office Building	1,629,587.54
1250 · Accumulated Depreciation	-851,126.21
1260 · Accumulated Amortization	-465.00
Total Fixed Assets	2,306,157.53
Other Assets	
1200 · Organizational Costs	465.00
Total Other Assets	465.00
<b>TOTAL ASSETS</b>	<b>2,748,032.09</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2008 · SUTA Tax Payable	40.55
2009 · Health Insurance Payable	2,825.79
2100 · Payroll Liabilities	196.43
2110 · Compensated Absences Payable	14,029.62
2200 · Accrued Payroll	24,381.22
2210 · Accrued Payroll Taxes	1,952.95
Total Other Current Liabilities	43,426.56
Total Current Liabilities	43,426.56
Long Term Liabilities	
2030 · PPP LOAN	111,410.00
Total Long Term Liabilities	111,410.00
Total Liabilities	154,836.56
Equity	
3000 · Retained Earnings	2,684,490.95
Net Income	-91,295.42

Freedom House  
**Balance Sheet**  
As of December 31, 2020

	Dec 31, 20
Total Equity	2,593,195.53
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,748,032.09</b>



**Profit & Loss**

January through December 2020

	Jan - Dec 20
Ordinary Income/Expense	
Income	
4010 · Contributions Income	
4009 · Contributions Income - Youth	10,638.00
4011 · County	29,400.00
4012 · City	5,000.00
4013 · United Way	22,500.00
4015 · TCFV	
4014 · TCFV - Swalm	7,500.00
4016 · TCFV - Miscellaneous	4,197.91
Total 4015 · TCFV	11,697.91
4010 · Contributions Income - Other	28,360.04
Total 4010 · Contributions Income	107,595.95
4020 · Fund Raisers	
4021 · Sponsorship	21,727.00
4023 · Raffle Tickets	130.00
4024 · Donations	969.51
4025 · Silent Auction	2,159.00
4028 · Other fundraisers	584.00
4032 · Booth / Vendor Fees	250.00
4033 · Cowboy Santa Photos	1,970.00
Total 4020 · Fund Raisers	27,789.51
4080 · Foundation Funds	
4082 · Parker County Health Foundation	20,000.00
Total 4080 · Foundation Funds	20,000.00
4100 · Government Funds	
4111 · VOCA - Freedom From Violence	258,586.46
4112 · VOCA - Youth at the Crossroads	129,947.68
4140 · SAPCS	112,943.00
4180 · HHSC	188,387.68
Total 4100 · Government Funds	689,864.82
Total Income	845,250.28
Gross Profit	845,250.28

**Profit & Loss**

January through December 2020

Jan - Dec 20

Expense	
6101 · Advertising	1,820.47
6103 · Automobile Expense(gas, etc)	164.23
6104 · Bank Service Charges	560.37
6110 · Copier	2,210.56
6112 · Equipment	5,360.81
6120 · Payroll Expenses-Gross Wages	
6120.1 · Payroll Gross Wages CARES ACT	8,325.00
6120.2 · Payroll Gross Wages Hazard Pay	7,110.00
6120.3 · Payroll Gross Wages PPP	98,284.57
6120 · Payroll Expenses-Gross Wages - Oth...	540,231.61
Total 6120 · Payroll Expenses-Gross Wages	653,951.18
6121 · Payroll Tax Expenses	
6121.1 · Payroll Tax Expense CARES ACT	0.00
6121.2 · Payroll Tax Expense Hazard Pay	0.00
6121.3 · Payroll Tax Expense PPP	5,629.26
6121 · Payroll Tax Expenses - Other	45,286.64
Total 6121 · Payroll Tax Expenses	50,915.90
6130 · Maintenance	
6131 · Maintenance - Equipment	923.96
6133 · Maintenance - Office	2,266.67
6135 · Maintenance - Shelter	
6135.1 · Maintenance - Shelter CARES ACT	538.00
6135 · Maintenance - Shelter - Other	1,919.45
Total 6135 · Maintenance - Shelter	2,457.45
6137 · Maintenance - IT	11,301.70
6130 · Maintenance - Other	178.57
Total 6130 · Maintenance	17,128.35
6140.1 · Sponsorship	360.00
6160 · Dues and Subscriptions	3,691.96
6180 · Insurance	
6181 · Auto	873.16
6183 · Worker's Compensation	
6183.1 · Worker's Compensation CARES ...	96.40
6183.2 · Workers Compensation Hazard ...	82.35

**Profit & Loss**

January through December 2020

	Jan - Dec 20
6183.3 · Worker's Compensation PPP	208.50
6183 · Worker's Compensation - Other	4,996.42
<b>Total 6183 · Worker's Compensation</b>	<b>5,383.67</b>
6185 · Liability Insurance	11,510.02
6188 · Group Insurance	81,724.05
6180 · Insurance - Other	1,823.00
<b>Total 6180 · Insurance</b>	<b>101,313.90</b>
6200 · Interest Expense	
6210 · Finance Charge	3.68
<b>Total 6200 · Interest Expense</b>	<b>3.68</b>
6240 · Miscellaneous	
6241 · Misc. - Background Check	166.39
6243 · Misc. - PayPal Charges	152.83
6244 · Misc.-Employees Luncheon	864.12
6245 · Misc - Square Fees	42.70
6240 · Miscellaneous - Other	56.86
<b>Total 6240 · Miscellaneous</b>	<b>1,282.90</b>
6250 · Postage and Delivery	533.00
6260 · Printing and Reproduction	856.45
6285 · Fire Monitoring	1,588.48
6286 · Cleaning Service	13,698.25
6287 · Lawn Care	7,020.00
6350 · Travel & Ent	
6108 · Conferences	1,601.49
6370 · Meals	33.75
6375 · Hotels	977.68
6380 · Travel	
6381 · In-State	
6381.3 · Mileage	0.00
<b>Total 6381 · In-State</b>	<b>0.00</b>
6383 · Local	0.00
6380 · Travel - Other	3.42
<b>Total 6380 · Travel</b>	<b>3.42</b>

**Profit & Loss**

January through December 2020

	Jan - Dec 20
<b>Total 6350 · Travel &amp; Ent</b>	<b>2,616.34</b>
<b>6390 · Utilities</b>	
6391 · Utilities - Office	
6391.1 · Office Utilities - Gas	1,116.93
6391.2 · Office Utilities - Electric	6,335.51
6391.3 · Office Utilities - Water	3,286.66
6391.4 · Office Utilities - Irrigation	2,966.36
6391 · Utilities - Office - Other	1.35
<b>Total 6391 · Utilities - Office</b>	<b>13,706.81</b>
<b>6392 · Utilities - Shelter</b>	
6392.1 · Shelter Utilities - Gas	1,735.79
6392.2 · Shelter Utilities - Electric	4,792.23
6392.3 · Shelter Utilities - Water	3,764.37
<b>Total 6392 · Utilities - Shelter</b>	<b>10,292.39</b>
<b>Total 6390 · Utilities</b>	<b>23,999.20</b>
<b>6400 · Shelter Groceries</b>	<b>2,284.08</b>
<b>6450 · Contractual</b>	
6270 · Professional Fees	
6650 · Accounting-Audit	11,308.78
6270 · Professional Fees - Other	3,750.00
<b>Total 6270 · Professional Fees</b>	<b>15,058.78</b>
<b>6459 · Cobra Administration</b>	<b>20,191.59</b>
<b>6459.1 · Cobra Reimbursement</b>	<b>-17,124.14</b>
<b>Total 6450 · Contractual</b>	<b>18,126.23</b>
<b>6500 · Telephone Expense</b>	
6504 · Office & Shelter Telephone	8,383.75
6506 · Cell Phone Expense	1,120.90
<b>Total 6500 · Telephone Expense</b>	<b>9,504.65</b>
<b>6550 · Office Supplies</b>	<b>5,520.03</b>
<b>6670 · Program Expense</b>	
6672 · Fund Raiser Expenses	3,888.31
6670 · Program Expense - Other	285.74

**Profit & Loss**

January through December 2020

	Jan - Dec 20
Total 6670 · Program Expense	4,174.05
6690 · Reconciliation Discrepancies	0.91
6770 · Supplies	
6771 · Reference Materials	379.96
6790 · Shelter	3,437.29
6770 · Supplies - Other	793.43
Total 6770 · Supplies	4,610.68
6800 · Vehicle Maintenance	
6845 · Transitional Housing Program	100.25
6850 · Four-Plex Expenses	
6143 · Maintenance - Four-Plex	1,821.06
6185.1 · Insurance - Liability - 4-Plex	3,606.64
6287.1 · Lawn Care - Four-Plex	1,020.00
6394 · Utilities - Four-Plex	
6394.1 · Utilities-4 Plex-Reimbursement	-3,463.85
6394 · Utilities - Four-Plex - Other	8,148.67
Total 6394 · Utilities - Four-Plex	4,684.82
6850 · Four-Plex Expenses - Other	147.42
Total 6850 · Four-Plex Expenses	11,279.94
6880 · Bunkhouse Expenses	
6145 · Maintenance - Bunkhouse	340.73
6396 · Utilities - Bunkhouse	3,857.14
6396.1 · Utilities-BH-Reimbursement	-4,277.65
Total 6880 · Bunkhouse Expenses	-79.78
Total 6845 · Transitional Housing Program	11,200.16
6875 · Youth at the Crossroads	
6103.2 · Automotive - Youth Program	806.24
6108.2 · Travel - Conference - Youth	1,200.00
6144 · Maintenance - Youth House	7,944.47
6185.2 · Insurance - Liability - YatC	4,393.34
6287.2 · Lawn Care - Youth House	3,215.00
6395 · Utilities - Youth House	3,819.80
6505.2 · Internet Service - Youth House	1,311.33
6506.2 · Cell Phone - Youth Program	747.31
6550.2 · Office Supplies - Youth	960.75

**Profit & Loss**

January through December 2020

	Jan - Dec 20
6678 · Program Expense - Youth	435.00
Total 6875 · Youth at the Crossroads	24,833.24
6910 · Donated Supplies	
6911 · Donated Supplies - Food	3,459.56
6912 · Donated Supplies - Wal-Mart	12,934.10
6919 · Donated Supplies -Youth Program	2,796.19
Total 6910 · Donated Supplies	19,189.85
6920 · Donated Services	7,930.80
6999 · Uncategorized Expenses	67.90
Total Expense	996,618.86
Net Ordinary Income	-151,368.58
Other Income/Expense	
Other Income	
4010.5 · Rental Income	17,610.00
4064 · Dividend Income	1,006.04
4065 · Interest Income	2,605.73
4079 · Hail Damage-October 2019	52,962.88
4090 · Donated Supplies Income	19,189.85
4095 · Donated Services Income	7,930.80
Total Other Income	101,305.30
Other Expense	
6930 · Hail Damage-October 2019 exp	41,232.14
Total Other Expense	41,232.14
Net Other Income	60,073.16
Net Income	<b>-91,295.42</b>

**SUPPORT AND REVENUES****PROJECTED BUDGET FY21****SUPPORT**

Office of the Attorney General (SAPCS)	\$	110,797.00
Health and Human Services Commission	\$	185,225.00
VOCA-Freedom From Violence	\$	318,626.82
VOCA-Youth at the Crossroads	\$	103,438.22
Individual Contributions	\$	18,500.00
Revenue for Youth Program (United Way & churches)	\$	14,150.00
Unrestricted Funds (County, City, United Way, PCHF)	\$	71,400.00
Fourplex Rental Income	\$	44,775.00
Fundraiser	\$	35,170.00
Donated Services Income	\$	25,000.00
Donated Supplies Income	\$	20,880.00
<hr/>		
<b>TOTAL</b>	<b>\$</b>	<b>947,962.04</b>

**EXPENSES**

Salaries	\$	629,674.14
Fringe	\$	128,384.89
Travel	\$	1,000.00
Professional/Contracted Services	\$	12,425.00
Equipment	\$	12,000.00
Consumable Supplies	\$	9,000.00
Other Costs	\$	61,960.00
Bunkhouse (lawncare, maintenance and utilities)	\$	6,000.00
Youth at the CrossRoads	\$	24,000.00
Fourplex Maintenance	\$	7,250.00
Fundraiser	\$	10,000.00
Donated Services Income	\$	25,000.00
Donated Supplies Income	\$	20,880.00
<hr/>		
<b>TOTAL</b>	<b>\$</b>	<b>947,574.03</b>

\$ 388.00

#### Line Item Budget for 2021-22

The funds will be applied as match for one of the federal or state grants we receive. Our Freedom from Violence and Youth at the Crossroads programs are primarily funded through the Victims of Crime Act (VOCA). Our Shelter grant is funded by the Family Violence Prevention and Services Act (FVPSA) through Health and Human Services. The grant for our Sexual Assault program is funded by the Sexual Assault Prevention and Crisis Services SAPCS Program through the State of Texas Office of the Attorney General. All services are valuable to the clients and provided at no charge to them.



# MANNA STOREHOUSE



# Application/Request for City of Weatherford General Fund Revenue

Date 5/13/2021

## Organization Information

Name Manna Storehouse, Inc.

Address 129 E. Spring, PO Box 9, Weatherford, TX 76086

\_\_\_\_\_ Contact

Name Janice Smith

Phone 817-269-4542 URL for event

/activity/facility/organization

Tax Status: 501 (c)3

Tax ID # 75-2090577

Organization Creation Date 1985

## Purpose/Mission of Organization

\_\_\_\_\_ The purpose and mission of Manna Storehouse is to provide food, clothing, household items, utility assistance, and prescription assistance to the needy of Parker County. We are an all-volunteer organization funded by donations from churches, individuals, and businesses, by grants, by the United Way, and by proceeds from our twice monthly garage sales. There are no salaries, and after building and maintenance expenses, all proceeds go to aid \_\_\_\_\_ our \_\_\_\_\_ clients.

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Application/Request for City of Weatherford General Fund Revenue  
Effective May 1, 2021

**Request Information**

This request is for: (Please check one and provide applicable information)

☒ annual program funding for the year of 2021 – 2022

Describe the scope and specific objectives of the program for which funding is requested:

☒ The funding will be for the purpose of providing utility assistance, within eligibility guidelines, to City of Weatherford utility customers who are Manna clients in need of aid.

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and this will be the ☐ (approx) 28th  time this program has been in operation.

☐ a special event named .

Describe the scope and specific objectives of the event for which funding is being requested:

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If an event, it will be held on \_\_\_\_\_,

and this will be the \_\_\_\_\_ time this event has been held.

Has the Organization used General Funds for this in the past? \_\_\_\_\_ (Yes/No)

Page | 2

Application/Request for City of Weatherford General Fund Revenue

Effective May 1, 2021

If yes, please describe the objectives of the event or program for which funds were used in the past, and how those objectives were met utilizing the City's dollars:

\_\_\_To provide utility assistance to City of Weatherford utility customers who are Manna Clients. \_\_\_\_\_

\_\_\_\_\_

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Detail in brief how the funds will be used:

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## Funding Request

In-kind services requested?

\_\_\_\_\_ no \_\_\_\_\_ Amount of General Fund revenue requested? \$\_5000 - amount to be matched through United Way and other proceeds for utility assistance \_\_\_\_\_

Desired payout schedule? One-Time \_\_x\_\_ Quarterly \_\_\_\_\_ Monthly \_\_\_\_\_

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Application/Request for City of Weatherford General Fund Revenue

Effective May 1, 2021

## Economic Impact

How does the organization expect to use other Weatherford businesses while carrying out the purpose/mission of the program or event (printing, catering, rentals, etc.)?

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What is the expected attendance or draw of visitors or clients for your program or event?

\_\_In (2019), 2513 clients were provided utility assistance, including all utility companies. ( 2020 numbers were unavailable due to Covid closures). City of Weatherford Utility assistance for 2020 was \$22,408. In 2021, we have increased the frequency of our utility assistance when needed. \_\_\_\_\_

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How will your event or program directly enhance the quality of life in the City of Weatherford through the use of General Fund revenues?

\_\_Our assistance allows City of Weatherford customers to keep accounts current when they encounter times that they fall behind.

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How will your event or program supplement or offset services directly provided by the City of Weatherford (for example: public safety, community development, library services, etc.)

\_\_Our services help our clients avoid the cost and distress of cutoff of services and reconnection.

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What indicators and performance measures will you use to determine if and to what extent your program or event meets its stated objectives?

\_\_If our clients are able to keep their needed utility service, we are successful.

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**Please file this completed form along with the following attachments to:**

Dawn Brooks  
City of Weatherford, Finance Department  
303 Palo Pinto Street  
Weatherford, Texas 76086

Or email to [dbrooks@weatherfordtx.gov](mailto:dbrooks@weatherfordtx.gov)

**Attachments required:**

- Detailed, line-item budget of how the requested funds will be used
- Complete financial statements (balance sheet and income statement) for the requesting organization for the past one (1) fiscal year
- A breakdown of how the organization will fund its overall operations for the upcoming fiscal year (grants, donations, customer charges, etc. – please do not include potential City of Weatherford funding in this breakdown)

## Manna Storehouse Inc. Profit and Loss 2019-2021

	2019	Q4tot	2020	2021
<b>Income</b>				
<i>Donations</i>				
Business	\$15,227	\$19,574	\$24,074	\$19,814
Churches	\$25,346	\$30,311	\$33,311	\$30,934
City of Weatherford	\$8,148	\$7,617	\$8,810	\$8,927
United Way of Parker County	\$37,000	\$27,750	\$37,000	\$38,963
Parker County Health Foundation	\$25,000	\$20,000	\$20,000	\$21,245
Foundations	\$47,670	\$58,024	\$58,024	\$55,500
Individuals	\$62,452	\$65,776	\$76,876	\$63,095
Parker Co. Jury Fund	\$1,431	\$40	\$280	\$280
Total Donations	\$222,275	\$229,091	\$258,374	\$238,758
Garage Sale Income	\$197,165	\$110,429	\$154,857	\$184,168
<b>Total Income</b>	<b>\$419,440</b>	<b>\$339,520</b>	<b>\$413,231</b>	<b>\$422,926</b>
<b>Gross Profit</b>	<b>\$419,440</b>	<b>\$339,520</b>	<b>\$413,231</b>	<b>\$422,926</b>
<b>Expenses</b>				
Administrative Expenses	\$0	\$0	\$200	\$200
Advertising and Promotion	\$5,284	\$3,754	\$5,005	\$2,673
Cleaning	\$8,453	\$5,862	\$7,962	\$8,400
Computer Fee	\$1,999	\$1,861	\$2,481	\$1,981
Insurance	\$7,041	\$9,441	\$9,441	\$9,913
Office Supplies	\$1,111	\$275	\$530	\$2,350
Pest Control	\$120	\$300	\$480	\$720
Phones	\$3,622	\$2,980	\$3,974	\$3,389
Repairs	\$4,057	\$5,199	\$6,932	\$7,941
Supplies	\$4,700	\$3,919	\$5,225	\$4,609
Utilities	\$15,425	\$9,877	\$13,177	\$14,018
Yard Maintenance	\$400	\$400	\$450	\$1,263
Total Administrative Expenses	\$52,212	\$43,867	\$55,857	\$57,457
Bank Service Charges	\$0	\$0	\$0	\$0
<b>Client Expenses</b>				
Back to School	\$391	\$0	\$0	\$0
City Utilities	\$20,837	\$16,192	\$21,589	\$22,353
Electric Heaters & Fans	\$3,960	\$2,230	\$2,980	\$3,233
Groceries	\$118,493	\$58,496	\$80,996	\$103,082
Healthcare	\$464	\$2,243	\$2,993	\$1,009
Hygiene Products	\$4,943	\$6,817	\$12,217	\$21,852
Prescriptions	\$121,183	\$105,470	\$140,627	\$140,627
Travel	\$299	\$0	\$0	\$0
Utilities	\$43,550	\$23,114	\$30,818	\$41,397
Total Client Expenses	\$314,121	\$214,561	\$292,219	\$333,553
Depreciation Expense	\$0	\$0	\$0	\$0
Garage Sales Expenses	\$3,806	\$993	\$1,398	\$2,679
Reconciliation Discrepancies	\$0	\$0	\$0	\$0
Sales Tax Adjustment	-\$62	\$0	\$0	-\$83
Total Expenses	\$370,076	\$259,422	\$349,475	\$393,606
Net Operating Income	\$49,363	\$80,098	\$63,756	\$29,320
Other Income	\$0	\$0	\$0	\$0
Gain/Loss on sale of fixed assets	\$0	\$9,342	\$9,342	\$0
Interest	\$5,987	\$12,928	\$14,178	\$5,000
Total Other Income	\$5,987	\$22,270	\$23,520	\$5,000
Other Expenses	\$0	\$0	\$0	\$0
Adjustment	\$0	\$0	\$0	\$0
Reconciliation Discrepancies-1	\$0	\$0	\$0	\$0
Total Other Expenses	\$0	\$0	\$0	\$0
<b>Net Other Income</b>	<b>\$5,987</b>	<b>\$22,270</b>	<b>\$23,520</b>	<b>\$5,000</b>
<b>Net Income</b>	<b>\$55,351</b>	<b>\$102,368</b>	<b>\$87,276</b>	<b>\$34,320</b>



# **PARKER COUNTY COMMITTEE ON AGING**



# Application/Request for City of Weatherford General Fund Revenue

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Date 6-29-21

## Organization Information

Name PARKER COUNTY COMMITTEE ON AGING

Address 1225 HOLLAND LAKE DR., WEATHERFORD TX 76086

Contact Name Shelly Mowery Phone 817-596-4640

URL for event /activity/facility/organization

Tax Status: NON PROFIT

Tax ID # 23-7457158

Organization Creation Date 1974

## Purpose/Mission of Organization

THE MISSION OF PARKER COUNTY COMMITTEE ON AGING, INC.  
IS TO IDENTIFY AND ASSESS THE NEEDS OF HOMEBOUND OLDER  
ADULTS IN PARKER COUNTY, TEXAS. and to provide LIFESTUSTAINING  
SERVICES WHICH ALLOW THEM TO LIVE IN THE COMFORT  
of THEIR HOMES through "MEALS ON WHEELS".

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### Request Information

This request is for: (Please check one and provide applicable information)

☒ annual program funding for the year of 2021 – 2022

Describe the scope and specific objectives of the program for which funding is requested:

PROVIDING SERVICES FOR MEALS ON WHEELS  
ADVERTISING  
PHONE ASSESSMENTS & REASSURANCE CALLS  
MARKETING SOCIAL MEDIA  
HEALTH AWARENESS / SKILLS ETC.

and this will be the \_\_\_\_\_ time this program has been in operation.

☐ a special event named \_\_\_\_\_.

Describe the scope and specific objectives of the event for which funding is being requested:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If an event, it will be held on \_\_\_\_\_,

and this will be the \_\_\_\_\_ time this event has been held.

Has the Organization used General Funds for this in the past? \_\_\_\_\_ (Yes/No)

If yes, please describe the objectives of the event or program for which funds were used in the past, and how those objectives were met utilizing the City's dollars:

MEALS ON WHEELS  
FOOD COSTS  
FOOD PREP.  
FOOD DELIVERY  
ADVERTISING ALL OF PARKER COUNTY

Detail in brief how the funds will be used:

SAME MEALS ON WHEELS  
FOOD COSTS & PREP  
" DELIVERY  
ADVERTISING AWARENESS.

### Funding Request

In-kind services requested? \_\_\_\_\_

Amount of General Fund revenue requested? \$5,000

Desired payout schedule? One-Time ☒ Quarterly \_\_\_\_\_ Monthly \_\_\_\_\_

### Economic Impact

How does the organization expect to use other Weatherford businesses while carrying out the purpose/mission of the program or event (printing, catering, rentals, etc.)?

ALL PRINT, CATERING, HEALTH CARE PROVIDERS, GROCERY STORES,  
ARE ALL LOCAL. WE AT PCCOA FEEL STRONGLY ABOUT  
GIVING BACK TO LOCAL BUSINESSES.

What is the expected attendance or draw of visitors or clients for your program or event?

AT PRESENT WE HAVE OVER 100 SENIORS ON MEALS ON WHEELS  
LAST YEAR WE PREPARED 48,000 MEALS TO PARKER  
COUNTY RESIDENCE.

How will your event or program directly enhance the quality of life in the City of Weatherford through the use of General Fund revenues?

THE QUALITY OF LIFE IS WHAT PCCOA IS KNOWN FOR  
WITH OUR SENIORS. NOT ONLY DOES PCCOA SERVE  
MEALS ON WHEEL, WE ALSO STRIVE IN SENIORS TO SOCIALIZE  
ENJOY NUTRITIOUS MEALS AND PARTICIPATE IN FUN ACTIVITIES.

How will your event or program supplement or offset services directly provided by the City of Weatherford (for example: public safety, community development, library services, etc.)

THE ONLY ORGANIZATION OF ITS KIND IN THE AREA, PCCOA  
HAS BUILT STRONG PARTNERSHIPS WITH FAMILIES, BUSINESSES,  
REGIONAL HEALTH CARE ORGANIZATIONS, AND OTHERS IN  
AND OUTSIDE PARKER COUNTY

Effective May 1, 2021

REQUESTING \$5,000 for PCCOA, 501(C)(3)

What indicators and performance measures will you use to determine if and to what extent your program or event meets its stated objectives?

WE AT PCCOA WORK DIRECTLY WITH THE NORTH TEXAS COUNCIL OF GOVERNMENT TO ENSURE ARE PROGRAMS FIT THE NEEDS OF PARKER COUNTY SENIORS.

Please file this completed form along with the following attachments to:

Dawn Brooks  
City of Weatherford, Finance Department  
303 Palo Pinto Street  
Weatherford, Texas 76086

Or email to [dbrooks@weatherfordtx.gov](mailto:dbrooks@weatherfordtx.gov)

**Attachments required:**

- Detailed, line-item budget of how the requested funds will be used
- Complete financial statements (balance sheet and income statement) for the requesting organization for the past one (1) fiscal year
- A breakdown of how the organization will fund its overall operations for the upcoming fiscal year (grants, donations, customer charges, etc. – please do not include potential City of Weatherford funding in this breakdown)

Parker County Committee on Aging  
Fiscal Budget & Comparison  
FYE 09/30/2022

2021-2022

INCOME	
<b>Local, State and Federal Government Grants</b>	
COG Revenue:	
Congregate Revenue	89,561
Home Delivered Meals	145,388
<i>Subtotal Congregate Revenue</i>	<i>234,949</i>
City of Weatherford	5,000
<b>Total Government Grants</b>	<b>239,949</b>
<b>Other Grants &amp; Foundation Revenue</b>	
United Way	27,000
Parker County Health Foundation	25,000
Parker County Commissioners	30,400
Salvation Army	10,000
Walmart Foundation	5,000
Various Other Foundations	15,000
<b>Total Other Grants &amp; Foundation Revenue</b>	<b>112,400</b>
<b>Contributions</b>	
Individual/Business	74,000
Program Income - MOW	16,000
Program Income - congregare	21,000
<b>Total Contributions</b>	<b>111,000</b>
<b>Fundraising</b>	
March for Meals	2,000
Bag Lady Luncheon	-
Bachelor & Bachelotte	25,000
Garage Sale	10,000
Local fundraising	3,000
<b>Total Fundraising</b>	<b>40,000</b>
<b>Other Income</b>	
Interest	1,000
Food and Beverage	1,000
<b>Total Other Income</b>	<b>2,000</b>
<b>Shortage on Funding</b>	<b>56,768</b>
<b>TOTAL INCOME</b>	<b>562,117</b>

<b>EXPENSE</b>	<b>2021-2022</b>
<b>Payroll Expenses</b>	
Salaries & Wages	308,290
Payroll Taxes	24,050
PensionPlan Contributions	5,120
Disability/ Life/ Worker's Comp	5,800
<b>Total Payroll Expenses</b>	<b>343,260</b>
<b>Other Personnel and Contracted Services</b>	
Mileage Reimbursement	200
Accounting Contractor Fees	6,000
Other Services Contracted	30,890
Audit Fees	22,000
Conferences/Staff Development	250
<b>Total Other Personnel and Contracted Services</b>	<b>59,340</b>
<b>Kitchen, Food and Related</b>	
Supplies - Kitchen	1,500
Supplies - MOW HD	6,000
Supplies - MOW - Congregate	4,000
Kitchen Equipment Lease	1,920
Kitchen Repairs	6,000
Raw Food	78,300
<b>Total Kitchen, Food and Related</b>	<b>97,720</b>
<b>Other Non-Personnel Expenses</b>	
Assistance to Individuals (UW)	2,000
Advertising	1,200
Telephone/Telecommunications	3,880
Office Supplies/Expense	4,900
Postage	1,100
Equip. Lease/Maint. - Office	7,872
Fundraising Expense	1,000
<b>Total Non-Personnel Expenses</b>	<b>21,952</b>
<b>Occupancy Expenses</b>	
Utilities	16,000
Waste Disposal	1,885
Building M/R	3,200
Janitorial	3,000
Pest Control	840
Fire Inspections	500
<b>Total Occupancy Expenses</b>	<b>25,425</b>



	2021-2022
<b>Miscellaneous Expenses</b>	
Liability Insurance & D&O Insurance	13,000
Membership Dues	500
COG County Match	7,400
Contingency (PY Budget Only)	-
Other	2,000
<b>Total Miscellaneous Expenses</b>	<b>22,900</b>
<b>Transportation Expenses</b>	
Depreciation	19,200
Fuel and Oil	4,500
Repairs/Maintenance - Vehicles	1,500
Insurance	6,740
Interest	1,000
Supplies - Transportation (GPS)	780
<b>Total Transportation Expenses</b>	<b>33,720</b>
<b>TOTAL EXPENSE</b>	<b>604,317</b>

# PARKER COUNTY COMMITTEE ON AGING, INC.

## Balance Sheet As of May 31, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1006 Checking Bank Accounts	0.00
1008 Checking Prim. FFB Operating	153,161.45
1030 Interest Bearing Accounts	0.00
1025 Plains Capital #1177	116.53
<b>Total 1030 Interest Bearing Accounts</b>	<b>116.53</b>
<b>Total 1006 Checking Bank Accounts</b>	<b>153,277.98</b>
1009 Starting/Petty Cash	20.00
1040 Certificate of Deposits	0.00
1044 First Nat'l Bank CD #6334	43,218.00
1053 Plains Capital CD #9973	20,722.25
<b>Total 1040 Certificate of Deposits</b>	<b>63,940.25</b>
<b>Total Bank Accounts</b>	<b>\$217,238.23</b>
Accounts Receivable	
1319 Public Transit Receivable	52,786.00
<b>Total Accounts Receivable</b>	<b>\$52,786.00</b>
Other Current Assets	
1100 Investments	4,014.00
1315 NCTCOG/AAA Receivable	145,218.97
1317 United Way Receivable	28,750.00
<b>Total Other Current Assets</b>	<b>\$177,982.97</b>
<b>Total Current Assets</b>	<b>\$448,007.20</b>
Fixed Assets	
1510 Fixed Assets	
1500 Furniture and Equipment	8,051.93
1580 Vehicles	89,056.48
1590 Leasehold Improvements	61,185.12
1745 Accumulated Depreciation	-125,722.84
<b>Total 1510 Fixed Assets</b>	<b>32,570.69</b>
1570 Land	375,000.00
1660 Construction in Progress-Bldg	577,999.76
<b>Total Fixed Assets</b>	<b>\$985,570.45</b>
<b>TOTAL ASSETS</b>	<b>\$1,433,577.65</b>

# PARKER COUNTY COMMITTEE ON AGING, INC.

## Balance Sheet As of May 31, 2021

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 Accounts Payable	135,927.58
<b>Total Accounts Payable</b>	<b>\$135,927.58</b>
Credit Cards	
0384 Shell Fleet Card	46.44
2013 FFB Credit Card	-611.52
2016 Capital One - CC	3,407.09
<b>Total Credit Cards</b>	<b>\$2,842.01</b>
Other Current Liabilities	
2009 A/P - Retainage	97,573.70
2011 Other Accrued Expenses	0.00
2012 Audit Accrual	2,862.50
<b>Total 2011 Other Accrued Expenses</b>	<b>2,862.50</b>
2101 Accrued Payroll and Related	0.00
2100 Payroll Tax Liabilities	377.93
2105 Suta Tax Liability	75.69
2106 941 Tax Liability	1,436.62
<b>Total 2100 Payroll Tax Liabilities</b>	<b>1,890.24</b>
<b>Total 2101 Accrued Payroll and Related</b>	<b>1,890.24</b>
<b>Total Other Current Liabilities</b>	<b>\$102,326.44</b>
<b>Total Current Liabilities</b>	<b>\$241,096.03</b>
Long-Term Liabilities	
2770 N/P - Plains Capital Bank	5,840.41
2775 N/P - Toyota	15,626.54
<b>Total Long-Term Liabilities</b>	<b>\$21,466.95</b>
<b>Total Liabilities</b>	<b>\$262,562.98</b>
Equity	
3010 Unrestricted Net Assets	560,279.41
3025 Designated for New Building	311,298.00
<b>Total 3010 Unrestricted Net Assets</b>	<b>871,577.41</b>
3100 Temp. Restricted Net Assets	
3140 Temp. Restricted - Nutrition	12,133.00
<b>Total 3100 Temp. Restricted Net Assets</b>	<b>12,133.00</b>
32000 Retained Earnings	151,921.51

# PARKER COUNTY COMMITTEE ON AGING, INC.

## Balance Sheet As of May 31, 2021

	TOTAL
Net Income	135,382.75
Total Equity	\$1,171,014.67
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,433,577.65</b>

# PARKER COUNTY COMMITTEE ON AGING, INC.

## Profit and Loss

May 2021

	TOTAL
Income	
4000 Contributed support	
4001 Individual Contributions	2,148.48
4006 Meals on Wheels Contribution	
4230.20 C-2 Meals Delivered or Donated	895.00
<b>Total 4006 Meals on Wheels Contribution</b>	<b>895.00</b>
<b>Total 4000 Contributed support</b>	<b>3,043.48</b>
4009 Grants and Foundations	
4009.1 United Way	
4003.1 United Way Meals on Wheels	3,750.00
<b>Total 4009.1 United Way</b>	<b>3,750.00</b>
<b>Total 4009 Grants and Foundations</b>	<b>3,750.00</b>
<b>Total Income</b>	<b>\$6,793.48</b>
<b>GROSS PROFIT</b>	<b>\$6,793.48</b>
Expenses	
6000 Fraudulent Charges	1,735.90
7200 Salaries & related expenses	
7210 Salaries & Wages	15,657.48
7230 Pension plan contributions	210.38
7250 Payroll taxes	1,202.12
7522 Worker's Comp insurance	222.40
<b>Total 7200 Salaries &amp; related expenses</b>	<b>17,292.38</b>
7500 Other - Contracted Services	
7520 Accounting fees	14,950.00
7540 Professional fees - other	270.00
7550 Temporary help - contract	1,808.50
<b>Total 7500 Other - Contracted Services</b>	<b>17,028.50</b>
8100 Kitchen and Food Related	
8111 Food and supplies	839.45
8160 Kitchen Equipment Lease	160.00
<b>Total 8100 Kitchen and Food Related</b>	<b>999.45</b>
8135 Office and Related Expenses	
8120 Donated materials & supplies	1,132.74
8130 Telephone & telecommunications	339.86
8150 Office supplies & expense	60.00
8155 Office Equipment Lease	709.67
8180 Books, subscriptions, reference	294.06
8680 Bank fees and service charges	60.00
<b>Total 8135 Office and Related Expenses</b>	<b>2,596.33</b>

# PARKER COUNTY COMMITTEE ON AGING, INC.

## Profit and Loss

May 2021

	TOTAL
8200 Occupancy expenses	353.45
8220 Utilities	1,083.23
8225 Waste disposal	121.49
8260 Building M/R	302.85
<b>Total 8200 Occupancy expenses</b>	<b>1,861.02</b>
8265 Repairs & Maintenance	7,420.00
8500 Misc expenses	4,194.92
8207 Public Relations/gifts/flowers	85.00
8520 Insurance - General Liability	973.69
<b>Total 8500 Misc expenses</b>	<b>5,253.61</b>
8592 Transportation Expense	-160.00
8593 Transportation- Auto Insurance	565.91
<b>Total 8592 Transportation Expense</b>	<b>405.91</b>
<b>Total Expenses</b>	<b>\$54,593.10</b>
<b>NET OPERATING INCOME</b>	<b>\$ -47,799.62</b>
Other Income	
4010 Interest income	1.53
<b>Total Other Income</b>	<b>\$1.53</b>
Other Expenses	
8510 Interest expense - general	25.77
<b>Total Other Expenses</b>	<b>\$25.77</b>
<b>NET OTHER INCOME</b>	<b>\$ -24.24</b>
<b>NET INCOME</b>	<b>\$ -47,823.86</b>